

BURNISTON PARISH COUNCIL

Mrs Audrey Adnitt, Clerk to the Parish Council
11 Cormorant Close, Filey, YO14 0ED

Ordinary Meeting of Council held at 6.30pm on **Thursday 4 December 2025** at Burniston and Cloughton Village Hall.

Members Present: Cllrs Parsons (Chairman) Topham (Vice) Grimwood, Hill, Powell, and Wimbush.

Also present: Two members of the public.

Meeting Clerk: Audrey Adnitt (Parish Clerk).

Minutes

Minute	Item
168/25-26	<p>Apologies Apologies were received from Cllrs Murray and Whitelegg who were on holiday. Also, North Yorkshire Councillor Bastiman who had another engagement.</p> <p>RESOLVED: To accept these apologies.</p>
169/25-26	<p>Declarations of interest None at this meeting.</p>
170/25-26	<p>Public Participation Time There were two members of the public present at this meeting.</p> <p>One resident shared her concerns about the planning application for development at Beechville, Limestone Road, Burniston, and the significant impact it would have on the neighbouring properties, as well as loss of drainage and flooding issues being caused to neighbouring properties.</p> <p>The other resident shared his concerns about the icy pavements during recent snowy weather and felt that North Yorkshire Council should clear the pavements of snow and ice as they did with the roads.</p> <p>Actions:</p> <p>a. Clerk to ask North Yorkshire Councillor Bastiman to contact Mrs Chadwick to see if he can assist with the flooding issue caused by the building site at Beechville.</p>

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	<p>b. The Clerk to contact North Yorkshire Council and report the slippery surface at the former cinder track.</p>
171/25-26	<p>Minutes of the Meeting held on the 6th November 2025</p> <p>RESOLVED: That the minutes be approved as an accurate record and signed by the Chairman.</p>
	<p>Reports to Council</p>
172/25/26	<p>North Yorkshire Police Report</p> <p>The report from North Yorkshire Police had been previously circulated and gave details of crime figures and an update on operation trailblaze, which an initiative aimed at addressing the increasing issue of anti-social and illegal use of off road 4 x 4 vehicles and motorbikes.</p> <p>Cllr Topham noted that reported crimes continued to rise in Burniston.</p>
173/25/26	<p>Report from North Yorkshire Councillor Derek Bastiman</p> <p>Nothing to report at this meeting.</p>
174/25/26	<p>Updates from Parish Councillors</p> <p>As follows:</p> <p>Cllr Alan Hill Nothing at this meeting.</p> <p>Cllr Vic Powell Nothing at this meeting.</p> <p>Cllr Pam Grimwood Advised that she would be purchasing new tubs, and plants for the war memorial as had been AGREED at the October meeting in the near future, once she had access to the necessary transport.</p> <p>Cllr Clare Topham Considered that a suitable site for a temporary post office was needed. Members considered that the Church would be the most central location and Cllr Parsons kindly agreed to discuss with the Church Wardens. Unfortunately, the fallen tree reported at the last meeting had not been removed and the Clerk was asked to re- report that to North Yorkshire Highways Department.</p> <p>Cllr Lyn Wimbush Nothing to report at this meeting.</p> <p>Cllr Richard Parsons Reported that his updates were covered on other sections of the agenda for tonight's meeting.</p>

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	<p>There were no updates from the representatives on the following Outside Bodies National Parks Coastal Forum, Yorkshire Local Council's Association or Burniston and Cloughton Village Hall at this meeting.</p> <p>ACTIONS:</p> <ol style="list-style-type: none"> a. Clerk to re-report dead tree on the Banks of Burniston Beck to NYC Highways Dept. b. Chairman to contact Church Wardens to explore a potential temporary post office at the church. c. Clerk to re- report overgrown ginnel between High Street and Overgreen View to NYC.
<p>175/25-26</p>	<p>Report from Parish Clerk The report had been previously circulated with the agenda papers and gave updates on actions undertaken since the last meeting.</p> <p>War Memorial - Three quotes had been obtained to undertake gardening work at the War Memorial to reduce the height and width of the two holly trees. It was AGREED to award the work to Callum Bridge Garden Contractor.</p> <p>Christmas Lights – The existing electrical sockets were not suitable and would need to be replaced in time for next years light display, however there would be Christmas lights in the trees and on the fencing by the Three Jolly Sailors Pub.</p>
<p>176/25-26</p>	<p>Updates from Working Groups</p> <p>Staffing Committee Nothing at this meeting</p> <p>IT Working Group Cllr Topham suggested that the IT Working Group focus on Software, Training and a new website moving forward, Cllr Whitelegg had kindly volunteered to join this group.</p> <p>The next steps for the IT working group would be to consider a new parish council website in the new year.</p> <p>Drilling Working Group Cllr Topham provided an update as follows:</p> <ul style="list-style-type: none"> • Both the MP Alison Hume and Friends of the Earth were considering the merits 'calling in' the planning application and asking that it be heard by the relevant Secretary of State from Central Government rather than the Local Authority.

	<ul style="list-style-type: none"> • Europa's had not yet undertaken the seismic study and appraisal, as they needed to acquire funding from a suitable investor. • The North Yorkshire Council Planning Committee may consider the application at their January 2026 meeting month. <p>Rocket Station Working Group The Chairman provided an update, he had met with Mark Oddy from North Yorkshire Council's Property Department and also North Yorkshire Cllr Derek Bastiman and the matter of North Yorkshire Land being incorporated into a private driveway was now being pursued by the Senior Planning Officer to find a suitable resolution.</p> <p>Policy Working Group Cllr Hill kindly AGREED to become a member of this working group.</p>
<p>177/25-26</p>	<p>Traffic Regulation Order in relation to camper vans</p> <p>It had been suggested that a Traffic Regulation Order could be used to deter the overnight parking of camper vans in the Crookness Area.</p> <p>In order to progress this, landowner's permission (Duchy of Lancaster) had been sought and provided.</p> <p>The next steps would be for Members from both Burniston and Cloughton Parish Council to form a working party and work together to understand what was required to obtain the Traffic Regulation Order.</p> <p>Cllrs Parsons and Wimbush kindly volunteered to form this working party and liaise with Cloughton Parish Council regarding their Membership.</p>
<p>178/25.26</p>	<p>Precept 2026-27</p> <p>The budget had been set at the November meeting, and funding of £34,400.22 was required to balance the budget. North Yorkshire Council had confirmed that they were to reduce the Model Agreement payment from £11,126.93 in 25/26 to £2,973.22 in 26/27 which would have a significant impact on the Parish Council's income.</p> <p>It was anticipated that there would be a shortfall in income as a direct result of the loss of the funding from North Yorkshire Council of £6480.00. Members discussed option to bridge this gap, whilst being mindful of the cost of living.</p>

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<p>178/25.26.1</p>	<p>RESOLVED:</p> <p>To increase the precept from £18,997.00 in 2025/26 to £22,237 in 2026/27. This would provide an extra £3240 of income (half the shortfall). The remaining shortfall of £3240 would be taken from Council reserves.</p>
<p>179/25.26</p> <p>179/25.26.1</p>	<p>Amended Standing Order</p> <p>Members considered an amendment to the Standing Orders to include the addition of a Proper Officer to step in should the Clerk be unavailable and issue agendas. This had been AGREED at the November meeting of Council.</p> <p>RESOLVED: That the standing order be amended as follows.</p> <p><i>Standing Order 18A - Proper Officer</i></p> <p><i>The Proper Officer shall be the Clerk. In the absence of the Clerk the Proper Officer will be the Chair and/or Vice Chair of the Council, nominated to undertake the work on behalf of the Council.</i></p>
<p>180/25.26</p> <p>180/25.26.1</p>	<p>S106 Funding</p> <p>Members considered the formation of a working party, to make best use of this funding in the community. It was noted that the terms of the S106 agreement required Burniston Parish Council to have approval from Cloughton Parish Council for any application.</p> <p>Members felt this was important funding which could be put to good use in the community.</p> <p>RESOLVED:</p> <p>That Cllrs Whitelegg, Topham, Grimwood and Powell join this working party and invite Members from Cloughton Parish Council to also join the team.</p>
<p>181/25.26</p>	<p>Grit Bins</p> <p>There had been two complaints about the lack of grit bins following the recent snowy weather, from residents at Rocks Lane and Limestone Grove, and a further complaint about icy pavements in general.</p> <p>North Yorkshire Council had cut back on the number of grit bins it provided in order to save money, and so any additional grit bins would have to be funded by Burniston Parish Council. The cost of purchase was £50 with a further £75 per year to have them filled with grit (twice per year).</p> <p>Members would use a matrix to consider the requests and report back with a recommendation to the next meeting.</p>

Signature: Date:

183/25-26	Correspondence All covered under various agenda items.
184/25-26	Planning Matters Review planning applications received. a. Part Retrospective application for the erection of 7 no. dwelling at Beechville, Limestone Road, Burniston. (ZF25/00719/FL)
184/25-26.1	RESOLVED: To support the application for a reduced number of dwellings from the original nine. However, there were grave concerns about the drainage on the site. During the current building process an important drain had been lost for the Delphstone House area of the site which was causing a large amount of water to engulf neighbour's gardens. It was envisaged that the dwellings would be on a private road, and the parish council felt it was imperative that there was a sufficient provision for drainage on this private road, which was regularly maintained to protect neighbouring residents existing properties.
184/25.26.2	Prior Approval under Class MA of part 3 of Schedule 2 to the GDPO 2015 for Change of Use of Shop and post office (Class E) to dwelling (C3) for short term letting accommodation at Burniston Post Office, 29 High St, Burniston (ZF25/01340/P3W) Members considered this at length and felt that the site was unsuitable for short-term letting due to the lack of parking provision. RESOLVED: That the Council object to this application as they consider the parking provision unsuitable for short term letting accommodation.
185/25-26	Planning Matters To note any decisions received. None received for consideration at this meeting.
186/25-26	Financial Matters The Current Account balance was currently £16595.00, and the Investment Account Balance is £34,261.27 as at the 25 th November 2025. NB. The current account balance included £5000 grant from Cllr Bastiman's locality budget to be spent on refurbishing the Coast Guard Station. £1335.06 from the closure of the Skipton Building Society Account is set aside for a historical project.

Signature: Date:

	<p>Accounts to Certify The following payments were authorised to be made.</p> <table border="1"> <tr> <td>Deepdale Computers</td> <td>Monthly Fees</td> <td>£56.52</td> </tr> <tr> <td>Royal British Legion</td> <td>Contribution to Poppy Appeal</td> <td>£75.00 Cheque payment</td> </tr> <tr> <td>Audrey Adnitt</td> <td>Mileage Claim and Ink Cartridge</td> <td>£51.26</td> </tr> <tr> <td>SCSG Ltd</td> <td>War Memorial & Rose Bed gardening</td> <td>£324.00</td> </tr> <tr> <td>Deepdale Computers</td> <td>Licence Fees</td> <td>£55.68</td> </tr> <tr> <td>YLCA</td> <td>Planning Training Cllr Whitelegg</td> <td>£27.40</td> </tr> <tr> <td>SCSG Ltd</td> <td>2 x grass cuts in November</td> <td>£872.88</td> </tr> </table> <p>Cllrs Parsons and Hill were to authorise the payment via the online payment system.</p>		Deepdale Computers	Monthly Fees	£56.52	Royal British Legion	Contribution to Poppy Appeal	£75.00 Cheque payment	Audrey Adnitt	Mileage Claim and Ink Cartridge	£51.26	SCSG Ltd	War Memorial & Rose Bed gardening	£324.00	Deepdale Computers	Licence Fees	£55.68	YLCA	Planning Training Cllr Whitelegg	£27.40	SCSG Ltd	2 x grass cuts in November	£872.88
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187/25-26	Any other matter the Chairman considered urgent. Nothing at this meeting.																						
	Next Meeting																						
188/25/26	Date and Time of Next Meeting The next ordinary meeting of Council would take place on Thursday 8 th January 6.30pm in Burniston and Cloughton Village Hall.																						

Meeting started 6.30 pm and closed at 8.25 pm.

Document published on

Signed:

Print Name:

Date:

Signature: Date: