



CANNOCK WOOD PARISH COUNCIL

You are hereby summoned to attend the next meeting of the Parish Council to be held at 5pm on Wednesday 18th December 2024 @ Cannock Wood & Gentleshaw Village Hall Buds Road Cannock Wood.

If members of the public have a question/query or wish to give a report to the Parish Council. Please contact the Clerk by email to parish.council@cannockwood.org with the details, at least 48 hours prior to the scheduled meeting.

COUNCIL MEETING

AGENDA

1. **Welcome member.**
2. **Apologies:** Cllr. Fiona McMulkin
3. **Declaration of members' Interests**
 - a. Register of Interests: Councillors are reminded of the need to update their Register of Members Interests Forms.
 - b. To declare any Personal and Prejudicial Interest in items on the agenda and their nature. (Councillors with a Prejudicial Interest must leave the room at the relevant items). Where a member indicates they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, those representations must be made under item (c) Public Speaking below
4. **Public Speaking**
 - a. At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members and members of the Council to comment on any matter in the agenda.
 - b. If a County Council or District Council Member is in attendance, they will be given the opportunity to raise any relevant matter. Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
5. **Minutes** - To approve the minutes from the council meeting held on 21st November 2024 as a true and correct record.
6. **Matters Arising from the Previous Meeting Not on the Agenda**
To discuss items from the minutes not covered on the Agenda

7. Planning Applications for consideration and ratification

Application No.	Location/address	Details of Application	CWCP comment	Status
CH/24/287	45 Hayfield Hill Cannock Wood	Certificate of lawful use or development – replacement garage	Objections – inappropriate development in the green belt with no special circumstance, the proposed structure is a new building on a different part of the site, not changing the use of an existing structure or making changes to an existing structure. In breach of CWPC Neighbourhood plan, which forms part of the local plan. Over development of the site.	Approved 12 th December 2025
CH/24/284	7 Holly Hill Road Cannock Wood	Erection of oak frame porch, bay windows and revised cladding finishes(pursuant of planning permission CH/24/059)		
CH/24/326	National Grid Gentleshaw Radio Station Chestall Road Cannock Wood	Prio approval for site security upgrade with the installation of development ancillary radio equipment housing, geogrid infill and ancillary development thereto.		

8. Correspondence – Items of correspondence received during the month are emailed to Councillors, as received and for this month included the following:
 Response from resident regarding the September minutes and her wish to join the CSW group emailed to council 28th November 2024.
 SPCA Bulletin emailed to council 15th December 2024.
 SPCA AGM details emailed to council 15th December 2024.
 Cannock Chase email with details on consultation re: have your say on the future and heritage in Cannock Chase emailed to council 17th December 2024.
 SPCA email with details of 'Light up the longest night campaign 2024' emailed to council 17th December 2024.
 Email from CW and GVH Chairman regarding the AED outside the VH emailed to council 17th December 2024.
 SPCA training programme for Spring 2025 emailed to council 17th December 2024.
 CCDC details of submission of the Local Plan emailed to council 17th December 2024.
 Email from website administrator with details of his retirement and the way forward emailed to council 17th December 2024.
 Email from CCDC with details of the DRAFT SHLAA and ELAA emailed to council 17th December 2024.
 Staffordshire Police and Fire and Rescue email with details of the consultation on the amount paid in the council tax emailed to council 17th December 2024.
 Email with details of Cannock Chase Management Plan asking for feedback emailed to council 17th December 2024.

Outgoing Correspondence :

Email to resident who queried the September minutes sent on 23rd November 2024.
 Email to Gentleshaw School re tree planting in the vicinity of the playing fields sent on 23rd November 2024.
 Email to contractor re:installation of the SID posts sent on 5th December 2024
 Email to various parish councils re: contractors used for the installation of SID posts sent on 5th December 2024.
 Email to Rugeley TC with a copy of the NHP sent 15th December 2024.

9. Finance

a) Accounts paid and to be paid.

Date	Cheque Number	Payee	Details	Amount	VAT
18.12.24	001477	Forvis Mazars LLP	External audit 2023-24	252.00	42.00
18.12.24	001478	Staffordshire Parish Council Association	Copies of Good Cllr. Guide x 6 plus o/s inv. Unpresented cheque	66.00	6.00
18.12.24	001479	Cannock Wood and Gentleshaw Village Hall	Hall hire for council meeting Sept 2024 – March 2025 less paid = £138 – Hall hire for coffee morning less paid = £101.25	239.25	-
Total				£557.25	£48.00

b) To approve the income received – None

To approve the financial statement 1st April to 30th November 2024

1st April to 30th November 2024

Bank Reconciliation at 30.11.24
Current Account £ 28,637.12
Less unpay cheques 922.62
Total £ 27,714.50

Cash Book Balance at 30th November 2024
C/fwd(Incs) Election Reserves 29,151.29
Receipts 13,091.48
Payments 14,528.27
Balance @ 30th November 2024 £27,714.50

10. Items for Discussion/Future Agenda items

11. Date of the next Council Meeting Thursday 16th January 2025 @ CW and GVH
Buds Road Cannock Wood @ 7.30pm

I hope you will be able to attend the meeting

Cllr. Mrs Sue Janes - Chairman
Cannock Wood Parish Council