

Proposal: Notification of Outline Planning Permission application. Construction of Class B1(c), B2 and B8 employment premises, together with a new vehicular and pedestrian access from the A3004 (Wilsom Road), modifications to the A3004 to allow for the new site access to be constructed

Councillors noted: Application still to be determined. Cllr Blake reported that the handling of the planning application had been passed to a third party planning consultancy. He had been in contact with the new planning officer a few weeks earlier about the progress of the applicant's discussions with the Environment Agency on the flood risk assessment. The planning officer told him that he had had no update from the applicant on this issue. There is no further information on the planning website showing the outcome of the discussions. It is Cllr Blake's opinion that it appears that the whole application will be determined by the flood risk assessment. Although the site is designated for employment use, to have it for distribution and warehouses is unrealistic. A better option would be for starter units.

Dist Cllr Ashcroft confirmed that the planning application will not be determined under delegated powers but will go a full planning committee.

WPC ref number wpc 2016/08 SNDP Ref number: SDNP/16/02879/FUL
Site address: Oaklands Farm Green Street East Worldham Hampshire GU34 3AU
Proposal: Retention of vehicular access and new front entrance gates

Councillors noted: Application still to be determined. That the entrance was used during the Jalsa Salana.

WPC ref number wpc 2016/12 SNDP Ref number: SDNP/16/03738/FUL
Site address: Land at Meadow Farm Green Street East Worldham
Proposal: Change of use of two buildings and two fishing ponds from agricultural use to a mix of agricultural use and commercial production of fish

Councillors noted: Application still to be determined. This may be a possible future item for a site visit by the EHDC Planning Committee

WPC ref number wpc 2016/13 SNDP Ref number: SDNP/16/03763/PA3R
Site address: 4 Binswood View Business Centre Hartley Lane Oakhanger GU35 9JW
Proposal: Prior Approval for change of use of agricultural building and land within the curtilage to B1 business use, as flexible use

Councillors noted: Prior Approval is required and refused. The Clerk reported that a new planning application had just been submitted for Prior Approval for change of use from agricultural use to B8 (Storage and distribution) flexible use. Comments to be received by 26th October. (The Clerk has spoken to the Case Officer and the date for comments to be received has been extended to 3rd November – the day after the next Parish Council meeting)

WPC ref number wpc 2016/14 SNDP Ref number: SDNP/16/03866/HOUS
Site address: 3 Tyling Cottages Green Street East Worldham
Proposal: Single storey rear extension and first floor side / rear extension

Councillors noted: A Phase 1 ecological survey will determine whether there is any evidence of protected species or whether the site offers habitat suitable for supporting protected species, and whether the proposed works are likely to result in impacts to those habitats or species.

WPC ref number wpc 2016/15 SNDP Ref number: 53762/001
Site address: Land South East of Scaifs Farm, Selborne Road, Selborne, Alton
Proposal: Prior notification - detached building for storage of equipment, machinery and hay

Councillors noted: Prior approval not required

b) To consider and decide on the Parish Council's response to planning applications received since the last Parish Council meeting
None received

[New Action Point: October 01-16 The Clerk should respond to The 2017/18 Local Government Finance Settlement Technical Consultation Paper]

67/16 To agree the monthly finance report and schedule of expenditure

- a) The monthly report and schedule of expenditure was agreed. Proposed by Cllr Fife and seconded by Cllr Brock. All in favour and duly resolved.

The current accounts balance as at 5th October 2016

TSB current account: balance: £8,296.61
 TSB Business Instant account balance: £842.83
 HSBC current account balance: £11,771.35
 Total balance of all 3 accounts as at 05/10/16: **£20,910.79**

Total Payments

Date	Cheque No	Payee	Details	Total (£) inc VAT	VAT included in total (£)
5/10/16	1139	R Twining	Clerk's salary September – Month 6	551.87	
5/10/16	1140	South East Water	Water rates for East Worldham village hall	31.33	
5/10/16	1141	Southern Electric	Electricity for East Worldham village hall	100.95	4.80
5/10/16	1142	Nikki Conway	Repairs to the electrics for East Worldham village hall	60.00	
5/10/16	1143	Nick's Energy & Electrics Ltd	Electrical Certificate and PAT Testing	325.00	
5/10/16	1144	Mary Trigwell-Jones	Welcome Packs	5.34	
			Total Payments for Authorisation	1,074.49	4.80

Total Receipts Received

Date paid in	Bacs/Paying In book	From	Details	Total (£) Receipts
9/9/16	BACS	Lightsource	Community Benefit Scheme	4,005.80
9/9/16	500101	Terry Blake	Donation for use of equipment from village hall	15.00
21/9/16	BACS	Mary Trigwell-Jones	2 nd instalment of Precept	5,139.00
			Total Receipts Received	9,159.80

- b) To receive and approve the 6 monthly financial report
 The Clerk presented the 6 monthly financial report. At the time of setting the 2016-17 it was anticipated that the income for the year from the village hall would be £400. After 6 months the income received is £396. The Clerk is budgeting for additional income of £250 for the next 6 months. It is anticipated that Total Income will be £365 more than budgeted. Total expenditure is forecasted to be £510 more than anticipated, mainly due to the increase in the hours contracted to work by the Clerk. The anticipated deficit on the year's budget is £509 more than planned when the budget was approved by the Council.

- c) The 6 monthly financial report was agreed. Proposed by Cllr Blake and seconded by Cllr Brock. All in favour and duly resolved.

68/16 To receive and approve a report from the Clerk regarding:

- a) Correspondence received
 The Clerk reported that he had received the following correspondence.

- i) The Clerk reported that he had received an email from Gemma McKeown from the Alton Neighbourhood Policing Team about the state of the Speedwatch equipment and damage to battery cables. Unfortunately the equipment is no longer under warranty and it is down to the groups/council to cover costs for repairs and replacements. Currently one battery requires repair, leaving 3 to be shared between the groups. It has also been mentioned that the equipment is out dated; again this is down to the schemes to get funding for new equipment. There are a couple of new sets available.

Gemma is looking at arranging a meeting for Speedwatch Co-ordinators to discuss what will happen with the equipment when the station closes, storage, repairs, booking. The Clerk as the Speedwatch Co-ordinator and his deputy John Denyer will attend this meeting.

- ii) A Survey to be completed by Parish Councils, consisting of 6 questions, from the SDNPA regarding the two way communication between SNPA and Parish Councils.
- iii) EHDC update regarding the TAG Farnborough Airport plans. EHDC is demanding more information about the plans to increase the airspace around TAG Farnborough Airport, which will lead to more planes flying lower over parts of East Hampshire.
- b) Meetings to attend and attended
The Clerk reported he had not attended any meetings.

Meetings to attend

The Clerk reported that

- a) He will be attending a workshop/training session on Tuesday 11th October on the use of CAMSWEB, the Countryside Access mapping database of Rights of Way.
- b) The Citizens Advice East Hampshire District are holding their AGM on Friday 14th October at the Alton Maltings Centre. He is not intending to attend.
- c) The AGM of Hampshire Association of Local Councils will be held at Hartley Witney on Saturday 22nd October. No councillors will be attending.
- d) South Downs National Park Authority will be holding a Parish Workshop on 14th November at 6.30pm in Petersfield. The Clerk confirmed that he has booked Cllrs Aldridge and Gaffney to attend this workshop.
- e) E-mango who produces the HALC's website are proposing to hold a free workshop in Bournemouth for Parish Clerks on the use of Social Media such as Face book and Twitter. The Clerk is not intending to attend.

69/16 To establish the procedures for operating the Worldham Community Benefit Fund

Councillors discussed the procedures to be adopted for the use of the financial contribution from the solar farm. The Clerk confirmed that the first payment of just over £4,000 had been received. The next payment will be received around March/April 2017.

Councillors discussed how the money should be used, noting that the use is dictated by the clause 3.1 and 3.5 of the Community Benefit Deeds. Is there a case of accumulating the money for a period of years to fund larger projects e.g. to fund a community led project for funding rural broadband, or should it be used to fund existing ideas for its use, such as buying speed cameras.

It was agreed to open up a separate Bank Account with the TSB, to be called the Worldham Community Benefit Fund. The Councillors will be signatories to the account, and 2 signatures will be required for any transaction.

The Clerk agreed to produce a pro-forma application form to be used by people/organisations requesting a grant from the Worldham Community Benefit Fund. The Clerk was asked to produce an advert/article for the King's World and for the website about the Worldham Community Benefit Fund.

[October 02-16 The Clerk to produce a pro-forma application form to be used by people/organisations requesting a grant from the Worldham Community Benefit Fund]

70/16 To receive a report on the Jalsa Salana Liaison Meeting

Cllr Trigwell-Jones reported that she had attended the Jalsa Salana wash up meeting chaired by EHDC on 14th September. There were 2 representatives from the AMA, David Lowe from Kingsley Parish Council, Dist Cllr David Ashcroft and representatives from EHDC but none from Highways. The AMA felt there were some issues regarding traffic management on the Friday, but not on the Saturday or Sunday. The AMA had opened two gates to the site on Saturday to aid traffic flow. The AMA said that only VIP's, volunteers and the disabled had access to the site. The feedback from the attendees, from the AMA's viewpoint, was that there were no problems on the Saturday or Sunday.

From the Worldham perspective, if the traffic was not gridlocked they were speeding. The traffic in East Worldham was gridlocked; the side lanes were used more than in previous years and Blanket Street was particularly badly affected. The buses from Alton station were not being fully utilised.

From the Kingsley perspective between 9.00 and 10.00am the traffic ran smoothly, from 10.00am the Park and Ride buses were only half full and the traffic started backing up. There is a need for another Park and Ride at the Alton side.

Other points raised included:

- The idea of having one way system on the B3004 during the Jalsa Salana period
- The Public Right of Way had been made secure to prevent fly tipping.
- The use of the entrance for which planning permission although applied for had not yet been granted. David Fitzgerald agreed to investigate.
- The no burn policy needs to be better supervised
- The mobile phone coverage for residents appeared to be better than in previous years
- The issue of overloaded lorries is a problem for the contractors
- The provisional dates for the 2017 Jalsa Salana are 28th-30th July.

71/16 East Worldham Village hall report

Cllr Gaffney reported that the village hall had several small matters that needed attending. The lights have failed at the last Parish Council meeting and at the children's party a few days later. Nikki Conway, a local electrician, was called out and found some wires above the kitchen had been chewed by rats and one wire chewed through. The broken wire has been repaired and rat boxes have been put in the roof by Mike Clark. He will check the boxes on a regular basis. The cracks below the steps leading to the hall have been reported by Eric Nellar. Two bollards by the pedestrian crossing have been knocked down and this has been reported by the Clerk to HCC.

The parking cones used for reserving parking spaces for speakers seem to have disappeared. [They have subsequently been found]. The small grass area outside the main hall door has been invaded by moles.

72/16 To note the concerns from Parishioners regarding traffic management through the parish.

The Member of the Public was invited to speak. He raised the issue of tankers parking on the concrete hard standing by the solar farm. (Cllr Trigwell-Jones will discuss this with the solar farm representative she is meeting on 7th October). He was aware of the companies whose lorries continually speed through East Worldham and should the Parish Council be writing to these companies. Is it possible to get obeying the speed limit as a condition on any planning application?

The Clerk reported that a number of parishioners had commented on the lack of action by the Parish Council regarding Traffic Management issues in East Worldham.

The Clerk reported that Ian Janes, responsible for Traffic Management in East Hampshire is still not in a position to have a meeting with the Parish Council as the documents for the community funded traffic management initiative are in the process of being finalised by HCC; a meeting will be arranged as soon as the way forward has been finalised.

The Clerk proposed the following action which was agreed by the Councillors.

“For the Parish Council to set up a working group, consisting of a Councillor, the Clerk and a small number of Parishioners with a specific remit “to look into all aspects of traffic management issues within the Parish and to report back to the Parish Council with their findings and proposals in 3 months time”.

Cllr Fife agreed to be the Parish Councillor on the working group.

73/16 To note any issues regarding the state of the roads, pavements and footpaths in the Parish.

Cllr Gaffney reported that the grass verges along Clay’s Lane had not been cut for over a year. [Subsequent to the meeting the Clerk has reported this to Highways]. A white line needs to be painted across the road by the junction between the business park and Shelley’s Lane. The Clerk confirmed that this issue will be on the list to discuss with Ian Janes.

Councillors discussed who was responsible for maintaining the verges and banks – the Landowner or HCC.

Cllr Trigwell-Jones reported that she and the Clerk had met with Derek Rawle (Highways) to discuss the flooding problem in Church Lane. The main problem is that Derek has no money to undertake minor repairs or hedge trimming.

74/16 To agree on the work to be undertaken under the Lengthsman’s scheme.

The Clerk reported that the tasks asked to be carried out in September were:

- i) Cut back and clear any vegetation overhanging the pavement between Church Lane and Shelley’s Lane
- ii) Clear out and cut back any vegetation and trees/branches overhanging the ditch along Shelley’s Lane

Councillors agreed that the Lengthsman should be asked to carry out the following tasks for October:

- 1. Cutting back the ground elder on the footpath between the Playground and Old House Gardens
- 2. Digging a drainage ditch on Rookery Lane
- 3. Cleaning the road signs throughout the parish.

75/16 To note any issues that has been brought to Councillors attention

Cllr Trigwell-Jones reported that she will be meeting with Valerio Pelizzi, Asset Manager of Canadian Solar on Friday to discuss the issue of screening at the solar farm and will also raise the issue of lorries using the concrete hard standing as a lay by.

76/16 Dates of Parish Council Meetings

Normally the first Wednesday of each month. It was agreed that the meetings would start at 8.00pm. To note the next Parish Council meeting will be held on Wednesday 2nd November, and 7th December. For 2017 11th January, 1st February, 1st March

The Chairman closed the meeting at 10.30 pm

New Action Points

Action ID	Action detail	Owner
October 01-16	Clerk should respond to The 2017/18 Local Government Finance Settlement Technical Consultation Paper	Clerk
October 02-16	Clerk to produce a pro-forma application form to be used by people/organisations requesting a grant from the Worldham Community Benefit Fund	Clerk

Actions points from previous Worldham Parish Council Meetings:

Action ID	Action detail	Owner
03-May 2016	Clerk should investigate the cost of vehicle activated speed limit reminder signs	Clerk
September 01-16	Obtain a quote for pruning the tree in the western corner of the playground.	Clerk