RODMELL PARISH COUNCIL

Dear Councillors, you are summoned to attend a meeting of **RODMELL PARISH COUNCIL** to be held on **Tuesday 17th November 2026, 7.00pm** Rodmell Village Hall. Lorna Thwaites, Rodmell Parish Clerk, Wednesday 11th November 2026.

To RECEIVE questions from the Public:
The first ten minutes are available for public participation before the start of the meeting. During this time, members of the public may ask questions or make representations, in respect of business on the agenda. Members of the public may only speak at other points during the meeting if they have knowledge or information that will aid the discussion and will only speak at the Chairman's discretion.

AGENDA

1. **APOLOGIES FOR ABSENCE:** To receive and accept apologies for absence.
2. **DECLARATIONS OF ANY INTERESTS AND TO CONSIDER ANY REQUESTS FOR A DISPENSATION WITH RESPECT TO ITEMS ON THE AGENDA**, as required by the Members Code of Conduct.
3. **MINUTES OF THE PREVIOUS MEETING:** To RESOLVE that the minutes of the ordinary meeting of Rodmell Parish Council held on 15th September 2026 are a correct record and are signed by the Chair.
4. **FINANCE AND ADMIN:**
   - 4.1 To RATIFY October and November payments and to RECEIVE and SIGN the October and November bank reconciliations.
   - 4.2 To RECEIVE estimates from internal auditors and to RESOLVE which to instruct.
   - 4.3 To APPOINT a councillor to check the finance folder during the meeting.
5. **BUDGET 2027-2028:**
   - 5.1 To RECEIVE the first draft budget and to DISCUSS the precept request for 2027-2028.
6. **REPORT(S):** Any written reports to be taken as read.
   - 6.1 To RECEIVE reports from Parish Cllrs, Local and District Councillors and the MP for Lewes.
   - 6.2 To RECEIVE minutes of the POLO meeting held on 21 September 2026.
7. **CORRESPONDENCE RECEIVED:** To RECEIVE correspondence and AGREE any actions:
   - 7.1 Important Update to your Electricity Usage Data: Smartest Energy.
   - 7.2 6 May 2007 – Local Election Estimated Costs: LDC.
   - 7.3 Family Church Camp: M.Derrick.
   - 7.4 East Sussex Highways – Getting the Most from OneNetwork: ESH.
   - 7.5 Thank you from Rodmell Village Hall.
   - 7.6 PHP Security Update: Parish Council Websites.
   - 7.7 Email regarding Monk's House Allotments: Monk's House allotment tenants.
   - 7.8 Update on Local Government Re-organisation: ESALC.
   - 7.9 Climate Preparedness Workshops: LDALC.
8. **MATTERS ARISING:**
   - 8.1 To RECEIVE an update from Cllr Clerk-Smart regarding the planting of fruit trees in several locations in the village and to AGREE whether to apply for a Veolia Orchard.
   - 8.2 To AGREE any actions required for the incoming legislation, Martyn's Law.
   - 8.3 To RECEIVE an update on emails sent to Steve O'Connell regarding Speedwatch.
   - 8.4 To AGREE to produce tea towels and copies of the village map for fundraising purposes – Cllr Toye.
9. **EMERGENCY PLANNING:**
   - 9.1 To RECEIVE the National Emergencies Trust Toolkit Campaign – Ready Together and AGREE any actions arising.
   - 9.2 To RECEIVE correspondence from a local resident 'Let's Get Ready Rodmell – Preparedness Planning and AGREE any actions.
   - 9.3 To AGREE to update the Rodmell Emergency Plan.
   - 9.4 To RECEIVE details of funding for Community Resilience Projects and AGREE whether to apply.
10. **GRASS & HEDGE CUTTING:**
    - 10.1 To RECEIVE an update on grass and hedge cutting undertaken to-date including the cutting of the Dicklands hedge on 3 November, and to agree any further grounds maintenance required outside of the regular schedules.
    - 10.2 To DISCUSS and AGREE any actions regarding the establishment of a working group for ongoing tidying at the playground – Cllr Toye.

10.3 To RECEIVE details of ESCC Urban Grass Cutting Options for 2027/8.

10.4To RECEIVE a quote from ACE Landscapes for urban cuts currently undertaken by ESCC.

10.5 To RESOLVE the Urban Grass Cutting Option for 2027/8.

11. HIGHWAYS:

11.1To RECEIVE an update on the repairs requested to the Vehicle Activated Speed Signs.

12. PLANNING APPLICATIONS: To AGREE or RATIFY comments for any applications received.

12.1 **SDNP/26/04115/DCOND Proposal:** Discharge of Conditions 3 (schedule of external materials finishes) and 4 (scheme of ecological enhancement measures) related to Planning Approval SDNP/26/02435/CND
Location: 2 Barley Field Cottages , The Street, Rodmell, East Sussex, BN7 3HQ (comments by 19 Nov).

13. PROJECTS:

13.1**Pavilion and Playing Fields:**

13.1.1 To RECEIVE booking requests for 2027.

13.1.2 To RECEIVE a response from Rodmell Cricket Club regarding the fixture fee and completion of the booking form and to RECEIVE and AGREE dates requested for the 2027 season.

13.1.3 To AGREE a process for booking requests received and approval from Council.

13.1.4 To DISCUSS the need for an annual risk assessment for the Pavilion and Playing Fields.

13.1.5 To RECEIVE an update on repairs to the Pavilion roof.

13.1.6 To RECEIVE details of a timer fitted to the hot water heater.

13.1.7 To DISCUSS the testing for Legionella and AGREE to re-test if required.

13.1.8 To AGREE to organise a working party to clear behind the Pavilion around March 2027 and to AGREE to hire a skip – Cllr Toye.

13.2**Playground:**

13.2.1 To RECEIVE details of and AGREE the roof proposed for the tower that is below the height requiring planning permission.

13.2.2 To RECEIVE an update regarding the £10k donation for the playground project.

13.2.3 To RECEIVE an update on the CIL Lewes application.

13.2.4 To RECEIVE an update on further donations and funds raised to-date.

13.2.5 To RECEIVE an update on the VEOLIA application.

13.2.6 To RESOLVE to apply for SDNPA CIL funding 2027/8.

13.3**Bus Shelter Repairs:**

13.3.1 To RECEIVE details of contractors who can quote for repairs needed to the bus shelters including the removal of dead branches over the roof of the Lewes bound shelter – Cllr Wettern.

13.4 **Benches:**

13.4.1 To RECEIVE an update on the replacement bench by the noticeboard – Cllrs Barnell and Wettern.

14. TO PROPOSE AGENDA ITEMS FOR THE NEXT ORDINARY MEETING OF RODMELL PARISH COUNCIL.

15. TO RECEIVE THE TIME AND DATE OF THE NEXT MEETING OF RODMELL PARISH COUNCIL.

16. TO CLOSE THE MEETING.