

MARSH GIBBON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 10 MARCH 2026 AT 8PM IN MARSH GIBBON VILLAGE HALL

PRESENT: Cllrs A Lambourne (Chair), J Smith (JS), R Reveler, R Daniel (RD) from 8.20, L Cross (LC) and P Needham (PN)
C Jackman (Clerk) and one member of the public*

*A local clerk attended the meeting as she doing her SLCC Community Governance Level 4 qualification and one of the assignments is to compare and contrast a couple of Council meetings against her own.

When members of the public are present a period not exceeding 15 minutes is made available prior to the formal start of the meeting, where the public so require, to raise issues relating to matters over which the council has duties, powers or influence. Items requiring decisions must be included in the next agenda.

1 **Apologies**

Apologies were received from Cllr N Lyon. (See notes at 6.1).

2 **Declarations of Interest**

None.

3 **Minutes of Meeting held on 10 February 2025**

The minutes of the meeting held on 10 February 2025 were agreed by those present and signed by the Chairman.

4 **Planning – to review applications, decisions and correspondence and give responses**

All planning applications can be found on Buckinghamshire Council's planning portal:
<https://publicaccess.buckinghamshire.gov.uk/online-applications/>

4.1 **Applications:**

25/01565/AOP | Outline planning permission with all matters reserved for the development of up to 15 dwellings, open space, sustainable drainage and associated works | Land South Of Castle Street, Marsh Gibbon Bucks.

A decision is awaited from Buckinghamshire Council. No updates were available.

25/01567/AOP | Outline planning permission with all matters reserved for the development of up to 24 dwellings, open space, sustainable drainage and associated works. | Land To The South Of Little Marsh Road And West Of Main Street Marsh Gibbon.

A decision is awaited from Buckinghamshire Council.

PL/25/2877/FA | Erection of 21 dwellings, access arrangements and car parking, landscaping and other associated works at Land east of Clements Lane, Marsh Gibbon. | Land Off Clements Lane Marsh Gibbon Buckinghamshire OX27 0HG.

Cllr NL had submitted the following report: *Deansfield development (opposite village hall) - The Flooding Team at Bucks council have withdrawn their objection after Deansfield submitted further evidence. The Archaeology report will likely be dealt with by a condition to conduct trial trenching before the development starts. This site has also been given the green light in the Bucks Plan as a suitable site for development.*

Following further discussion it was agreed to:

- Withdraw the council's objection.
- Get clarification on the S106 allocation.

Action: Cllr PN to speak to Cllr NL to clarify a new submission to Bucks Planning and the S106 agreement.

Request to use school astroturf

At this point it was noted that following a request from the School, Cllr NL had confirmed that it was ok for the school to use the astro turf for a couple of their football matches as the school pitch is too wet and muddy. He also confirmed that he had told the school that they should do their own health and safety check beforehand.

8.20pm: Cllr Richard Daniell arrived at the meeting having been delayed on broken down trains. Chair gave a quick resumé of the previous discussion.

4.2 **Refused applications**

25/00671/AOP | Outline planning application (with all matters reserved except for means of access from Station Road and Little Marsh Road) for residential development of up to 90 dwellings, new community orchard and/or allotments, public open space, sustainable drainage system and associated infrastructure | Land North Of Little Marsh Road Marsh Gibbon. Cllr PN asked for the above application to be monitored and kept on the agenda so that the Parish Council is able to respond should the applicant appeal against the decision by Bucks Council to refuse the application.

PL/25/5587/FA | Single storey glazed link extension between main house and outbuilding. Alterations to fenestration and associated works - 2 West Edge Cottage West Edge Marsh Gibbon Buckinghamshire OX27 0HA.

PL/25/5588/HB | Listed building consent application for single storey glazed link extension between main house and outbuilding. Alterations to fenestration and associated works 2 West Edge Cottage West Edge Marsh Gibbon Buckinghamshire OX27 0HA.

4.3 **Late Notifications**

None to record.

4.5 **Approved application (with Conditions)**

PL/25/5328/FA | Proposed construction of a garden room | Little Marsh Cottage Little Marsh, Marsh Gibbon Buckinghamshire OX27 0AP

4.6 **Future Development**

Rosefield Development Consent Order (DCO)

NOTICE OF ACCEPTANCE OF AN APPLICATION FOR A DEVELOPMENT CONSENT ORDER BY THE SECRETARY OF STATE UNDER SECTION 56 OF THE PLANNING ACT 2008 ROSEFIELD SOLAR FARM DEVELOPMENT CONSENT ORDER REGULATION 9 OF THE INFRASTRUCTURE PLANNING (APPLICATIONS: PRESCRIBED FORMS AND PROCEDURE) REGULATIONS 2009 REGULATION 16 OF THE INFRASTRUCTURE PLANNING (ENVIRONMENTAL IMPACT ASSESSMENT) REGULATIONS 2017. An objection to the recent consultation had been submitted to the Planning Inspector.

5 **Local Plan for Buckinghamshire**

It was noted that the Deanfield site opposite the village hall was the only site in Marsh Gibbon included in Bucks Council's call for sites. All other sites submitted had been rejected.

Key dates are as follows:

- Stage 3: Further Plan Preparation - November 2025 to June 2026

- Stage 4: Regulation 19 Publicity Period (Final opportunity for public comment before submission) - July/August 2026

- Stage 5: Submission of the Plan for Examination to the Planning Inspectorate - December 2026

- Stage 6: Examination - December 2026 to September 2027

- Stage 7: Receipt of Inspector's Report and Plan Adoption - September 2027 to December 2027

6 **Buckinghamshire Council Local Transport Plan Consultation**

It was agreed not to submit comments.

However, it was noted at this point that a huge number of lorries have been travelling through the village, apparently delivering chalk to farmers from an HS2 site.

7 **Finance Report**

7.1 **Finance**

Clerk presented the Financial Report for March 2026. Payments totalling £2,376.65 were approved as detailed in appendix 1.

7.2 **Recreation Ground**

Cllr PN reported that the cess pit at the recreation ground had been emptied and would probably need replacing in the near future as it appeared to be cracked. It was agreed that the Parish Council would pay for the emptying and would probably have to pay for a new cess pit if one is needed. It was noted that money should be put into ear-marked reserves should a new cess pit be required.

7.3 Governance

To be compliant with the forthcoming Annual Governance and Accountability Return, Clerk had issued the following policies for review:

- IT
- Data Retention
- Data Protection
- Publication
- Freedom of Information
- Biodiversity policy

Action: Cllr PN to review the policies for approval at the April meeting.

8 Village Hall

Cllr JS noted that although the roof does not need repair at the moment, the village hall committee is now putting money aside for future repairs.

Cllr PN was surprised that the accounts showed net totals for events rather than a full breakdown.

9 Play Equipment

9.1 Maintenance

9.1.1 Cllr LC had repaired the fence panels in the small playground that had fallen off.

9.1.2 Cllr RD confirmed that he had carried out a visual inspection of the play equipment and noted that that the zip wire timber needed attention. Cllr LC confirmed that he had this in hand.

10 Devolved Services

10.1 Grass Cutting Contract

Clerk had forwarded the grass cutting contract to councillors.

Action: Clerk to forward the contract to the chosen contractor.

10.2 Agreement

Bucks Council had issued the 2026 Agreement which Cllrs agreed that clerk could sign.

Action: Clerk to sign and return to Bucks Council.

11 Roads and Pathways

11.1 Pot Holes

The condition of the roads in the village continues to be a concern and has been reported to Bucks Council on numerous occasions.

Action: Clerk to arrange a village walk-about with the Local Area Technician to try to resolve all the issues in the village including pot holes and flooding.

12 Street Lighting

12.1 Maintenance

There were no new maintenance issues to report.

12.2 Street lighting upgrade

Cllr RD confirmed that he is liaising with Cllr NL to look into the cost effectiveness of the upgrade.

13 Cemetery Matters

13.1 General Maintenance

There were no new maintenance issues to report.

13.2 Burials, Interments, Advance booking requests and Memorial applications

13.2.1 Burials

No new requests had been received.

13.2.2 Advance reservations

As a request had been refused to reserve a grave beyond the two row limit the applicant had requested that a waiting list should be put in place to which councillors did not agree.

Action: Clerk to write to the applicant to confirm that a waiting list would not be appropriate.

13.2.3 Memorials

Cleaning of the memorial tablet on grave space C-2-8 was approved.

Action: Clerk to inform Banbury Memorials.

14 Environment Matters

14.1 Rubbish bins

It was noted that the new rubbish and dog bins had been installed.

16 **Ewelme Trustees**

Cllr PN confirmed that she:

- had engaged with the new Ewelme Trustee.
- would prepare a questionnaire for tenants to ask if they had any issues.

17 **Cllr LC's History Report** included events recorded in the 1965 Parish Council minutes: relating to the Marsh Gibbon Sport & Social Club.

18 **Date of Next Meeting**

The next Parish Council meeting will be held at 8pm on Tuesday 14 April 2026 in the committee room, Marsh Gibbon village hall.

Meeting closed at 9.17pm

MARSH GIBBON PARISH COUNCIL

Clerk's Financial Report
10-Mar-26

COMMUNITY ACCOUNT

Bank Statement Balance at 31 January 2026	£15,479.15
- Total Out during February	-£2,885.10
- Total In during February	£0.00

Balance of Community Account at 27 February 2026 **£12,594.05**

Cheque No	Payee	Amount	OUT
Payments for approval at meeting on 10 March 2026			
DD	HugoFox	Inv 23016: website 6 Feb to 4 March 26	£23.99 LGA 1972 s. 142
DD	HugoFox	Inv 23068: email 10 Feb to 8 March 26	£20.99 LGA 1972 s. 142
103617	Bucks Council	Inv 2209039802: Cemetery waste	£19.90 Litter Act 1983 ss 5
103618	Marsh Gibbon Village Hall	Inv 212096: VH hire 10 Feb 26	£19.50 LGA 1972 s133
103619	Graham Hodges	Inv 27: Grave digging D-2-10	£460.00 Local Authorities Cemeteries Ord
103620	Defib Store Ltd	Pro Forma Invoice: 57167: Defib Paediatric Pads	£114.00 Public Health Act 1936, s.234
103621	HMRC	Clerk PAYE Jan 2026	£158.83 LGA 1972 s. 112(2)
103622	C Jackman	Clerk Salary Jan 2026	£540.56 LGA 1972 s. 112(2)
103623	C Jackman	Post/ Stationery expenses Jan/March 2026	£80.56 LGA 1972 s. 112(2)
103624	British Gas	Inv : 72632459914/03/2026 Street lighting elec 2 Dec 2025 to 14 Jan 2026	£68.32 PCA 1957s.3;HA 1980s.301
103625	Bucks Council	Inv 2205100636: dog waste collection service (see 128 above)	£870.00 Litter Act 1983 ss 5

£2,376.65

Outstanding cheques

Walters Electrical £184.80

£184.80

Notes: Outstanding income (not included in totals)

Tennis Club : Grass cutting 2025	£420.00
DLHancock: interment D-2-10, 20 Jan	£445.00
Bucks Council refund Dog waste service	£1,044.00
HMRC: VAT refund	£3,422.77
	£5,331.77

Anticipated balance **£10,032.60**

£10,032.59

EARMARKED RESERVE ACCOUNT	01-Apr-25	£32,153.68
	Total In	£20,512.89
	Total Out	-£20,000.00

Balance of Earmarked Reserve at 10 Mar 2026 **£32,666.57**

Bank Reconciliation 10 March 2026
COMMUNITY ACCOUNT

CASH BOOK	Notes
Balance at 1 April 2025	£38,059.57
Total payments to 10 Mar 2025	-£85,735.09
Add total receipts to 10 Mar 2025	£57,708.11
Cash book balance at 10 Mar 2026	£10,032.59
	£10,032.59

EARMARKED RESERVE ACCOUNT

Balance of Earmarked Reserve A/C as at 1 April 2025	£32,153.68
Less total payments to 10 Mar 2026	-£20,000.00
Add Total Receipts to 10 Mar 2026	£20,512.89
Balance at 10 Mar 2026	£32,666.57

NB: the balance in the Earmarked Reserve Account is made up of:

Replacement / Refurbishment of the synthetic carpet at the 5-a-side	£41,874.00
Maintenance of play equipment	£0.00
Ware Pond cleaning	£2,080.00
Repairs and New Street Lamps	£1,696.00
Election Expenses	£775.00
Fencing Repairs at 5-a-side	£0.00
Defibrillator	£50.00
Cemetery road repairs	£5,211.00
Interest	£980.57
Transfer to CA to cover playground equipment (reimbursed by S106 paid into current account)	-£20,000.00

£32,666.57

TOTALS at 10 Mar 2026	Community Account	£10,032.59
	Earmarked Reserve Account	£32,666.57
		£42,699.16