

# MELKRIDGE PARISH COUNCIL

## Minutes of Annual Parish Council Meeting held on 21 August 2020 at 6.30pm

**PRESENT:** Cllr T Lewis (Chairman), Cllr M Oliver, Cllr C Drake,  
Cllr S Hingston, Cllr K Stronach

**In attendance:** Mrs K Little – Clerk

### **283/20 Election of Chair**

Proposal for Cllr T Lewis to be elected as Chairman  
Prop: Cllr Stronach Sec: Cllr Oliver Agreed

### **284/20 Election of Vice Chair**

Proposal for Cllr M Oliver to be elected as Vice Chairman  
Prop: Cllr Drake Sec: Cllr Lewis Agreed

### **285/20 Election of H&DJBC Representative**

Proposal for Cllr T Lewis to be elected as H&DJBC Representative  
Prop: Cllr Drake Sec: Cllr Hingston

### **286/20 Apologies – None**

### **287/20 Minutes of meeting held on 24 February 2020 and 23 March 2020 to agree**

Proposal for minutes of meeting held 24 February 2020 to be agreed  
Prop: Cllr Hingston Sec: Cllr Stronach  
Proposal for minutes of meeting held 23 March 2020 to be agreed  
Prop: Cllr Drake Sec: Cllr Lewis

### **288/20 Declarations of Interest in accordance with Section 31 of the Localism Act 2011, members to declare any interests in items on this agenda none declared**

### **289/20 Finance**

289/20. Annual Governance and Accountability Return 2019/20  
289/20.01 Annual Governance Statement to approve  
289/20.02 Accounting Statement to approve  
289/20.03 Explanation of Variances to approve  
289/20.04 Certificate of Exemption to approve  
Prop: Cllr Stronach Sec: Cllr Lewis

289/20.05 Accounts paid to date

11.04.20	CR	NCC - Precept		£1,600.00		£2,671.73
30.05.20	1000444	ICO			£40.00	£2,631.73
30.05.20	100445	GNAA			£50.00	£2,581.73
30.05.20	100446	K Little			£206.55	£2,375.18
30.05.20	100447	HMRC			£50.00	£2,325.18
30.05.20	100448	H&DJBC			£463.04	£1,862.14
30.05.20	100449	S Hingson			£20.00	£1,842.14
30.05.20	100450	Came & Co			£218.00	£1,624.14
30.05.20	100451	NALC			£142.94	£1,481.20

286/20.06 Accounts for approval and payment:  
Prop: Cllr Oliver Sec: Cllr Drake

21.08.20	100452	K Little			£209.51	£1,271.69
21.08.20	100453	HMRC			£50.00	£1,221.69
21.08.20	100454	Cancelled				

Meeting closed at 7.15pm

**SIGNED AND ACCEPTED AS A TRUE AND ACCURATE ACCOUNT OF THE  
MINUTES FOR THE PARISH COUNCIL MEETING HELD ON 21 AUGUST 2020**

Chairperson.....

Date.....