



**Meeting of Rockland St Mary with Hellington Parish Council
held on Wednesday 9th September 2020
This meeting was conducted by the Zoom facility**

**Meeting ID: 719 1016 8109
Password: 8c9LHL**

Public Participation Session

There was no public participation at this stage of the meeting.

Present: Cllrs Kate Bevington (Chair), Catherine McCormick, Nikki Green, Paul Francis, Mike Hayward and Ernie Green.

Vanessa Sewell attended as Clerk. One member of the public logged in for part of the meeting.

18.007 Apologies for absence

There were no apologies for absence.

NOTED.

18.008 Declarations of interest

There were no declarations of interest.

NOTED.

County Councillor's Report

County Councillor Barry Stone reported that he was awaiting further information from Norfolk County Council relating to the work at Hellington Corner and that he would chase up this matter. He added that pegs were in now place to mark the site of the new roundabout at Loddon.

He reported that the Norwich Western Link Local Access Consultation was asking for views on the four local roads that cross the route of the Norwich Western Link and Public Rights of Way in the vicinity of the new road. The consultation is due to close at midnight on Sunday 20th September. Further details can be found at www.norfolk.gov.uk/nwl.

Councillor Stone explained that a reorganisation of local government was in discussion, with a White Paper due to be published in the autumn. He reported that Adult Social Care was an area of great financial pressure, with the Purchase of Care budget making up 77% of the Adult Social Care budget.

18.009 Minutes

Minutes of the meeting held on 8th July 2020, copies of which had been circulated to all Councillors, were agreed and will be signed as a correct record by the Chair.

AGREED AND NOTED.

18.010 Matters Arising

18.010.1 Rockland Wildfowlers Association Lease – Councillors agreed unanimously to proceed with the engagement of Savills to undertake a market assessment for a new lease. The Clerk would sign the engagement letter and return it to Savills.

AGREED AND NOTED.

18.010.2 Verge at The Street opposite the Post Office – Councillors Hayward and E Green had met with Gary Overland of the Highways Department to view the site. Mr Overland had measured the area in question and taken photographs, and costings were awaited from him prior to the next Parish Council meeting.

NOTED.

District Councillor Vic Thomson joined the meeting and gave his report.

District Councillor's Report

District Councillor Vic Thomson had submitted his report which the Clerk had circulated to all Councillors. He spoke of the continuing difficulties with backlogs brought on by disruption due to COVID 19. A good deal of patience and chasing-up was required.

He spoke of the recent COVID 19 outbreak at Banham Poultry and referred to a report circulated to all Councillors. He was encouraged by the efficiency of the Track & Trace procedures used to identify and notify those affected, and the success of the measures used in testing.

Also in District Councillor Thomson's report was information relating to a forthcoming event by South Norfolk District Council, namely The Big South Norfolk Litter Pick scheme (11th to 27th September). New procedures would be in place due national COVID 19 measures, and the event is subject to change depending on government advice and any local lockdown restrictions.

District Councillor Thomson reported that Norfolk County Council are holding Household Hazardous Waste Days throughout the county during September and October, the closest location being Ketteringham on 25th, 26th and 27th September, from 9.00 am to 5.00 pm. Further information can be found at www.norfolkrecycles.com/household-hazardous-waste-day-2020/

He also reported that the siting of a new recycling centre at Harford Park & Ride had been approved.

For charities and community groups, two free online training sessions to assist with sourcing funding streams would be held on 24th September and 3rd October. Further details can be found at www.eventbrite.co.uk/o/south-norfolk-and-broadland-councils-30947245847

A number of changes to planning legislation were being introduced by the Government, with a White Paper expected by the end of October. District Councillor Thomson would discuss this at the next Parish Meeting.

18.010 Matters Arising (continued)

18.010.3 Outstanding Hellington CIL money of £176.86 to be spent by October –

Councillor Francis reported that he had tried to find a suitable bench to be sited at Hellington Church, but the amount of £176.86 might not be sufficient for that purpose. It was agreed that this amount would be increased to a maximum of £250 using Council funds. In addition, he would ensure that written permission to site the bench at the church was obtained.

AGREED AND NOTED.

18.010.4 Bus shelter application – the Clerk reported that the application had been submitted but as yet no response had been received.

NOTED.

18.010.5 Resiting of panel of fencing at Green Lane – Councillor Hayward reported that a site visit from Prestige Fencing was due to take place on 10th September and he would await further information.

NOTED.

18.010.6 Outstanding issues with the Highways Department – Councillors Hayward and E Green had asked Gary Overland of the Highways Department at their recent site meeting whether there had been any progress with the Rockland St. Mary gateway signs or the replacement of signs at Hellington. There had been no further progress. The matter of the re-siting of the SAM post from outside 23 The Street was in the hands of the resident and the Highways Department.

NOTED.

18.011 Planning matters

18.011.1 New applications

2020/1187 91 The Street, Rockland St. Mary. Proposed single storey rear extension, extending 6m from the rear wall of the original dwelling house, with a maximum height of 3.5m and an eaves height of 3.5m. Prior approval not required.

2020/1381 4 Surlingham Lane, Rockland St. Mary. Erection of garden room.

Councillors had no observations or comments to make regarding these applications.

NOTED.

18.011.2 Decisions – no decisions had been received.

NOTED.

18.012 Financial matters

18.012.1 Orders for payment – there were seven orders for payment: Clerk's salary and expenses £329.75 (July) and £320.96 (August); Village Caretaker £220.50 (July) and £211.50 (August); gardening vouchers for volunteers £175.00; Vanessa Sewell (incoming Clerk) £150.00; enhanced searches for Rockland Broad and Green Lane £56.00. On the proposal of Councillor E Green, seconded by Councillor Hayward, these payments were approved.

AGREED AND NOTED.

18.012.2 Balance at Bank – the Clerk reported that the current balance of accounts had not yet been received by the bank.

NOTED.

18.013 Registration of Parish land – Councillors had received quotes from Allen, Cage and Gilbert, & Norton Peskett regarding their charges and comments relating to the registration of the land. The Chair said that this exercise had been useful because although title deeds do not exist there are 'cautions' in favour of the Parish Council. She pointed out the sole purpose of establishing ownership is if the land is to be sold. As this is currently unlikely, the Chair asked Councillors for their comments on pursuing registration, bearing in mind the Council would only be granted a qualified title. Councillor E Green said that to pursue the matter would not be a good use of Parish funds, given that it was unlikely that the land would be sold. All Councillors agreed that the matter of registering the land need not be pursued further and that information relating to this matter would be clearly documented and archived.

AGREED AND NOTED.

18.014 Arrangements of future Parish Council meetings – the Parish Rooms are currently unavailable for meetings and therefore it was agreed that Parish Council meetings would continue to be held via the Zoom facility. The Chair suggested that upgrading to Zoom Pro would be beneficial, to ensure that meetings can run for an unlimited time rather than timing-out after 40 minutes with the risk of members being unable to re-join the

meeting. Councillors agreed with this suggestion, and the Clerk would look into obtaining a subscription.

AGREED AND NOTED.

18.015 Equality Policy – the Chair had amended the policy, which had been circulated to all Councillors. There were no further comments and on the proposal of Councillor McCormick and seconded by Councillor E Green, the policy was approved.

AGREED AND NOTED.

18.016 Additions to Standing Orders to incorporate regulations relating to Zoom meetings – Councillors had received from the Clerk a draft amendment to the Standing Orders to incorporate Zoom meetings. This was accepted by Councillors.

AGREED AND NOTED.

18.017 Correspondence

18.017.1 Feedback from previous correspondence – there was no feedback from previous correspondence.

18.017.2 Correspondence circulated prior to the meeting – listed below.

Email re renewal of domain name - Councillors responded to confirm they did not wish to renew this	13.07.2020
Notification - 2020/1187 Location: 91 The Street, Rockland St Mary	23.07.2020
Proposal - proposed single storey rear extension, extending 6m from the rear wall of the original dwelling house, with a maximum height of 3.5m and an eaves height of 3.5m	23.07.2020
Norwich Western Link Local Access Consultation has launched	28.07.2020
Emails regarding speeding by farm machinery vehicles	31.07.2020
Email Allens Gadge and Gilbert re registration of parish land	01.08.2020
Email from Norton Peskett re registration of parish land	01.08.2020
Email from Councillor E Green re website hosting	01.08.2020
Email to Councillors re fencing at Green Lane	04.08.2020
Email from James Andrews re farm machinery	06.08.2020
Email from Tim Mack re farm machinery	06.08.2020
Broads Briefing	06.08.2020
2020/1381 4 Surlingham Lane, Rockland St. Mary – erection of garden room	10.08.2020
Mid-August update from NALC Wellbeing	11.08.2020
South Norfolk Council's Licensing Policy Review	11.08.2020
August Newsletter Norfolk Constabulary	11.08.2020
Invitation to Community Energy Webinar	15.08.2020
South Norfolk Bulletin	15.08.2020
NALC August Newsletter	23.08.2020
Email re Environmental Land Management Andrea Kelly (Broads Authority)	23.08.2020
Mental Health Provision for Children newsletter from NALC	23.08.2020
Environmental Land Management NALC	23.08.2020
Email from Jayne Regan re holding event at BHDGP	27.08.2020
Email from the Chair Councillor Bevington re BBC filming on The Broads	28.08.2020
District Councillor Vic Thomson's report	30.08.2020
Covid-19: Voices from the frontline NALC	30.08.2020
Email from Savills re lease of Rockland Broad	30.08.2020

Email re footpath	30.08.2020
Reduce waste and litter email from NALC	02.09.2020
Email re bonfires	04.09.2020

In light of the Government's new guidelines banning gatherings of six or more people it was agreed that the Clerk should contact Jayne Regan to suggest a postponement of her proposed event at Black Horse Dyke Car Park.

Councillors asked the Clerk to prepare a notice giving guidance and precautions for the use of bonfires, to be displayed on the Parish website and noticeboards. Councillor McCormick also asked the Clerk to remove the advice on the Parish website regarding the collection by volunteers of prescriptions.

AGREED AND NOTED.

18.018 Reports from Councillors on their areas of responsibility

18.018.1 Black Horse Dyke Car Park - Councillor Hayward had nothing to report.

NOTED.

18.018.2 Footpath report – Councillor Bevington had nothing to report.

NOTED.

18.018.3 Rockland St. Mary School – Councillor E Green reported that the Sunbeams nursery building was nearly complete and that it would be ready for use after the October half term week. He said that the new term had started well and that COVID 19 precautions and measures appeared to be working satisfactorily.

NOTED.

18.018.4 Green Lane Playing Field – Councillor N Green reported that the installation of the new play equipment was expected to be completed by the end of the week, following which a full risk assessment would be carried out. Due to the new Government restrictions banning gatherings of more than six people, the Clerk would ask District Councillor Thomson for guidance before an opening date is established.

AGREED AND NOTED.

18.018.5 Speedwatch – Councillor Bevington confirmed that the sessions are no longer operating in Rockland St. Mary and that the equipment has been returned.

NOTED.

Items for the October meeting

Parish website – Councillor E Green suggested a review of the website layout and home page was needed and offered to make a start on this.

Nomination of new Councillor – Dr Joanne Norris.

Separation of accounts for Council and CIL money – Councillor Hayward suggested that this is considered as these are two separate funding streams.

There being no further business the Chair declared the meeting closed at 9.05 pm.

Next planned meeting – Wednesday 14th October 2020.

Vanessa Sewell
Parish Clerk

Signed as a correct record on