

Boyton Parish Council

Minutes of Meeting held on Monday 11 January 2016 at 7.30pm in the Parish Church Hall

Present: Councillors: Jon Bennett, Graham Clarke, Mervyn Law, Trisha Melzer, Jenny Smith, Martin Stanbury (Chairman), Bernard Strout, Ray Willis and Clerk David Scott. Two members of the public attended.

1 Apologies: Cornwall Councillor Adam Painter.

2. Chairman's Comments:

- Mobile phones to be switched off.
- Members were reminded that the Minutes were primarily a record of decisions and follow up actions of the Council not a verbatim account of what was said or not said.

3. Questions from the public: There were no questions.

4. DPLs (Standing Orders in force): No written requests concerning Declarations of Pecuniary Interests had been received.

5. Disclosures of Interests (Standing Orders in force) : Councillor Smith declared a non pecuniary with respect to Item 8 (PA15/10883) in that she was a neighbour of the applicant. She left the room during the time this proposal was discussed and voted upon.

6. Minutes:

As proposed by Councillor Bennett and seconded by Councillor Strout and on a vote of 5 for and none against the Minutes of the meeting of 30 November 2015, with one amendment as noted, were accepted.

7. Matters Arising and Clerk's Report:

- Hornacott to Westcott Road-Highways had conformed following an on site meeting with the clerk that all verge areas (previously grassed) would be reinstated, any passing places which were considered to be necessary or used prior to the construction works to be hardened with plantings. Any potholes that were deemed to be as a result of the works to permanently reinstated. An inspection of the road from Hornacott Manor turn off to Westcott Cross would be made by Highways late February/early March so that work can be completed by April 2016-report to be displayed on the website. Regarding traffic management, Case Officer Richard White advised that PA15/02174 was *not* subject to any planning conditions regarding a construction phase TMP (Traffic Management Plan) although the Highways Officer was consulted and noted that any works on or adjacent to the highway would require the separate consent of the Local Highway Authority in the form of Streetwork Licences. The planning decision notice therefore included an informative (not a condition) note: *'The applicant is advised that any works on or adjacent to the highway will require the separate consent of the Local Highway Authority in the form of Streetwork Licences. The applicant/developer should contact Streetworks Team at earliest opportunity. Consent under planning legislation does not relinquish applicant of responsibilities to comply with other legislation, and obtain relevant consents therein'*.
- Website-Boyton Parish photographs had been added: access to the Website would be advertised on notice boards.
- Mr and Mrs White's impending departure from the Parish-a letter from the Council would be sent recognising their service to the community over many years.

- Flower Boxes-letters of thanks were to be sent to 'Gardeners': Mr and Mrs Taylor, Countrysiders, and Mrs L Sluggett.
- Resting the Dog Bin-Clerk to liaise with Councillor Strout.
- Possibility of Internet Banking and a credit card for the Council briefly examined but not recommended by SLCC or CALC-nfa.
- Salt Dumpy Bag-Mr Ellacott had given permission for this to be located in Town Farm's 'Top Yard'.

8. Application: PA15/10883 Erection of polytunnel on Land North East of 'Talarise Hill'. As proposed by Councillor Melzer, seconded by Councillor Law and on a vote of 4 for and none against it was, **Resolved that** the following comments be forwarded to Case Officer Richard White:

- i The proposed development is outside the Development Boundary.
- ii Effect on surroundings-None that this Council are aware of..
- iii Design and Scale-none.
- iv There were no perceived problems with site access or parking.
- v Highway-not applicable.
- vi Impact on Local services-not applicable.
- vii Original features-a standard polytunnel.
- viii There were no perceived problems of noise, smell or fumes or any other adverse affect on the amenity of local residents.
- ix Suggestions to improve the proposed development-none.
- x There are no matters which incorporate ' local knowledge' which may genuinely in the Council's view contribute to the decision on this application. Secondly, as proposed by Councillor Bennett, seconded by Councillor Strout and on a vote of 4 in favour and none against it was **Resolved that** this Council supports the Application.

9. Finance:

Payment-*As proposed by Councillor Bennett, seconded by Councillor Melzer, and on a vote of 5 in favour and none against it was, **Resolved that a cheque for £59.91(Village Flower Box plants and compost) in favour of Homeleigh Garden Centre Limited be signed.

**Internal Controls-*Bank Statement Sheet 174 confirmed a current account amount of £9115.88 which agreed with the Cash Book total was signed.

10. New Correspondence:

- *Big Field Wind Farm Appeal*-Update noted.
- *Launceston Public Library*-LTC's letter sought to elicit a 'firm in principal' commitment from BPC to assist in financing the library service (not the Mobile Library Service which is run and financed separately) if LTC's 'expression of interest' led to the take-over of the responsibility for delivery of the service from Cornwall Council. The letter however lacked the detail required for any meaningful discussion to take place and the clerk was to write seeking clarification with respect to full cost breakdown including staff remuneration, building maintenance and detailed results of the 'surveys' undertaken by LTC. A cursory glance at the figures based on the scant information given, indicated BPC could be asked for as much as £3-4k per annum-a sum quite beyond consideration given the impact on precept. Ward Member Adam Paynter would be copied in on this correspondence, BPC would add the subject to the agenda of the next Launceston CNPanel Meeting on 22 March and to its next meeting's agenda.
- *CC Business Announcement*-confirmation had been received that Parish Councils would not be subject to Council Tax referendum principles for 2016/17.

- *Maintenance Partnership*-Cllr Adam Paynter's letter noted: BPC were not part of the Partnership. Request to be made to CC to have the grass cut on the footpath between Temperance Farm and Town Farm field.

11. Correspondence on Circulation:

- *Transparency Grant Fund*-application form not available. Post Meeting Note-To be raised on February's Agenda so that deadline of 14 February 2016 could be met.
- *Documents placed on circulation were:* CALC Newsletter, Cornwall Council News, Communities and Development Bulletin (6 and 30 November 2015), Notes from the previous Launceston Community Network Meeting, Clerks and Councils Direct January 2016, SLCC The Clerk Magazine January 2016.

12. BPC's Historical Records: A full list of the holdings was issued to each councillor. Item to be raised next Meeting.

13. New Clerk Recruitment:

- The 7 candidates to be interviewed over 2 days (4 one day, 3 the next with an allowance of 45minutes per candidate). On completion the list reduced to 3 with final interviews to select the successful candidate. Councillors taking part must attend *all* sessions. Councillors would meet as an Interview Board in private during the first 2 weeks of February. Firm dates and detailed timetable /covering letter to be drawn up by Chair and Vice Chair who were to meet on 18 January at 7.30pm in the Parish Church Hall. The Chairman would arrange, oversee and run the recruitment process.

14. The Queen's 90th Birthday 21 April 2016:

- 21 April Nationwide Beacon: 12-15 May Private Celebrations: 10-12 June Voluntary Public Celebrations. In Boyton dates to be publicised via the noticeboards website. Calling letter covering the Annual Meeting of the Parish of Boyton was to ask specifically whether Organisations and Groups wish to mark the occasion. Councillors to 'sound out' individuals at Coffee Mornings: BPC initial thoughts were: Beacon-Town Farm field available (permission granted)-an event in June-early decision if The Countryman's marquee was to be booked.

15. Members' Questions:

- Road from Boyton to St Giles via Boyton Bridge in poor state of repair-Clerk to contact St Giles' Parish Council.
- The Wind Farm at East Panson had been withdrawn.
- Government Inspectors visit concerning the Appeal over the Solar Farm proposal at West Hornacott date not yet known.
- School Car Parking additional space-on a suitable date in February the area would be hard cored.

16. Public Participation:

- Launceston Library-agreed that letter failed to declare a fully itemised plan. Before further attempt could be made concerning funding and putting in place an equitable plan, facts needed to be listed and publicised: the 'Registered Keepers' were not known.

17. Date of next meetings:

- 8 February 2016-BPC Routine Meeting

- 2 March 2016-Annual Meeting of the Parish of Boyton: Format to be: Cornwall Councils Report; BPC Annual Report followed by Tea/Coffee interval. A routine Parish Council would follow at 8.15pm.

There being no further business the meeting closed at 9.35pm.

Signed.....Chairman.....Date