

# HORSMONDEN PARISH COUNCIL

A PARISH COUNCIL MEETING WILL BE HELD IN THE VILLAGE HALL ON MONDAY 5<sup>TH</sup>  
MARCH 2018 AT 7.30PM

## AGENDA - amended

**Please note** that although members of the Public and press may not orally report or comment about a meeting as it takes place, they may a) film, photograph or make an audio recording of a meeting; b) use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or c) report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

All members of the council are respectfully requested to ensure that they are familiar with the details of each item listed on the agenda, prior to the meeting, by reading the relevant papers and emails or following the links provided.

**Declarations of Interest (in accordance with the Members' Code of Conduct):** If a Member has a prejudicial interest, this should be declared at the start of the meeting. Personal interests may be declared at this point or alternatively can be declared at the time when the specific item is being discussed, if a Member wishes to speak on an item in which s/he has a personal interest. Members in doubt about such a declaration are advised to contact the Monitoring Officer before the date of the meeting.

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1. **APOLOGIES FOR ABSENCE**
2. **PUBLIC SESSION (no decisions):** Members of the public have the right to speak for up to three minutes at the Chairpersons discretion on issues concerning the Parish providing the Clerk has prior notification.
3. **MINUTES OF PREVIOUS MEETING**  
Agree the minutes of the Parish Council Meeting 5<sup>th</sup> February 2018 & Planning Committee Meeting 20th February 2018
4. **MATTERS ARISING** (the council looks at matters ongoing from the last meeting - no decisions)
5. **PARISH COUNCIL FINANCE/QUOTATIONS**
  - 5.1 Agree Parish Council accounts to 4<sup>th</sup> March 2018 and settlement of invoices for this period (see appendix 1)
  - 5.2 Chair to reconcile accounts with bank statement for period up to and including 7<sup>th</sup> January 2018
  - 5.3 Chair to reconcile accounts with bank statement for period up to and including 4<sup>th</sup> February 2018
  - 5.4 Quotes for Village hall door entry system and lighting to parish office.
  - 5.5 Quotes for new external noticeboard for Village Hall.
  - 5.6 Request for grant from Historical Society for provision of fireproof cabinet at Social club for storage of Historical records.
  - 5.7 Parish play area. Quotations to renew/upgrade some equipment in line with RoSPA report and recent observations. (\$106 monies available).
  - 5.8 Agree new water heater for public toilets
  - 5.9 Agree order of large poppies for Remembrance Day2018
6. **PLANNING APPLICATIONS**
  - i) Current applications awaiting consideration by the council:

Planning Application No:	TW/18/00103/FULL
Proposal:	<b><u>Replacement of front-facing fence with a low brick wall and metal railing</u></b>
Location:	Mulberry House Maidstone Road Horsmonden Tonbridge Kent TN12 8JP

Planning Application No:	TW/18/00268/FULL
Proposal:	<b><u>Loft Conversion, new rooflights, new doors and single storey side extension</u></b>
Location:	Elphicks Oast Spelmonden Road Horsmonden Tonbridge Kent TN12 8EL

- ii) Any other planning business (discussion only - no decisions can be made)

7. **HIGHWAYS AND GROUNDS MAINTENANCE**
  - 7.1 Highways issues – footpaths, trees, roads, signs, verges, and markings (Lorries on Horsmonden Lanes, white lining)
  - 7.2 Grounds Maintenance – Consider the Social clubs request to replace the grass with artificial turf around the war memorial.

## 8. ADMINISTRATION

- 8.1 Traffic Solutions- update on recent traffic accident at the crossroads. Update on current traffic project: agree the next steps and quotations.
- 8.3 Neighbourhood planning. Updates.
- 8.4 Councils agreement to transfer old Parish Council minutes to Kent History and Library centre for archiving
- 8.5 Parish Council use of Facebook
- 8.6 Village Litter Picking event for 2018
- 8.7 Agree an Investment strategy for future council use.

## 9. CONSULTATIONS

- 9.1 Kent County Council - Archive Search Room Opening Hours  
<https://consultations.kent.gov.uk/consult.ti/archivesearchroom/consultationHome> Closes 12<sup>th</sup> March 2018

## 10. UPDATES (no decisions)

- 10.1 Updates and meetings attended (updates and feedback from meetings attended and held by council members)



Lucy Noakes

Clerk to Horsmonden Parish Council, 01892 724989

26<sup>th</sup> February 2018

## APPENDIX 1

### Horsmonden Parish Council Accounts as at 4th March 2018

	<b>Balances</b>
Current account with Co-operative Bank PLC b/fwd. 05.02.2018 (assuming all debits and credits have cleared the account)	£ 99,871.44
Deposit account with HSBC b/fwd. 05.02.2018 (assuming all credits and debits have cleared the account)	£ 2.43
<b>Long term Bond with HSBC</b>	<b>£70,000.00</b>
interest on HSBC account	

Item	Ref	Receipts	Payments
Young People Bus services - Cruizer to Dec 2017	402005		£ 375.00
B&CE Holdings - The Peoples Pension - January	D/D		£ 12.49
Actions with Communities in Rural Kent - subscription	402006		£ 50.00
SLCC annual subscription	402007		£ 197.00
Trevor Simms repairs to Public toilets	402008		£ 25.00
JP Joinery (Kent) LTD - deposit for door at Social club	402009		£ 2,130.31
Mrs L D Noakes - February Salary	S/O Flexi		£ 1,072.97
Viking - Stationery	402010		£ 97.12
Mr C J Couchman - February clock and play area	402011		£ 83.08
HM Revenue and Taxes - Tax & NI Mrs L Noakes Feb 2018	402012		£ 175.03

Current Account with Co-operative Bank PLC as at 04.03.18  
(assuming all credits and debits have cleared the account) £ 95,653.44

All Accounts with HSBC as at 04.03.18  
(assuming all credits and debits have cleared the account) £ 70,002.43

**TOTAL BANK: £165,655.87**