

# DODDINGTON PARISH COUNCIL

## Minutes of the Annual Parish Council Meeting held at Doddington Village Hall on Monday 14 May 2018 at 8pm

Present: Cllr Kevin Attwood (Chairman), Cllr Steve Coates, Cllr Graham Cuthbert, Cllr Kevin Fraser and Cllr Colin Jones and Mrs Wendy Licence (Clerk).

### 1. Apologies

Apologies had been received from Cllr Philip Haynes (holiday) and Cllr Peter Duckworth (holiday); apologies accepted.

Apologies had also been received from KCCllr Andrew Bowles (at another meeting) and SBCllr Colin Prescott (at another meeting); apologies noted

### 2. Election of Chairman

Cllr Attwood called for nominations for the office of Chairman.

Cllr Cuthbert **PROPOSED** Cllr Attwood for the office of Chairman: **SECONDED** by Cllr Fraser. **AGREED UNANIMOUSLY**.

Cllr Attwood duly signed his declaration of acceptance of office in the presence of the Clerk.

### 3. Election of Vice Chairman

Cllr Attwood **PROPOSED** Cllr Haynes for the office of Chairman: **SECONDED** by Cllr Coates. **AGREED UNANIMOUSLY**.

### 4. To Appoint Representatives to External Bodies

#### i. Representatives at KALC Swale Committee Meetings

The Committee meetings are currently on the second Monday of the month and clashed with the Parish Council meetings. It was agreed that representatives would be sent to the Committee meetings when available.

#### ii. Councillors areas of Interest

**IT WAS AGREED UNANIMOUSLY** for the Parish Council to be represented as follows:

FINANCE- Cllr Attwood, Cllr Coates, Cllr Cuthbert and Cllr Jones

PLANNING- Cllr Duckworth and Cllr Haynes

PLAYING FIELD- Cllr Duckworth and Cllr Fraser

HIGHWAYS- Cllr Cuthbert

DEFIBRILATOR- Cllr Coates

SPEED WATCH- Cllr Fraser, Cllr Coates and Cllr Jones

FAVERSHAM ENGAGEMENT FORUM- Cllr Coates, Cllr Fraser and Cllr Jones

### 5. Declarations of Interest

None were declared.

### 6. To Determine whether any items should be discussed in closed session

It was **AGREED** for item 16 to be discussed in closed session.

### 7. Minutes of the Parish Council Meeting held on 9 April 2018

The minutes of the Parish Council Meeting held on 9 April 2018 were amended to read item 14 Speed Watch "Sixteen vehicles out of one hundred were recorded as speeding" and it was **AGREED UNANIMOUSLY** to accept the minutes as amended as a true record of the meeting. The minutes were duly signed by Cllr Attwood.

## **8. MATTERS ARISING**

Cllr Coates reported the cable for the Speed Watch equipment has been replaced and the charger unit checked free of charge.

## **9. COMMUNITY WARDEN REPORT**

Dave Osborne, the Community Warden, was unable to attend the meeting but sent the following report:

*There have been two reports of fly tipping in Doddington in the last month. The first was in Church Road which was reported direct to Swale Borough Council. The second was in Hopes Hill which was reported to me and then reported to Swale Borough Council.*

### *Latest Crime reports*

*Between 10th and 14th of April, 2 Strimmers and a car battery were stolen, when an outbuilding was burgled at Lime Kiln Farm Lime Kiln Road Bredgar Sittingbourne.*

*The Doddington garage had a attempted burglary on the night of the 9/4/18. This has been reported to Kent Police.*

*Please be vigilant and report any suspicious activity to Kent Police on 101.*

*Please make sure that your sheds and outbuildings are secure as they are been targeted by thieves in the Swale area.*

*With the good weather approaching there will be cold callers/doorstep criminals offering to do work for residents. This is generally of a poor quality and vastly over priced. To find a reputable trades person you can either ask a friend or go [Checkatrade.com/kent](http://Checkatrade.com/kent) or contact them on 0845 408 4866*

### *Information concerning Western Union*

#### *Chartered Trading Standards Institute Press Release*

*CTSI urges victims of scams who used Western Union to claim a refund*

*British consumers who lost money to scams which used Western Union wire transfers can file to claim their money back until 31 May 2018, the Chartered Trading Standards Institute (CTSI) has learned.*

*The deadline for consumers who fell victim to scammers using Western Union transfers between 1 January 2004 and 18 January 2017 has been extended by the United States Federal Trade Commission (FTC).*

*Joint investigations of Western Union by the FTC, the US Department of Justice and the US Postal Inspection Service led to an estimated £428 million settlement, to be used to reimburse people who were tricked into using Western Union to pay scammers. As part of the scheme, criminals contacted people and promised prizes, loans, jobs, discounted products or other financial rewards in exchange for money upfront. They also pretended to be family members in need of cash or law enforcement officers demanding payment. The scammers told people to send money through Western Union.*

*CTSI Lead Officer for Consumer Education, Louise Baxter, said: "Thousands of people lost out to scams where Western Union was used to make payments. It's not often that scams victims have the chance to recover their money, so this settlement with the Federal Trading*

*Commission is a great triumph for justice and consumer protection, and all UK victims should take advantage of this opportunity."*

*Service Director at the UK European Consumer Centre, Andy Allen, said: "Although we don't get many enquiries from UK consumers regarding Western Union, if someone has lost money it can affect those individuals deeply. Often the enquiries we get involve consumers sending money outside of the EU. In these cases, if appropriate, we signpost consumers to other agencies such as Action Fraud or the Financial Ombudsman Service.*

*"The sad reality is that in most cases which actually involve a scam, once you have fallen victim to a scammer, the money is gone and there's nothing you can do to get it back. For victims this may be a chance to recover some of it. There are no guarantees, but we strongly encourage UK consumers to claim by the deadline."*

*If you believe you were the victim of a scam using Western Union between the above dates, you can submit a claim with the FTC. The form requests a U.S. social security number, however non-U.S. citizens can leave this section blank.*

*I can be contacted on my mobile telephone which is carried on my person at all times when I am on duty. My contact number is: 07813712803*

*If I am off duty however then please do leave me a message with your name, number and your message and I WILL return your call. If your call is of a Police nature, then please dial 101 or, in an emergency, 999*

*Alternatively, I can also be contacted by email - dave.osborne@kent.gov.uk*

#### **10. NEIGHBOURHOOD WATCH REPORT**

Apologies had been received from Mrs Jackson, the neighbourhood Watch Co-ordinator for being unable to attend and she reported:

*There has been nothing to report affecting the neighbourhood within the villages during April and the beginning of May.*

*However I had heard quite separately, via a police report, that poachers had been apprehended in the Ringlestone area and their vehicle seized as part of Operation Salmon, but I have no date nor further details.*

#### **11. PUBLIC QUESTION TIME**

No members of the public were present.

#### **12. WAR MEMORIAL**

Cllr Attwood said the names on the memorial have to be agreed.  
The Clerk said a deadline of 31 May 2018 has been publicised.

#### **13. PLANNING MATTERS**

Ref: 18/501525/FULL

Address: Old Oaks Farm Seed Road Newnham Sittingbourne Kent ME9 0NN

Proposal: Demolition of existing front porch and conservatory, and erection of a part single storey rear extension and rear first floor dormer window/door.

Councillors considered the application and had no objections to the proposal.

#### 14. ADMINISTRATION AND SYSTEMS

Members considered that under HMRC rules the current rates for mileage is still 45p per mile. It was **AGREED UNANIMOUSLY** to keep the mileage allowance at 45p per mile.

#### 15. FINANCE

##### i. Councillors Expenses

There were none

##### ii. Precept

The first instalment £4,250.00 of the precept had been received.

##### Invoices for Payment

##### i. Came & Co- insurance

There is a Long Term Agreement in force and Councillors **AGREED** to pay the premium of £615.08 (cheque no1148)

##### ii. KALC Subscription

Councillors **AGREED** to pay the subscription of £239.04 (cheque no 1149).

##### iii. Mrs W Licence

Councillors **AGREED** to reimburse the Clerk for the moss killer £38.50 (cheque no 1150)

#### 16. CLERK'S ANNUAL REVIEW

Councillors **AGREED UNANIMOUSLY** to adopt the National Salary Award 2018-19.

#### 17. DEFIBRILATOR

Cllr Coates said there were no issues to report.

#### 18. SPEED WATCH

Cllr Fraser reported it had been a busy month and the results had been inconsistent. Fifty-six vehicles had been recorded speeding of which thirty-eight were in a Wychling morning session and sixteen in an evening session. There were no vehicles recorded in an evening session in Doddington.

Cllr Fraser thanked the volunteers for their help.

Cllr Jones said Lynsted Parish Council had discussed Speed Watch but felt that because no penalties were made it was of little value.

*ACTION: Clerk to invite Lynsted Councillors to a session in Doddington.*

Cllr Attwood thanked Cllr Fraser and the team for their work on Speed Watch

#### 19. PLAYING FIELD

Cllr Fraser reported the playing field was being cut and the moss killer has been applied.

#### 20. HIGHWAYS

Cllr Duckworth had sent a report that the drains in Ringlestone Road are being scheduled for cleansing.

Cllr Attwood said yellow lines are being planned for the junction on the A20 although the slipway may not be reinstated.

*ACTION: Clerk to request the slipway is reinstated.*

#### 21. CORRESPONDENCE

1. 17.04.18: Kent Police and Crime Commissioner's Newsletter
2. 30.04.18: Kent Police: Rural Police Report and Rural Matters newsletter
3. 03.04.18: email regarding the War Memorial names which had been erroneously included under WW1 instead of WW2
4. 03.04.18: email from resident requesting details of Planning Officer to be put in Newsletter

5. 09.05.18: Helen Whately's briefing note.
6. 14.05.18: Request from Kent Air Ambulance for a donation  
Item to be added to next agenda

## **22. ANY OTHER BUSINESS**

Cllr Attwood attended an extraordinary KALC Swale Area Committee meeting which raised concerns about the five-year supply of Gypsy and Traveller sites and there were also concerns about enforcement. There is only one enforcement officer dealing with breaches of planning regulations.

Cllr Coates said he had hoped to write a short policy on GDPR with links to the Information Commissioner's website for the core principles. KALC does not have core documents. There needs to be an audit of information and personal data held. This will need to be reviewed annually. Councillors will need to give consent for the Council to hold personal data.

ACTION: Clerk to contact KALC for help with core documents.

Cllr Attwood thanked Geoff Licence for helping with the refreshments for the Annual Parish Meeting.

There being no further business, the meeting closed at 9pm

**Date of next Meeting:- Monday 11 June 2018**

Signed as a true record of the meeting

Dated 11 June 2018