

Clun Town Council with Chapel Lawn

MINUTES OF CLUN TOWN COUNCIL MEETING

HELD AT THE MEMORIAL HALL ON TUESDAY 2nd JULY 2024 AT 7.30PM

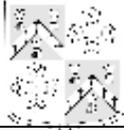
| PRESENT | APOLOGIES |
|---|-----------------|
| Cllr. R. Andrews Cllr. W. Shepherd Cllr. R. Bowles Cllr. R. Davies Cllr. M. Duffee Cllr. D Morris Cllr. M. Jones Cllr. J. Limond | Cllr. B. Angell |

| ALSO IN ATTENDANCE | |
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| Mr. Gwilym Rippon (Clerk) Tracey Amass (Minute taker) | 1 members of the public |

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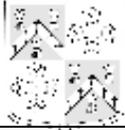
| | Agenda item | |
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| 096-2024 | 1. | ATTENDANCE AND APOLOGIES |
| | | The Chair thanked members for attendance and noted apologies from Cllr Angell. |
| 097-2024 | 2. | DECLARATION OF ANY DISCLOSABLE PECUNIARY INTEREST IN A MATTER TO BE DISCUSSED AT THE MEETING AND WHICH IS NOT INCLUDED IN THE REGISTER OF INTERESTS |
| | | None reported. |
| 098-2024 | 3. | MAYORS REPORT |
| | | <p>Since meeting in June, we have had a few activities going on. Firstly, we celebrated the 80th Anniversary of the D-Day landings. Beacons both in Chapel Lawn and Clunton allowed people of the parish come together to remember those who put their own lives in jeopardy to defend our security. A big thank you to everyone who was involved in organising these events.</p> <p>We also saw the return of the annual Clun Gardens Open weekend, which celebrated its 40th year. This brought in a number of people both from the town and much further afield to look at some fantastic gardens. Well-done to the organisers and of course those who spend a huge amount of time and effort in their gardens opening them up for everyone to enjoy.</p> <p>Also, the St George's School Summer Fete last week which again saw a fantastic attendance on a rather warm Friday afternoon – being led to the stocks to have sponges thrown at was actually quite a good move!</p> |

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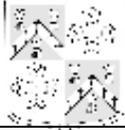
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| | | <p>Last meeting we had quite a comprehensive report from correspondence between Cllr Angell and Natural England regarding the water quality of the river. The Deputy Director for West Midlands has almost agreed to meet with us as a collective, however wants to speak to me first before 'entering the lion's den' as so to speak! But this does look promising.</p> <p>I also met with the Head of Roads Safety from Shropshire Council to discuss signage along the A488 prompted by concerns from local residents. It was quite an eye opener in terms of allocated budget for these projects – I may have misheard but I'm sure I was told their annual budget for the county is £15,000. Bearing in mind a sign typically costs somewhere in the region of between £600 and £1,000 – nothing can be guaranteed. It was also picked up the current signage was defunct back in 2007, so in effect they would potentially need a couple of years budget allocation just to sort out one road!</p> <p>On a positive, the Town Hall works will commence this Friday. We will have a further update later in the agenda, but it is pleasing that the work can be undertaken without the inconvenience as initially thought.</p> <p>I also want to take the opportunity to congratulate Trevor Williams who is leaving the fire service after 40 years.</p> |
| 099-2024 | 4. | PUBLIC SESSION |
| | | <ul style="list-style-type: none">(i) Shropshire Councillor Report – none due to pre-election period(ii) Police Report – none received(iii) Public comments – A member of the public thanked the deputy chair regarding the update of the website and requested details of the audit. The Clerk said the audit report had gone to the external auditor. The report would appear on the website in due course. |
| 100-2024 | 5. | APPROVAL OF MINUTES |
| | | To approve and confirm the minutes of the meetings held on 4th June 2024. Minutes agreed. |
| 101-2024 | 6. | INFORMATION FROM THE MINUTES |
| | | Cllr. Bowles noted that item 12 was to appear on July agenda. Cllr. Limond said this was to focus on the Christmas lights organisation which is a multidisciplinary item and a paper will appear on a future agenda. |
| 102-2024 | 7. | CLERK'S REPORT |
| | | An e-mail regarding telephone masts had been received and a further email regarding the need for extra masts. A representation of the company responsible for the masts to be invited to sept meeting. |



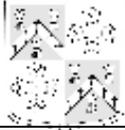
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| 103-2024 | 8. | BURIAL RECORDS |
| | | To discuss and decide the completion of the digitisation of the burial records (report attached) Including the cost of £2362.50 The Clerk reported that the exercise to transcribe burial records to become digital was ongoing. RESOLVED The Council agreed to transcribe burial records to become digital at a cost of £2362.50 |
| 103-2024 | 9. | PLANNING |
| | | To consider the following planning applications and other planning matters No planning to consider. |
| 104-2024 | 10. | ASSETS OF THE COUNCIL |
| | | To update on the following and any action deemed necessary: - 1. Town Hall: A pre-contract meeting was held on 25th June 24 with Reynold Conservation, to run through the Contract scope of works, inc. Completion date and Contract Sum, Site, Communications, Programme, Finance and Insurance, Quality Control, Health & Safety and AOB. Preliminary Programme:- i. Sandstone, initial defrassing and view samples for approval to take place on Friday 5 July. Work to start on Sandstone by end July, pending approval of samples. ii. Rendering Site Start – 2nd week September for scaffolding, followed by patching of rendering and repainting. Repairs to upper Sandstone to take place at same time. iii. Completion, anticipated End October. Other Items:- a. Clun Town Council (CTC) are to source the following:- i. Electrical supply (Museum Trust have agreed to supply at no cost, provided remains within reasonable limits) ii. Water supply to be arranged with “neighbour” (or as last resort, Reynolds to provide water bowser) iii. Two parking spaces adjacent to the Town Hall iv. Adequate Insurance Cover by CTC |



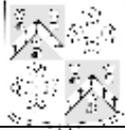
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| | | <p>v. Toilets (kindly provided by White Horse)</p> <p>b. The Contract is to be closely monitored, initially Site Meetings will be held fortnightly, with strict control of the finances to be maintained by the Project Team as applications for payment (invoices), will be submitted monthly by the Contractor.</p> <p>Payment is subject to usual JCT Conditions, i.e. monthly valuations approved for payment by TR Associates, less retention of 5% (2.5% paid on completion of works and remaining 2.5% paid after 12 months from completion date).</p> <p>Cllr. Davies raised the testing of the electrical socket. Cllr Bowles clarified that the socket that is needed for the thermostatic heaters needs to be checked. Local contractor to be engaged for minor electrical issues including the timer for the Christmas lights.</p> <p>2. Public toilets: Cllr. Andrews updated on the perceived leak which is now being treated as a blockage. Local contractor will resolve.</p> |
| 105-2024 | 11. | <u>CASTLE GROUNDS</u> |
| | | <p>To discuss and decide on sending a letter to English Heritage in relation to concerns on a recent application from English Heritage to allow sheep grazing in the castle grounds.</p> <p>Cllr. Davies explained that the reason for concerns regarding grazing of stock include that dogs are walked in the grounds and there is no water supply. Cllr. Limond reported that the original plan was to fence the sheep in to keep them away from the river and this may resolve the issue. Cllr. Shepherd reported that he was in correspondence with English Heritage and the Green Man committee, and Carnival committees have agreed to cut the grass. The land drains are to be replaced. Cllr. Shepherd said the plan now included electric fences but was dependent on a grant so an update would be needed. Cllr. Bowles noted that Shropshire Wildlife Trust are disappointed that they have not been consulted and have written to English Heritage to that effect.</p> <p>Cllr. Davies we will wait for an update and monitor.</p> <p>Cllr. Limon asked if Land Drainage could be added to the next meeting agenda</p> |
| 106-2024 | 12. | <u>FINANCE</u> |
| | | <p>1. To receive the Bank Reconciliation – Cllr. Davies asked if there were any questions. Cllr. Andrews provided two invoices from the Memorial Hall which are covered by the grant issued.</p> <p>2. To approve the following invoices for payment.</p> <ul style="list-style-type: none"> a. John Churchett £500.00 Cleaner (S1-S7 Localism Act 2011) b. Tracey Amass £89.88 Minute taker (S1-S7 Localism Act 2011) c. HMRC £418.64p (S1-S7 Localism Act 2011) d. G. J. Rippon £144.49 (expenses) (S1-S7 Localism Act 2011) e. Shropshire Council £70.00p (Licence) (S1-S7 Localism Act 2011) |



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| | | <p>f. Halls SMS £90.77p (toilet supplies) (S1-S7 Localism Act 2011)</p> <p>g. Grass cutting £350.00p (churchyard 4/7 of total (S1-S7 Localism Act 2011))</p> <p>All agreed unanimously.</p> <p>Cllr. Bowles noted that the Town Hall costs will come from the grant.</p> <p>Cllr. Limond questioned the need to agree each individual payment for the Town Hall renovation as the project had been agreed, the Clerk explained that this was for information only.</p> |
| 107-2024 | 13. | CORRESPONDENCE |
| | | <p>Cllr. Davies said emails had been received regarding the website and efforts are being made to address the issues raised. Additionally correspondence regarding the need for the standing orders be updated had been received. The Clerk suggested that the August meeting is informal and deals only with refreshing the standing orders. Cllr. Limond expressed concern that other matters would be delayed.</p> <p>Action: Clerk to circulate updated Standing Orders which will than be discussed in August.</p> |
| 108-2024 | 14. | INFORMATION FROM COUNCILLORS |
| | | <p>Cllr. Limond, referred to a paper which had been circulated regarding access to the Castle Ground via Buffalo Lane. The path is overgrown and dangerous and is making access difficult for some members of the public. Cllr. Limond proposed that the council take over maintenance unless someone comes forward to claim it.</p> <p>Cllr. Davies asked for a quote of costs to help the discussion in August.</p> <p>Cllr. Shepherd noted that the carnival committee would not be helped by the improvement of the path as this could result in the need to man a third entrance to the event.</p> |
| | | <p>CCEG update: Cllr. Bowles reported that a successful hustings event had been held with 70 people attending. This had provided an opportunity for members of the public to question candidates on environmental and climate matters. Candidates from The Green Party, Liberal Democratic Party and Reform had attended.</p> <p>Consideration was being given to the creation of a survey for local residents focused on the council's Biodiversity Action Plan.</p> <p>A number of working parties were planned to pull up Himalayan Balsam, an invasive species present in the river.</p> <p>CCEG will have a stall at Clun Show in August.</p> <p>Cllr. Andrews reported that the ball park blocks have been crushed. A temporary fence will be erected until the next stage is agreed. A grant application was being considered for work to improve the old BMX park, a health and well being garden was being considered for the space. Superfast internet was now available in the Memorial Hall. The is CCTV now working.</p> |



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| | | <p>A meeting was attended regarding the King’s Award for Voluntary Service. This had been a fact-finding event and Cllr. Andrews was and not sure it would be right at the moment but could be in the future, the award might help obtain grants.</p> <p>Cllr. Morris met with Highways, another LED had been replaced in Trinity Hospital. The light at the end of School Lane had been tampered with and the fuse removed. This has now been resolved. A quote is being worked up for replacement of all other lights.</p> <p>Cllr. Limond noted that there had been Issues with getting electricians to fit Defib units and this was causing a delay with deployment of new units.</p> <p>Cllr. Davies noted there event to support a local swimmer who would be competing in the Olympics this summer. A fan zone would be created in Bishops Caste.</p> <p>Clun Recreational Trust – a meeting was needed following the audit. Details of the fund to be circulated to members for discussion at the next meeting.</p> <p>There was a discussion regarding the possibility of an IT system allowing online collaboration on documents which might allow councillors to update documents such as action lists.</p> |
| 109-2024 | 15. | AGENDA ITEMS FOR THE NEXT MEETING |
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| 110-2024 | 17. | DATE OF NEXT MEETING |
| | | Date of next meeting to be held on Tuesday 6th August 2024 |
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| | | Signed by the Chair. |
| | | Meeting closed at 20.38 |