

# **BROOKLAND PARISH COUNCIL**

Members are summoned to a meeting of Brookland Parish Council to be held on Monday 15<sup>th</sup> January 2024 at 7.15pm at The Village Hall, Brookland.

Present: Cllr Gillies, Cllr Bicknell, Cllr Kennedy, Cllr Rhys Jones, KCC Cllr Hills,  
A Lawson, 2 members of the public

## **MINUTES**

### **1. APOLOGIES FOR ABSENCE**

F&HDC Cllr Goddard & F&HDC Cllr Martin both sent apologies.

### **2. DECLARATIONS OF INTEREST**

None

### **3. ELECTION OF CHAIRPERSON & VICE CHAIR**

Cllr Kennedy proposed Cllr Gillies for the vacant position of chair, seconded by Cllr Bicknell and unanimously agreed. Cllr Kennedy was proposed as vice chair by Cllr Bicknell, seconded by Cllr Rhys Jones and unanimously agreed.

### **4. ACCEPTANCE OF MINUTES OF PREVIOUS MEETING**

The minutes from the meeting on 20<sup>th</sup> November 2023 were unanimously agreed as a true record of the meeting and signed as a true record by Cllr Gillies.

### **5. QUESTIONS FROM MEMBERS OF THE PUBLIC – Public Participation**

None

### **6. PLANNING**

Members were advised that the planning application for the Philippine Village Craft Centre Cafe, Beckett Road, Brookland, Romney Marsh TN29 9TF has been sent for appeal. The Councillors had no comment to make on the appeal.

### **7. CHAIRMAN'S REPORT & REPORTS FROM OTHER OUTSIDE BODIES**

KCC Cllr Hills outlined details from his monthly report, a copy of which is on the village notice board.

### **8. CO-OPTION OF MEMBER OF THE PUBLIC TO FILL A CASUAL VACANCY**

The casual vacancy was discussed with 2 members of the public who are interested in being co-opted onto the Council. Councillors to confirm who will fill the vacancy at the March 2024 meeting.

### **9. FINANCE**

Members reviewed invoices paid since the last meeting and forecast expenses to the end of the financial year and unanimously agreed to the adoption of accounting software for the 24/25 financial year. Councillors unanimously agreed to extent funding the village hall rent for the playgroup for another year.

### **10. COMMUNITY EMERGENCY PLAN**

Members reviewed the existing draft of the Community Emergency Plan. Cllr Bicknell & Cllr Kennedy to co-ordinate completion of the document.

### **11. CORRESPONDENCE AND OTHER COUNCIL BUSINESS**

Engine turn off zone – Clerk to complete highway improvement plan

Right of Way – In progress, responses to be forwarded to the clerk

Village play equipment – no update from F&HDC

D-Day 80<sup>th</sup> Anniversary – members discussed the proposed national events for June 2024

**12. ANY FUTURE AGENDA ITEMS**

Brookland Village D-Day 80<sup>th</sup> Anniversary celebrations  
Village Noticeboards

**13. NEXT MEETING**

The next meeting will be 18<sup>th</sup> March 2024 at 7.15pm in the Village Hall.