

## MINUTES OF THE PARISH COUNCIL MEETING

WEDNESDAY 17 SEPTEMBER 2025, 7PM, VILLAGE HALL MEETING ROOM

Present: Parish Councillors Hugo Cubitt (Chairman), Suzie Horsey, Kevin Rafferty, Colin Robertson.  
Clerk Susan Turner; Footpaths Warden Martin Carfrae

### 1 WELCOME AND APOLOGIES

Apologies received from Alison Stent

### 2 PUBLIC SESSION No members of the public present

### 3 MINUTE OF PREVIOUS MEETING of 16 July, agreed and signed.

### 4 DECLARATIONS OF INTEREST in items on the Agenda, none.

### 5 REPORTS TO MEETING – Report from Footpaths Warden.

**Footpaths booklet** *A Guide with sketch maps to the Footpaths of Mapledurwell & Beyond* has been updated and will be reprinted by the Friends of St Mary's.

### 6 PLANNING

#### .1 Planning and tree applications – Planning update **APPENDIX I**

##### .1A New applications since last meeting. (No new tree applications.)

[25/01920/HSE](#) (Validated 20 August) Eastrop Farm House, Heather Row Lane, Up Nately. Installation of a swimming pool and shed to house pumping and filtration – Parish Council no objection, no comment.

##### .1B Appeals – noted

[APP/H1705/W/25/3362558](#) Twine Rose Cottage, Heather Lane, one new house - **DISMISSED**

#### .2 Local Plan Update and Spatial Strategy **APPENDIX II.**

Re Draft Spatial Strategy as published in the *Public Reports Pack* for Environment & Infrastructure meeting of 04 September.

##### .2A Major sites – At this early draft Reg 18 stage – the Spatial Strategy map shows no allocated development sites locally or across the majority of the Loddon Valley. However, what is now proposed as SPS5.4 Land at Whitmarsh Lane comprises the 900 from East of Basingstoke plus 600 at Lodge Farm which combined with others in the locality covers a large area and opens the way to further development

##### .2B The Settlement Assessment (Appendix C) again concludes that Mapledurwell 'settlement would not be suitable for an SPB (Settlement Policy Boundary) and should not be included in the settlement hierarchy'.

'Mapledurwell spreads across a large area, and is largely triangular in shape. The village consists of large residential plots, a number of which cluster to the north and south, with large breaks in the village frontage along Tunworth Road and Frog lane making the village dispersed in character. The majority of the village is designated as a conservation area.

'The two key Services and Facilities are not well-related to each other or the built form, with the local pub being some distance to the south from the main area of housing, and the hall being to the north. The surrounding area is very rural in nature, with limited road infrastructure or footways and narrow single track, country lanes, particularly to the southern part of the village. The built form is broken up by land in agricultural use or undeveloped countryside. The

settlement is not suitable for inclusion within the settlement hierarchy.'

This is consistent with previous assessments.

##### .3 Hart Local Plan – noted – Hart is in the early stages of its Local Plan Update process and has issued a Call for Sites.

### 7 HIGHWAYS AND MAINTENANCE

#### .1 **Up Nately phone box** – options for replacing broken panes. Costs – the large glass panes are £4.90 each; delivery continues at £10 for at least 10 panes so make sense to bulk order. Alternative of polycarbonate large pane is £8.80; will differ in appearance and reportedly yellows with age.

Discussion: It seems that every time a pane is replaced, another is broken – The defibrillator is in an air-conditioned cabinet designed for external walls – To monitor.

- .3 Defibrillators** – New battery for defibrillator at Gamekeepers and new pads for Up Nately ordered and received.
- .4 Tunworth Road grips** Scheduled with Lengthsman for early November.
- .5 Direction signposts** around the Parish. Proposal to replace signpost 'fingers' as needed with vinyl-coated aluminium; awaiting prices; CR to review existing signs.

## 8 VILLAGE HALL GROUNDS – update

- .1 New equipment** Request submitted to BDBC for the £3,447 S106 funding available for 'children's play enhancement' be used to provide an outdoor table tennis table, plus potentially provision for the basket ball net to be sited outside the tennis court.
- .2 Tennis courts** – annual cleaning / treating. Two methods offered:
  1. Two x chemical treatments - autumn and Feb time (if the surface is relatively clean)
  2. One visit – early in year – pressure wash and chemical treatment.
 Cost of each method is the same at £930 + VAT as per cleaning invoice 2024/25.

AGREED Option 2. While option 1 may be kinder to the surface, detritus and weeds build up in all the holes and will need the pressure washer to clean.

- .3 Old car park** – re community payback team – further emails sent without response.
- .4 Pavilion** - broken water tap – in hand

## 9 FINANCE AND GOVERNANCE

- .1 Accounts to date **APPENDIX III**.** Bank reconciliation 17 September = £18,367.71.

Payments since last meeting (incl VAT where applicable)

31 Castle Water-DD – SE0030239174-Allot	£10.27
32 Castle Water-DD – PR100111262821-Pav	£17.81
33 Peter Brown – Internal Audit	£100.00
34 Martin Gosling – Contract JULY	£446.95
35 Clerk – Salary JULY	£408.00
36 Lloyds – Service charge-Aug	£4.25
37 ICO-DD – Data Protection Registration	£47.00
38 Castle Water-DD – PR100111262821-Pav	£18.41
39 Longdog Brewery – Appreciation	£61.50
40 Martin Gosling – Contract AUG	£446.95
41 Clerk – Salary AUG	£408.00
42 Gosling 5820 – Watering Lime tree	£103.20
43 Lloyds – Service charge-Sept	£4.25
44 BDO-LLP – External Audit 24/25	£252.00
45 Castle Water-DD – PR100111262821-Pav	£18.41

- .2 Budget update **APPENDIX IV**.**

AGREED Invoice to Chineham Tigers for coming season, a further 5% increase plus water usage from 2024/25. To take water meter reading (HC).

- .3 Internal and external audits 2024/25** – completed **APPENDIX V**.
- .4 Notice of conclusion of audit 2024/25** – posted to website 28 September.

## 10 FURTHER UPDATES / REPORTS

- .1 Allotments and chalk stream CR report**

i Mowing allotment paths

TO RECORD Thanks again to Colin Trussler for mowing the paths through the allotments over the past year. Token of Parish Council appreciation delivered (case from Long Dog Brewery).

ii Allotment shed renovation – fascia and decking. Photos at **APPENDIX VI**. Chairman thanked CR on behalf of Parish Council.

iii Fence and bridge work needed Photos at **APPENDIX VII**. Parish Lengthsman scheduled for visit first week in October.

- .2 Footpaths update CR report** The right of way signpost by Little Common Cottage has snapped at the base as the wood has rotted). Logged (CR) on HCC Countryside Services interactive map.

- .3 Local Government Reorganisation** **APPENDIX VIII** Proposals for Local Government Reorganisation from all existing Councils will go through the formal approval process via the councils' Cabinet and Full Council meetings in September – for submission to Government by 6th September.  
For BDBC, Cabinet of 16<sup>th</sup> (today) and Full Council of 25 September.
- .4 Parish Assembly** Discussion re suggestion to invite Alex Brewer MP to speak at next year's Parish Assembly. Difficulty that unable to widely advertise her presence in advance due to security concerns; as such to make other arrangements.

**11 NEXT PARISH COUNCIL MEETINGS**

Wednesday 19 November, 7pm Village Hall meeting room  
Draft meetings schedule for 2026  
21 Jan, 18 March; 20 May (AGM & Assembly), 15 July, 16 Sept, 18 Nov  
*Meeting close 8pm with thanks to all*

P3 of 3 For signature ..... Date .....

## APPENDIX I PARISH PLANNING UPDATE 16 SEPTEMBER

### NEW APPLICATIONS SINCE LAST MEETING OF 16 JULY

25/01920/HSE (Validated 20 August) Eastrop Farm House, Heather Row Lane, Up Nately. Installation of a swimming pool and shed to house pumping and filtration.

T/00366/25/TCA (Approve 14 August, Validated 21 July)| Wharram View Tunworth Road. T1 Willow. Ganoderma brackets at the base with some dead stems. Reduce height by 3-4m and long lateral limb over field by 3-4m. Reduce dead stems to live growth or main fork where needed. |

### APPLICATIONS PENDING OR RECENTLY DECIDED

T/00323/25/TCA Approve 21 July, Validated 25 June) Hill Cottage, Greywell Road, Up Nately. T1 - Oak prune back lateral branches on the south side only, by up to 4m to suitable growth points. *Parish Council objection submitted.*

25/01148/FUL (Pending Validated 09 June) Nunnery House, Tunworth Road. Proposed formation of a new vehicular access onto Tunworth Road, including driveway construction and associated landscaping works for approved new build house at Nunnery House. *Parish Council objection submitted.*

25/00304/HSE (Pending, Validated 26 Feb) 6 St Stephens Close. Erection of part first floor/ two storey side/rear extension and single storey rear extensions. *Parish Council objection re boundary fence submitted.*

1) Description of proposed works amended to "Erection of single storey side extension, first floor rear extension and single storey rear extensions." The two storey side extension amended to only single storey.

25/00304/HSE (Pending, Amended description July, Validated 26 Feb, ) 6 St Stephens Close, Greywell Road, Up Nately. Erection of single storey side extension, first floor rear extension and single storey rear extensions.

24/02682/FUL (Pending, 28 March) Hungry Lodge, Down Lane. Change of use of agricultural land to residential use and erection of a greenhouse (part retrospective). *No objection, not comment.*

24/00756/FUL (Pending, Validated 16 April 2024) Land to the North of Parrotts, Greywell Road. The erection of four detached dwellings, together with garages and associated vehicular access, car parking, amenity space and landscaping. *PC objection submitted. Additional supporting docs – flood risk assessment 19 Nov, Tree Officer comments 20 Dec: objection plot 1, no objection plot 2,3,4; nothing since then (as of 12 July 2024).*

22/02210/RET (Pending 05 Aug 2022) Priory Farmhouse. Variation of Condition 2 of 15/04301/FUL to allow continued use as Class E children's nursery to 31/08/2032. *Latest doc, EA response April 2024.; Nothing since then (as of 12 July 2024)*

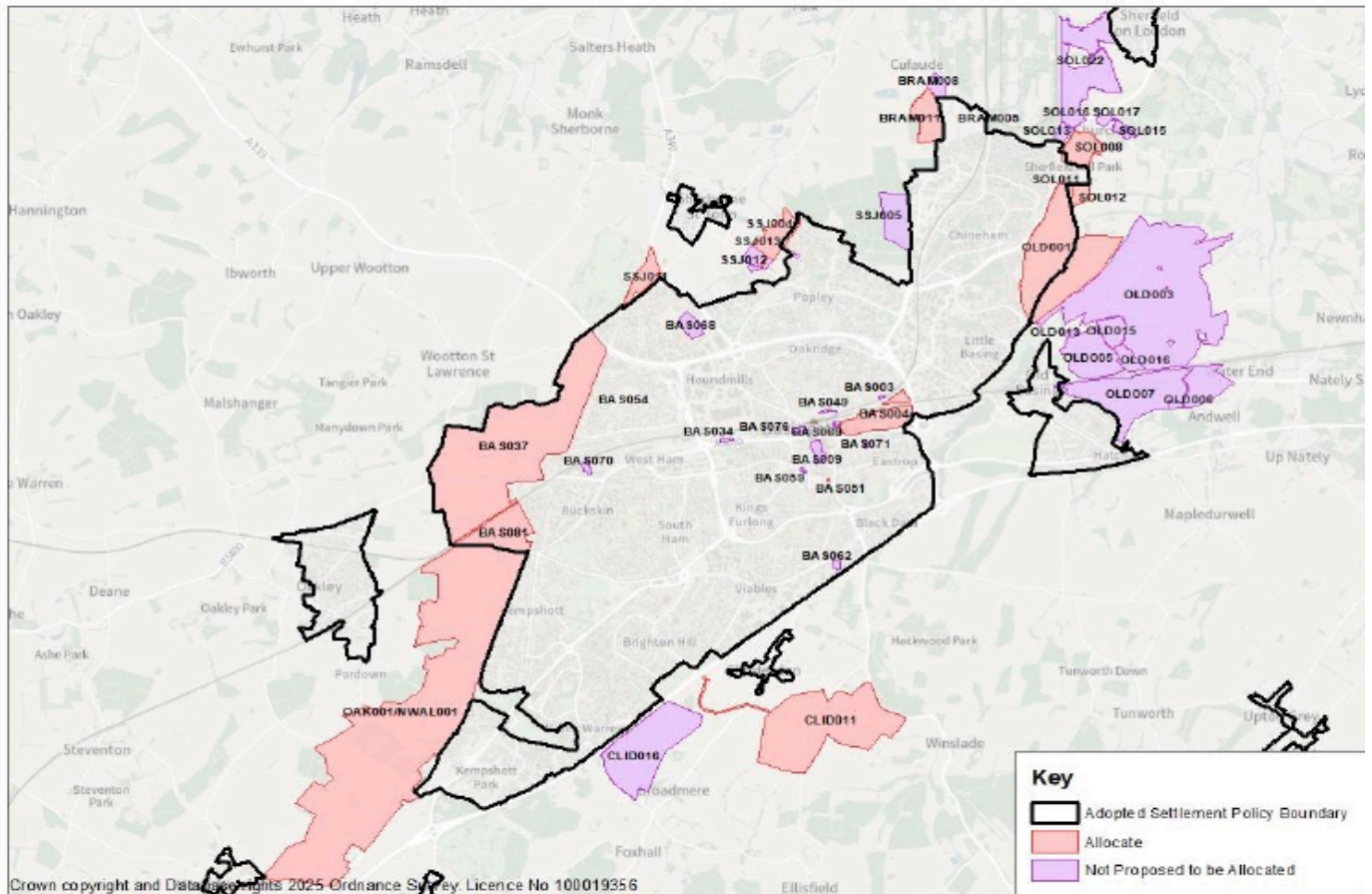
### APPEALS

APP/H1705/W/25/3362558 (DISMISSED 28 July) Land Adjacent to Twine Rose Cottage, Heather Lane. Demolition of existing outbuilding and erection of residential dwelling with garage.

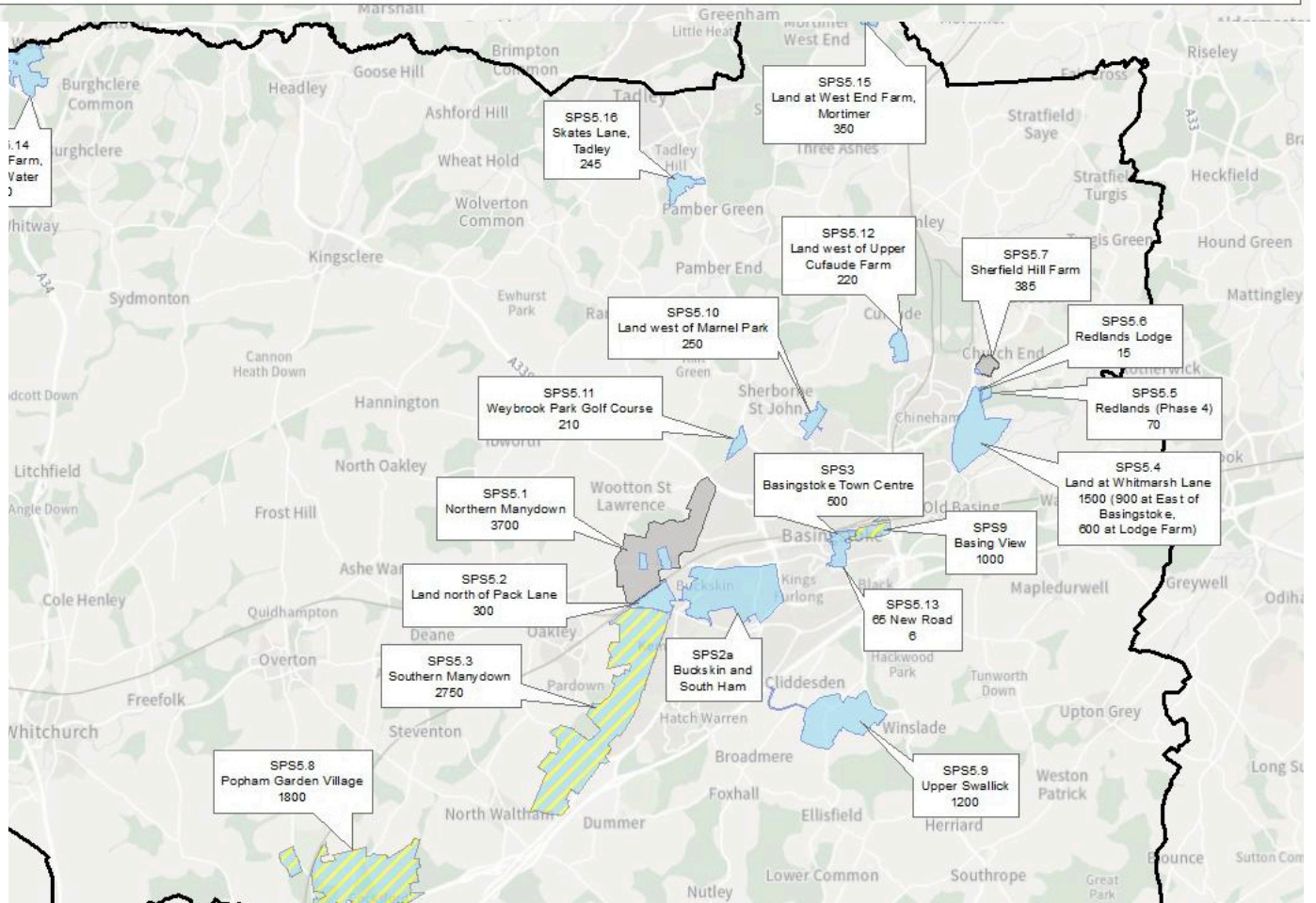


**APPENDIX II**

**Map showing promoted sites for development in and around Basingstoke including strategic sites:**



#### Appendix 4: Proposed Allocations, including housing yields within the plan period

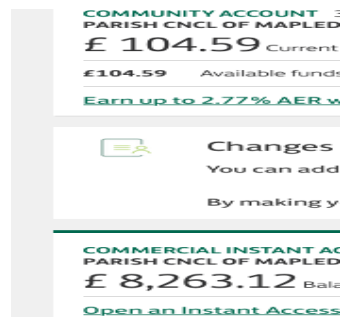



## £21,925.78

£12,353.06

Interest		
April	£10.07	October
May	£10.87	November
June	£9.97	December
July	£7.24	January
August	£6.46	February
Sept	£5.08	March
	Total	£49.69
		£273.51

VAT reclaim pending	from 24/25	£76.92
	from 25/26	£1 719 28



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**[Open an Instant Access](#)**

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£15,911.13



## APPENDIX IV BUDGET UPDATE

M&UN YEAR END COMPARISON					2025/26 TO DATE	CIL 2025-26	2025/26 LATEST ESTIMATE	2025/26 BUDGET Mar 25	
EXPENDITURE	2023/24 YEAR END	2023- 24	2024/25 YEAR END	CIL 2024-25	EXPENDITURE 17 SEPTEMBER				
SALARY	£4,387.20		£4,387.20		£2,040.00		£4,507.20	£4,507.20	SALARY 23/24
Back-pay-previous-year	£187.00				£240.00		£240.00	£240.00	Underpay last 2 years
Clerk allowance this yr	£216.00		£216.00				£216.00	£216.00	Clerk allowance
Clerk allowance 2022/23	£216.00								
Assembly expenses					£93.00		£93.00	£150.00	Assembly expenses
Training							£300.00	£300.00	Training
Governance/Admin	£1,098.46		£943.12		£848.50		£1,000.00	£1,000.00	Governance/Admin
PC & VH Insurance	£1,538.43		£1,634.38		£1,613.87		£1,613.87	£1,670.00	PC & VH Insurance
Villager	£953.00		£953.00		£953.00		£953.00	£1,000.00	Villager
Community									Community
Village Hall contra	£5.00		£5.00		£5.00		£5.00	£5.00	Village Hall contra
Maintn contract	£4,264.66		£4,309.95		£1,862.30		£4,520.25	£4,520.25	Maintn contract
Maintn general	£457.42		£290.30		£416.75		£1,000.00	£1,000.00	Maintn other
	£85.50		£2,272.15		£117.00		£1,000.00	£1,000.00	Playground Insp/Maint
Water&Mains: pavillion			£72.38		£107.00		£160.00	£160.00	Water – pavillion
Allotments	£463.10		£309.98		£85.43		£500.00	£500.00	Allotments
Precept/routine-funded expend (not incl grant & CIL-funded)			£15,393.46		£8,381.85		£16,108.32	£16,268.45	Precept/routine-funded
PROJECTS									
S106 for equiped play							£3,447.16	£3,447.16	
S106 for Open Space							£893.10		
Up Nately Land									
Five Lanes End									
Coronation tree	£357.88								
W/C beds / Frog Lane	£202.32	£202.32	£45.00	£45.00					
Allot - water connect	£1,400.00	£1,400.00							
Allot coppicing	£600.00	£600.00							
Allotment Orchard	£158.30								
UN Pond/phone box			£17.30						
Playground bench	£899.17								
MAPLE POND	£7,721.49								
Tennis Courts			£930.00	£930.00	£5,810.00	£5,810.00	£5,810.00		
Vat expend	£3,342.05		£1,675.82		£1,719.28				
TOTAL EXPEND	£28,552.98	£2,202.32	£18,061.58	£975.00	£15,911.13	£5,810.00	£26,258.58	£19,715.61	

M&UN YEAR END COMPARISON					2025/26 TO DATE	CIL 2025-26	2025/26 LATEST ESTIMATE	2025/26 BUDGET for Precept Jan 25, updated Mar 25	INCOME
INCOME	2023/24 YEAR END	2023-	2024/25 YEAR END	CIL 2024-25 TO DATE	INCOME 17 SEPTEMBER				
Precept	£10,842.00		£12,086.00		£6,367.50		£12,735.00	£12,735.00	Precept
Grass Cutting Grant	£1,219.02		£1,219.02		£1,219.02		£1,219.02	£1,219.02	Grass Cutting Grant
Chineham Tigers	£714.00		£750.00				£787.50	£787.50	Chineham Tigers
Tigers-water charge	£155.99		£150.10		£139.03		£160.00	£160.00	Tigers-water charge
Allotments last yr			£235.70				£250.00	£250.00	Allotments
Allotments this year	£20.00		£53.01						
VH Insurance 2024/25			£1,059.20				£1,070.00	£1,070.00	VH Insurance
VH Insurance 2021/24			£2,442.79						
Bank Interest	£102.00		£167.33		£49.69		£200.00	£200.00	Bank Interest
Village Hall rent	£5.00		£5.00		£5.00		£5.00	£5.00	Village Hall rent
Precept / routine income (not incl one-off grants & CIL)			£18,168.15		£7,780.24		£16,426.52	£16,426.52	Precept/routine income
Maple pond	£7,700.00								
Grants County Cllr	£500.00		£1,000.00						
Ward Cllr22/23-allot	£269.44								
Ward Cllr23/24=bench	£899.16								
CIL-20/3328/FUL	£3,706.26	£3,706.26	£8,991.34	£8,991.34	£3,759.97	£3,759.97			
S106 for equiped play							£3,447.16	£3,447.16	
							£893.10		
VH grant tennis courts			£886.37						
Returned funds									
VAT reclaimcurrent y			£786.05				£1,719.28		
VAT reclaim prev yr			£4,098.52		£812.85		£889.77		
TOTAL INCOME	£26,132.87	£3,706.26	£33,930.43	£8,991.34	£12,353.06	£3,759.97	£23,375.83	£19,873.68	

M&UN YEAR END SUMMARY – COMPARISON					2023/26 TO DATE			BUDGET 25/26 Y/E SUMMARY	
SURPLUS / DEFICIT	£2,420.11	£1,503.94	£15,868.85	£8,016.34	£3,558.07	£2,050.03	£2,882.75	£158.07	SURPLUS / DEFICIT
Total balance	£6,056.93	£1,618.57	£21,925.78	£9,634.91	£18,367.71	£7,584.88	£19,043.03	£22,083.85	Total balance
BALANCE LESS CIL	£4,438.36		£12,290.87		£10,782.83		£11,458.15	£12,448.94	BALANCE LESS CIL

## APPENDIX V.I

## Annual Internal Audit Report 2024/25

## MAPLEDURWELL PARISH COUNCIL

<https://www.mapledurwellupnately-pc.gov.uk>

During the financial year ended 31 March 2025, this authority's internal auditor acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with the relevant procedures and controls in operation and obtained appropriate evidence from the authority.

The internal audit for 2024/25 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Yes	No*	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.	✓		
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for.			✓
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic bank account reconciliations were properly carried out during the year.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		
K. If the authority certified itself as exempt from a limited assurance review in 2023/24, it met the exemption criteria and correctly declared itself exempt. (If the authority had a limited assurance review of its 2023/24 AGAR tick "not covered")			✓
L. The authority published the required information on a website/webpage up to date at the time of the internal audit in accordance with the relevant legislation.	✓		
M. In the year covered by this AGAR, the authority correctly provided for a period for the exercise of public rights as required by the Accounts and Audit Regulations (during the 2024-25 AGAR period, were public rights in relation to the 2023-24 AGAR evidenced by a notice on the website and/or authority approved minutes confirming the dates set).	✓		
N. The authority has complied with the publication requirements for 2023/24 AGAR (see AGAR Page 1 Guidance Notes).	✓		
O. (For local councils only) Trust funds (including charitable) – The council met its responsibilities as a trustee.	Yes	No	Not applicable
			✓

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).

Date(s) internal audit undertaken

18/07/2025

Name of person who carried out the internal audit

PETER K. BROWN

Signature of person who carried out the internal audit

*Peter K. Brown*

Date

18/07/2025

\*If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

\*\*Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned; or, if coverage is not required, the annual internal audit report must explain why not (add separate sheets if needed).



## APPENDIX V.II

## Section 3 – External Auditor’s Report and Certificate 2024/25

In respect of **Mapledurwell And Up Nately Parish Council**

## 1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02 as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/> .

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2025; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

## 2 External auditor’s limited assurance opinion 2024/25

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return, in our opinion the information in Sections 1 and 2 of the Annual Governance and Accountability Return is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

(continue on a separate sheet if required)

Other matters not affecting our opinion which we draw to the attention of the authority:

The Smaller Authority has restated the prior year figures. We have reviewed the adjustments made.

(continue on a separate sheet if required)

## 3 External auditor certificate 2024/25

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2025.

External Auditor Name

ENTER NAME OF EXTERNAL AUDITOR

External Auditor Signature

DocuSigned by:  
BDO LLP  
467DFB746A8A428...

Signature REQUIRED  
Date 22 August 2025 /YYYY

**APPENDIX VI**





**APPENDIX VII** GATE AND RAILS NEEDING WORK - REF LENGTHSMAN





## APPENDIX VIII

### APPENDIX VII LOCAL GOVERNMENT REORGANISATION

#### .1 County Council report – Local Government Reorganisation

Following public and stakeholder engagement held this summer, the full County Council will meet on 24 September to consider final proposals for Local Government Reorganisation (LGR). The Cabinet is expected to confirm the final proposal on 26 September, before it is submitted to Government.

[www.hants.gov.uk/aboutthecouncil/haveyoursay/consultations/ow-lgr-public-engagement](http://www.hants.gov.uk/aboutthecouncil/haveyoursay/consultations/ow-lgr-public-engagement)

Government is expected to consult the public later this year, with a final decision due in Spring 2026.

#### .2 BDBC's LGR Submission to Government published 03 September

[www.basingstoke.gov.uk/new-councils-proposals](http://www.basingstoke.gov.uk/new-councils-proposals)

*Email of 03 September from the Chief Executive*

'This the link to the Full proposal and Supporting appendices, for the joint proposal to government for local government reorganisation from the 12 councils in Hampshire and the Isle of Wight.

'As you know our proposal is for the existing structure of local government to be replaced by 4 new unitary councils on the mainland, at an average population size of 500,000, with the Isle of Wight remaining an independent island unitary council. The 12 councils who have developed this joint proposal are the 3 existing unitary councils of Portsmouth, Southampton and the Isle of Wight and the 9 existing districts and borough councils of Basingstoke and Deane, Eastleigh, Fareham, Hart, Havant, New Forest, Rushmoor, Test Valley and Winchester.

'The document will now go through the formal approval process by the Cabinet and Councils of the 12 existing councils in September to ensure we can submit it to government by their deadline of the 26th September.

'We will arrange further workshops... but if you would like to further discuss our full proposal now, then please do get in touch and we can arrange a specific meeting.'