



Zena Tett - Parish Clerk  
Exbourne with Jacobstowe Parish Council  
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I hereby give notice that meeting of the Parish Council will take place on Wednesday 31<sup>st</sup> January 2018 at 8:00pm in The Village Hall, Exbourne. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

## AGENDA

- 98. **Welcome:** the Chairman will welcome everyone to the meeting
- 99. **Apologies for Absence:** to receive apologies made to the Clerk prior to the meeting.
- 100. **Minutes of the Last Meeting:** to consider the approval of the Minutes of the last meeting of the Council.
- 101. **Declarations of Interest:** Councillors are invited to declare any disclosable pecuniary interest, including the nature and extent of such interests they may have in any items to be considered at this meeting. They are also reminded to consider whether in the light of recent activities any items within their Register of Interests should be updated.
- 102. **Public Speaking Time:** members of the public are invited to give their views and question the Parish Council on issues on this Agenda or raise issues for future consideration, at the discretion of the Chairman, during the Public Participation section of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself.
- 103. **Borough Councillor Report:** items raised for discussion will appear on the Agenda for the next meeting.
- 104. **Matters Arising**
  - 104.1 Neighbourhood Plan: update from Cllr Hedley
  - 104.2 Street Lighting: update from Cllr England
  - 104.3 Queens Commemoration: update from Cllr Williams
  - 104.4 DAAT: update from Cllr Williams
  - 104.5 Parish Council Meeting Dates: to discuss the request from the Village Hall Committee
  - 104.6 SuperLink Meeting: update from Cllr Blakeman
- 105. **New Items**
  - 105.1 The Pump in Duck Lane: to discuss letter received from residents
  - 105.2 Village Hall Projector: to discuss the benefits to the Parish Council
  - 105.3 Provision of Sandbags and Sand: Clerk
  - 105.4 Maintenance of Parish Assets: for discussion by all Councillors
  - 105.5 Play Area Inspections: to consider the inspection of the play equipment
- 106. **Planning**
  - 106.1 2281/17/FUL: Waterhouse Farm for extension to existing converted barn to form self-contained dwelling
  - 106.2 4258/17/HHO & 4259/17/LBC: Pooks Cottages for listed building consent and householder application to rebuild and extend rear ground floor extension to provide larger kitchen
  - 106.3 3258/17/FUL: Meadow View Farm for proposed rural workers temporary dwelling
  - 106.4 1987/17/FUL: Hayfield House – readvertisement of amended site, design and parking arrangements for erection of 2 storey bedroomed house, a separate single garage and parking for 2 vehicles – application withdrawn
  - 106.5 Harvest Farm Shop: New Premises Licence Application
  - 106.6 To discuss any other planning matters which may arise between the date of this Agenda and the date of the meeting
- 107. **Clerks Report**
  - 107.1 Correspondence: to note/review items listed below which have been circulated or will be available for inspection at the meeting.
    - 107.1.1 DCC: Parish & Town Council Conference Presentation

107.1.2 Devon Community Resilience Forum Newsletter December 2017  
107.1.3 WDBC: Consultation on the Local Government Finance Settlement for  
2018/19

107.2 Parish Clock: update

107.3 Training: Councillors Short Course

107.4 Parish Paths Partnership Annual Grant Form: update

**108. Councillors Reports and Items for Future Agenda:** each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

**109. Finance**

109.1 To consider the following payments:

109.1.1 Clerks Salary	£456.00
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109.1.2 HMRC	£114.00
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109.1.3 Clerks Expenses	£38.00
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109.1.4 M Weeks: AVG Antivirus Software	£79.99
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109.1.5 Citizens Advice Bureau: Minute reference 94.1.14	£100.00
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109.1.6 Tim Laws: P3 Works	£25.00
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109.1.7 Steve Attfield: P3 Works	£25.00
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109.2 Review the bank balance: Clerk

109.3 Budget: agree the 2018/19 budget and precept requirement as prepared by the Finance Working Group

**110. Date of Next Meeting:** to confirm the date of the next meeting of the council.

*Z. Tett*

Zena Tett – Parish Clerk

Date: 23<sup>rd</sup> January 2018