

You are duly summoned to attend the Annual Meeting of **UPPER CLATFORD PARISH COUNCIL** on  
Wednesday 11<sup>th</sup> October 2023  
At 7.30pm in the King Edward V11 Memorial Hall

### AGENDA

1	<b>Apologies for absence</b>
2	<b>To receive and accept declarations of interest</b> Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. (Localism Act 2011)
3	<b>Public Participation</b> Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes as per the Standing Orders of the Parish Council. This item will be limited to 15 minutes, unless agreed otherwise.
4	<b>Borough Councillors Report</b>
5	<b>County Councillors Report</b>
6	<b>To approve the minutes from the Parish Council Meeting held on 13<sup>th</sup> September 2023</b>
7	<b>To receive the Clerk's progress report since the last meeting held on 13<sup>th</sup> September 2023</b>
8	<b>Planning - Review of Decisions, applications and responses</b> <ul style="list-style-type: none"> <li>• 23/02318/FULLN Curry Cottages Stockbridge Road</li> <li>• 23/02510/VARN Floodlights Farleigh School</li> </ul>
9	<b>Finance - 9.1 To receive and approve the Financial Statement 1st July – 31<sup>st</sup> August 2023 including budget review.</b> <b>9.2 Approval payments for September &amp; October 2023</b> <b>9.3 Approval to invest reserves in short term fix deposit account</b> <b>9.4 Approval purchase new printer</b> <b>9.4 Insurance Declaration all Cllrs to Sign</b> <b>9.5 Consider items to be included in budget (Approval required Dec)</b>
10	<b>Playing Fields: To report the Monthly Monitoring of the Play Park Equipment</b> <b>10.1 Coronation Field (Anna Valley Playing Field) – Baby Seat</b> <b>10.2 Balksbury Bridge Playing Fields</b>
11	<b>Policies for approval</b> <b>11.1 Approval of Planning Committee Terms and Conditions</b> <b>11.2 Approval of Tree Policy</b>
12	<b>Trees and Open Space</b> <b>12.1 Discussion of Tree Survey work</b> <b>12.2 Trees over hanging garage at Valley Mead</b> <b>12.3 Approval for tree work at Bury Hill Close (circulated)</b> <b>12.4 Approval for tree work at Brook Way (circulated)</b> <b>12.5 Approval for tree work Red Rice Road</b>
13	<b>Footpaths &amp; Highways</b> <b>13.1 HCC plan Watery Lane update</b> <b>13.2 Peter Symonds bus update</b> <b>13.3 Discuss Taskers Plinth maintenance</b> <b>13.4 Discuss Hedgehog Highway project</b>
14	<b>Pavilion &amp; Sports Field</b> <b>14.1 Update by Cllr Hawkins</b> <b>14.2 Approval of Service Agreement based on updated agreement</b> <b>14.3 Approval to organise skip for rubbish removal</b>
15	<b>External Committees and Events</b> <b>Report on upcoming events &amp; other meetings</b>
16	<b>Correspondence and E mails (circulated)</b>
17	<b>Chalk Pit rental update</b>
18	<b>Current Parish Projects (discussion &amp; updates)</b>
19	<b>Bonfire- Does the Parish Council meet the terms &amp; conditions of the Insurance for the annual bonfire?</b> <b>Training for the bonfire event arrangements</b> <b>– Check List to be reviewed &amp; circulated prior to meeting.</b>

**Signed**

*Eveline Attwood* – Parish Clerk **Date of Issue** 4<sup>th</sup> October 2023

<b>20</b>	<b>To consider what, if any actions might be necessary for Crook &amp; Shears in view of current closure</b>
<b>21</b>	<b>To discuss any ongoing Parish Projects</b>
<b>22</b>	<b>Councillors to request any items to be included within the agenda for the Parish Council Meeting to be held on Wednesday 8<sup>th</sup> November 2023</b>