



Parish Clerk: 07989 638315 E-mail: clerk@petrockstowe-pc.gov.uk

Dear Councillors, you are duly summoned to attend the Petrockstowe Parish Council Meeting, to be held at 7.30pm on Tuesday 15th September 2026, in the Baxter Hall, Petrockstowe, to which Parishioners are invited and welcome to attend, to discuss the following business.

7.30pm Public Question Time

This section (at the Chairman's discretion may last up to 30 minutes) is not part of the formal meeting of the Council and minutes will not be produced. [Public Bodies \(admissions to meetings\) Act 1960 s 1 extended by the LG Act 1972 s 100.](#)

Questions to County/District Councillor/s if required/available

AGENDA

- 1) **Apologies of Absence** To receive apologies and approve reasons for absence
- 2) **Declarations of Interest** To declare any personal interests and any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant item).
- 3) **Minutes** To consider for approval the minutes of the Parish Council meeting on 21st July 2026 and the Extra Parish Council meeting on 28th July 2026, the minutes having been previously circulated.
- 4) **Matters arising from previous minutes**
 - a) **America Lane - Update** - On 6th July 2026 the Public Rights of Way Committee resolved that a Modification Order should be made to amend the Definitive Map and Statement for Petrockstowe parish – **item closed**
- 5) **Current Business**
 - a) **Local Government Reorganisation** – Cllr Busby
 - b) **Postal service within the village** – Cllr Busby
 - c) **Consider putting the minutes, or a summary, of PCM in the Petrockstowe News** – Cllr Busby
 - d) **Consider Road Warden Scheme volunteer request in Petrockstowe News** – Cllr Busby
 - e) **Approval for Clerk expenses to attend essential training in November in Cornwall** – Clerk (email sent 09/09)
 - f) **Approval of agreement for Road Warden Scheme** – Clerk (email 09/09)
- 6) **Planning**

Council is asked to discuss the below planning application/s and inform the Clerk of its comments to forward to Torridge District Council. Any planning applications received after the distribution of this agenda will also be considered.

 - a) **Application Ref: 1/0523/2026/FUL** Date: 30th July 2026 Proposal: Replacement rear and side extensions Location: 2 North Town, Petrockstowe, Okehampton, Devon. *Comments sent to TDC Planning Department : Petrockstowe Parish Council have no objections to this application*

Council is asked to receive planning application decisions made by Torridge District Council. Council is asked to note the below decisions:

None
- 7) **Correspondence**

Please see below list of correspondence e-mailed to Councillors for consideration/information.

- 8) **Re-adoption of Council Documents** Councillors need to review, amend if necessary and readopt the Council documents as below. Current versions available on the website with new version emailed.

a) Scheme of Delegation – no changes - email of 09/09/2026

- 9) **Councillors Reports** for information if required and available.

10) **Finance**

- a) **To consider and approve Parish Council grants, donations and rents: c/f from July**

Petrockstowe Community Church – grant tbc

Baxter Hall – grant tbc

Citizens Advice – grant tbc

- b) **To note receipt of income since 14/07/26 - £90.00**

15/07/26 – Cllr Busby – from sale of flag merchandise - £90.00

Previously approved expenditure since 14/07/26 - £352.96

27/07/26 – HugoFox – website - £11.99

28/07/26 – ODCTG - £50.00

28/07/26 – J Burnett – RG rent - £1.00

28/07/26 – Baxter Hall – PP rent - £1.00

28/07/26 – Ply Inspection Co – PP Inspection - £156.00

28/07/26 – NDRO – donation - £50.00

10/08/26 - HugoFox - .gov - £11.99

18/08/26 – ICO - £47.00

27/08/26 – HugoFox – website costs - £11.99

08/09/26 – HugoFox - .gov - £11.99

- c) **Payments to approve: £33.20**

Clerks Expenses - £33.20

- d) **Previously approved payments to be made**

27/09/26 – HugoFox – website costs - £11.99

08/10/26 – HugoFox - .gov - £11.99

27/10/26 – HugoFox – website costs - £11.99

08/11/26 – HugoFox - .gov - £11.99

Receipts between 13/07/26 and 09/09/26 – **£90.00**

Payments between 13/07/26 and 09/09/26 - **£352.96**

Reserve Account balance as at 09/09/26 - £7,774.89

Current Account Balance as at 09/09/26 - £4,514.35

Within both the bank accounts, £1,893.51 is earmarked for the Rec Grd and £1,172.09 is earmarked for the Play Park

Confirm date of next meeting

The next Parish Council Meeting will be on Tuesday 17th November 2026 at 7.30pm (in the Baxter Hall. A Planning Meeting will be held on Tuesday 20th October 2026 if required.



Fiona Lowe, Parish Clerk
09/09/2026

Correspondence sent to Councillors from 14/07/26 to 09/09/26 inclusive

14/07/26 – NALC – NALC events
16/07/26 – TDC - Community Emergency Hubs
16/07/26 – NALC - Star Council Awards 2026/27 – Councillor of the Year
16/07/26 – NALC - Chief executive's bulletin - 16 July 2026
21/07/26 – DCC - Major LGR decision for Devon, and more news from across the county
21/07/26 – NALC - NALC events
28/07/26 - South Hams District Council & West Devon Borough Council - Scoping Consultation: South Hams and West Devon Joint Local Plan
28/07/26 – TDC - Local plan scoping consultation update
28/07/26 – NALC - Chief executive's bulletin - 23 July 2026
28/07/26 – DALC - #33 2026 e-bulletin
28/07/26 – DCC - Green Flag awards, MenB vaccines and summer safety
28/07/26 – Oscar Research - The latest from the UK's largest Public Sector Network
28/07/26 – RDUH - Update re: potential and temporary suspension of births at North Devon District Hospital
04/08/26 – NALC - Chief executive's bulletin - 30 July 2026
04/08/26 – DALC - #34 2026 e-bulletin
04/08/26 – DCC - Okehampton Interchange open, improved breaks for SEND families
04/08/26 – Planning - Enforcement Summary Petrockstowe
04/08/26 – RDUH - Stakeholder update 1: Temporary suspension of births at North Devon District Hospital
04/08/26 – NALC - NALC events
04/08/26 – Healthwatch - HWDPT E-bulletin 4 August 2026
06/08/26 – NALC - Chief executive's bulletin - 6 August 2026
10/08/26 – DALC - #35 2026 e-bulletin
10/08/26 – RDUH - Stakeholder update 2: Temporary suspension of birth services at North Devon District Hospital
10/08/26 – Healthwatch - HWDPT E-bulletin August 2026
10/08/26 – DCC - Whitehills Roundabout opens Monday; unpaid carers support and free school meals
11/08/26 – NALC - NALC events
13/08/26 – NALC - Chief executive's bulletin - 13 August 2026
13/08/26 – DALC - #36 2026 e-bulletin
15/08/26 – TDC - Warding Arrangement for Devon Council for the Torridge area
15/08/26 – DCC - Results day support, rural affairs news and summer advice
15/08/26 – EDUH - Stakeholder update 3: Temporary suspension of birth services at North Devon District Hospital
18/08/26 – NALC - NALC events
25/08/26 – RDUH - Latest news from the Royal Devon: August 2026
25/08/26 – NALC - Chief executive's bulletin - 20 August 2026
25/08/26 – DALC - #37 2026 e-bulletin
25/08/26 – DCC - GCSE Results and Beyond: news from across Devon
25/08/26 – RDUH - Stakeholder update 4: Temporary suspension of birth services at North Devon District Hospital
26/08/26 – RDUH - Stakeholder update 5: Temporary suspension of birth services at North Devon District Hospital
31/08/26 – NALC - Chief executive's bulletin - 27 August 2026
31/08/26 – Scribe Accounts - How to read a planning application (without the headache)
31/08/26 – DALC - #38 2026 e-bulletin
31/08/26 – Open Spaces Society - August updates: Concerning planning reforms | Our campaigning works!
31/08/26 – RDUH - Stakeholder update 6: Temporary suspension of birth services at North Devon District Hospital
31/08/26 – DCC - Roadshow to promote fostering and more news from around Devon
02/09/26 – RDUH - Stakeholder update 7: Planning underway to reopen birthing services at North Devon District Hospital
07/09/26 – NALC - Chief executive's bulletin - 3 September 2026
07/09/26 – DALC - #39 2026 e-bulletin
07/09/26 – RDUH - Stakeholder update 8: Temporary suspension of birth services at North Devon District Hospital
07/09/26 – DCC - Banking services return, support for carers, and starting Uni?
08/09/26 – NALC - NALC events
09/09/26 – DALC - DALC LGR bulletin #6