

**Minutes from the Meeting
held on Thursday 1st June at 19:00
at The War Memorial Hall, Abbotts Ann.**

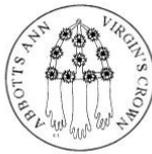
COUNCIL MEMBERS

	In Attendance	Apologies	Absent
Councillor Jordan	√		
Councillor Howard	√		
Councillor Heather	√		
Councillor Wallis	√		
Vacancy	-	-	-
Vacancy	-	-	-
Vacancy	-	-	-

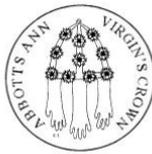
Also, IN ATTENDANCE:

Amanda Owen - Clerk, Test Valley Borough Councillor - Councillor Maureen Flood & Susanne Hasselmann, and County Councillor David Drew and no members of the public.

230601	<p>To receive Chairman's opening remarks. Councillor Jordan welcomed everyone to the meeting and advised that the meeting is recorded by the Parish Council and may be recorded by members of the public.</p>
230602	<p>To receive and accept apologies for absence. None.</p>
230603	<p>To receive declarations of Disclosable Pecuniary Interests relating to items on this agenda. There were no declarations of Disclosable Pecuniary Interest relating to items on this agenda RECEIVED.</p>
230604	<p>To approve the minutes of the AGM & full council meeting held on Monday 22nd May. The minutes of the Annual Meeting & full council meeting held on Monday 22nd May were APPROVED as a correct record of the meeting.</p>
230605	<p>To receive updates already published and any further updates provided. Reports can be found at APPENDIX A.</p> <p>Councillor Wallis advised that the Sports & Recreation group were unsuccessful with their application to National Lottery Community Funding for the new pavilion and sports facilities. Mr Lucas has suggested a meeting as it coincides with the CLT.</p> <p>Mr Lucas reiterated Councillor Wallis' message with regards to a meeting as the Sportsfield project and the Community Land Trust projects are entangled with financial contributions & the housing project for some time. It is important to get together and consider next steps. It is imperative that whatever decision is made is made jointly and agreed upon.</p> <p>Consultation with planning consultant is happening soon, Mr Lucas will seek advice at this consultation and bring to the meeting once known.</p> <p>Councillor Howard advised Churchyard Footpath tenders are out, Ray has followed up with one contractor who has promised a response by Monday.</p> <p>Borough Councillor Hasselmann addressed the meeting and provided an overview of her report.</p> <p>County Councillor David Drew provided an overview of his report.</p>

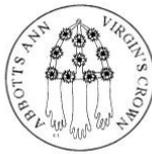


230606	<p>To note the current financial situation and the reconciliation of the bank balance. The current financial situation and the reconciliation of the bank balance were NOTED with the bank balance as 31st May 2023 being £64,636.36. The bank reconciliation can be found as APPENDIX B.</p>																																																																				
230607	<p>To approve the requests for payments for June. The payments as listed in the tables below were APPROVED for payment. Proposed by Councillor Jordan, seconded by Councillor Heather. All members voted unanimously to accept this resolution.</p> <table border="1" data-bbox="247 526 1508 1243"> <thead> <tr> <th colspan="4" style="text-align: center;">June 2023 Payment Requests</th> </tr> <tr> <th>TO</th> <th>FOR</th> <th>INVOICE NO</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>Staff</td> <td>Salary</td> <td>June</td> <td>£1,147.51</td> </tr> <tr> <td>Staff</td> <td>Expenses</td> <td>April & May</td> <td>£44.75</td> </tr> <tr> <td>Scandor</td> <td>Grounds Maintenance - May</td> <td>19196</td> <td>£852.67</td> </tr> <tr> <td>Councillor</td> <td>Expenses - TVBC Grant</td> <td></td> <td>£64.96</td> </tr> <tr> <td>Councillor</td> <td>Expenses - Orchard Plaque</td> <td>April & May</td> <td>£106.59</td> </tr> <tr> <td>Councillor</td> <td>Expenses - Footpaths</td> <td>May</td> <td>£13.80</td> </tr> <tr> <td>ICO</td> <td>Data Protection Fee</td> <td>DD</td> <td>£35.00</td> </tr> <tr> <td>Hampshire County Council</td> <td>The Green - Rental Fee May 2023 to May 2024</td> <td>3910039122</td> <td>£1.00</td> </tr> <tr> <td>Do The Numbers</td> <td>Internal Audit Fee for year end 31 March 2023</td> <td>12/420</td> <td>£320.00</td> </tr> <tr> <td>Viking</td> <td>Stationery</td> <td>2502609</td> <td>£39.28</td> </tr> <tr> <td>Trophies Medals Plus</td> <td>Coronation Payment</td> <td>349006</td> <td>£65.57</td> </tr> <tr> <td>Kimcell</td> <td>Email Hosting - June 2023 to June 2024</td> <td>31976</td> <td>£60.00</td> </tr> <tr> <td>Viking</td> <td>No Dog Signs</td> <td></td> <td>£9.10</td> </tr> <tr> <td>SSE</td> <td>Pavilion Electricity</td> <td>DD</td> <td>£211.13</td> </tr> <tr> <td></td> <td></td> <td>Total</td> <td>£2,971.36</td> </tr> </tbody> </table>	June 2023 Payment Requests				TO	FOR	INVOICE NO	AMOUNT	Staff	Salary	June	£1,147.51	Staff	Expenses	April & May	£44.75	Scandor	Grounds Maintenance - May	19196	£852.67	Councillor	Expenses - TVBC Grant		£64.96	Councillor	Expenses - Orchard Plaque	April & May	£106.59	Councillor	Expenses - Footpaths	May	£13.80	ICO	Data Protection Fee	DD	£35.00	Hampshire County Council	The Green - Rental Fee May 2023 to May 2024	3910039122	£1.00	Do The Numbers	Internal Audit Fee for year end 31 March 2023	12/420	£320.00	Viking	Stationery	2502609	£39.28	Trophies Medals Plus	Coronation Payment	349006	£65.57	Kimcell	Email Hosting - June 2023 to June 2024	31976	£60.00	Viking	No Dog Signs		£9.10	SSE	Pavilion Electricity	DD	£211.13			Total	£2,971.36
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230608	<p>To note the internal Auditors report and accept recommendations therein. The Internal Auditor report was NOTED and can be found at APPENDIX C.</p>																																																																				
230609	<p>To complete Section 1 of the AGAR. Section 1 of the AGAR was COMPLETED and SIGNED.</p>																																																																				
230610	<p>To complete Section 2 of the AGAR. Section 2 of the AGAR was COMPLETED and SIGNED and it was confirmed that no member of the Parish Council has a conflict of interest with BDO.</p>																																																																				
230611	<p>To note the receipt and findings within the RoSPA Play Area inspection reports. The receipt of the annual ROSPA report and its findings were NOTED.</p>																																																																				
230612	<p>To consider the request of a cricket pitch at the Bulbery Sportsfield. It was agreed that this item be moved to the July agenda for discussion as no Parishioner to highlight cause.</p>																																																																				
230613	<p>To consider the following planning application:</p>																																																																				
230613.01	<p>23/01241/FULLN Two storey rear extension and alteration of chimney, removal of windows and doors and addition of front dormer window, rooflights, balcony and porch. Laburnum, Old Salisbury Road, Abbots Ann, Andover. The Parish Council had NO OBJECTION to this application.</p>																																																																				



	<p>Proposed by Councillor Jordan, seconded by Councillor Wallis. All members voted unanimously to ACCEPT this resolution.</p>
230613.02	<p>23/01313/FULLN Single storey rear/side extension to form enlarged kitchen/dining room and utility, and rebuild rear porch to form shower room. Little Orchard, 3 Farm Road, Little Park, Andover. The Parish Council had NO OBJECTION to this application. Proposed by Councillor Jordan, seconded by Councillor Howard. All members voted unanimously to ACCEPT this resolution.</p>
230614	<p>To agree the date of the next meeting as Thursday 13th July. The date of the next meeting was agreed as Thursday 13th July.</p>

There being no other business, the meeting closed at 19:59.



APPENDIX A

Abbotts Ann FTTP Fibre Upgrade Project Team

Implementation Status

The end of the FTTP infrastructure implementation phase appears to be in sight now and apparently Openreach and Kier are still hoping to be completed by the **end of July 2023**, we will see. To be fair to them, they have had a large amount of extra unplanned work mainly because of blocked or damaged ducting.

For the avoidance of doubt, our project to install the FTTP infrastructure means to bring the fibre to the nearest pole or manhole of every property in Abbotts Ann parish, Monxton and seventeen properties in Ampot. When the FTTP infrastructure has been installed, tested and live next to your property, then you are able to contact your Internet Service Provider to upgrade your broadband. Your ISP will then put in a request to Openreach for your property to be connected and an activation date provided.

Currently the ability to get fibre connections from the installed infrastructure to your property is limited by:-

1. Lack of Openreach manpower resources and so there remains a level of rationing of signups.

Road Closure and Monxton Work

Three quarters of the fibre build in Monxton itself is all but completed. In early June some roads will be closed including part of the High Street and Green Lane in Monxton. The ducting, other civil engineering work and cabling to Monxton is nearly completed with just a small amount of civil engineering work remaining.

When the work in the High Street and Green Lane has been completed including the installation of the fibre cable much of the already installed fibre can be connected.

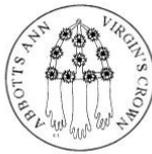
The Fibre cable has been installed so far to Manor Farm from Abbotts Ann and they will continue the work on to Monxton.

Abbotts Ann Parish

The infrastructure is just about complete, but that does not mean that everyone who wants to be connected can get connected yet as Openreach appear to still be rationing connection signups due to manpower shortage.

To help understand the real progress that is being made we are asking everyone who has had their FTTP connection installed and it is working correctly, to **PLEASE HELP US BY REGISTERING [HERE](#)** so we can get a true picture of the progress and understand if there were any problems encountered. It also means pressure can be put on Openreach where we have factual data.

To help answer any questions regarding the FTTP installation please view or download the Community [FTTP Help & FAQ PDF](#) document which should answer most questions. If there are any questions not answered in the help document, then please send your question to broadband@abbottsann.com



Test Valley Borough Elections 4 May 2023 – Results for Anna Ward

Maureen Flood and Susanne Hasselmann thank all those who voted in the Election. It is our pleasure to represent and work for all residents of Anna ward and Test Valley.

cllrmflood@testvalley.gov.uk

cllrshasselmann@testvalley.gov.uk

Name of Candidate	Description (if any)	Number of votes	Results
<u>BARTHOLOMEW</u> Carol Marie	Green Party	360	
<u>BURNAGE</u> Paul Steven	Liberal Democrats	454	
<u>FLOOD</u> Maureen	Local Conservatives	1373	Elected
<u>HASSELMANN</u> Susanne	Local Conservatives	1102	Elected
<u>THOM</u> Christopher	Liberal Democrats	387	

Turnout: 40.30%

Number of seats per party: Conservative Party – 26: Liberal Democrats – 17

Voter ID -

The big change with this year's local elections was the introduction of the requirement to show photo ID to vote. In Anna ward -the total number of polling station electors who applied for but at least initially were not issued with a ballot paper was 5.

2 of those 5 Electors returned later with accepted ID and were issued with a ballot paper.

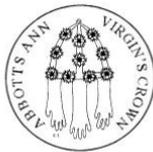
99.8% of voters in Test Valley brought ID to the polling station for local elections.

Whilst it is disappointing that any elector was turned away, the Returning Officer had to comply with the new legislation introduced for polls from 4 May 2023. These figures demonstrate that the vast majority of electors who came to our polling stations were aware of the new ID requirements and were able to cast their vote.

Historic Hampshire records go online in next phase of Ancestry® partnership with County Council

Baptism, burial and marriage records spanning 400 years of history are now available online due a partnership between Hampshire County Council and Ancestry®. The records will be available to Hampshire residents for free via public libraries and Winchester's Record Office. Prominent Hampshire residents featured in the collection include Florence Nightingale, Jane Austen and Thomas Lord

Dating back to the 16th century, parish records are some of the longest running records available and are some of the best resources to use when tracing family roots.



The Parish Records are now available on Ancestry®, which covers over 400 years of Hampshire's history. These records hold so much insight about the ancestors of people from Hampshire and will be a great tool in finding out more about the lives they lived.

<https://www.hants.gov.uk/News/20230526HistoricRecordsAncestry>

Hampshire communities receive climate change action boost

More communities across Hampshire can be empowered to take positive action on climate change over the next three years, thanks to almost £0.5million of National Lottery funding awarded to the Greening Campaign, with support from Hampshire County Council



Following a successful bid, and in partnership with the County Council, Hampshire & Isle of Wight Wildlife Trust and Southampton University, £495,000 of funding will allow The Greening Campaign to work with more communities to make meaningful changes to tackle climate change. This could include improving the energy efficiency of people's homes, reducing CO2, reducing waste, reusing and repairing, being more sustainable through locally grown produce, and providing green spaces for wildlife to thrive.

The Greening Campaign is a structured process, guiding communities to act on climate change and biodiversity locally. Guidance, based on experience gained from working with over 200 other groups across the UK, provides a blueprint for success for each step of the way, starting with motivating people in the community to get involved, through to making it fun and rewarding.

The Campaign works in rural villages and towns and with Parish and Town Councils, residents' associations, and libraries to also support communities in deprived areas.

For more information and to book a place visit Events – www.greening-campaign.org

<https://www.hants.gov.uk/News/20230510GreeningLot>

Learn as you grow - new courses to support Hampshire families throughout the years

Families in Hampshire can now access free online courses to help parents and guardians build their confidence and better understand the behaviour, development and mental health of the child or young person they are supporting

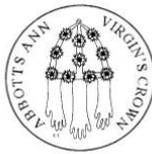
Hampshire County Council has partnered with the 'Solihull Approach' – a recognised resource for families designed by psychologists and professionals – to fund the courses, which are tailored to different ages and stages of a child's development, from pregnancy to teen years and beyond. Through a series of interactive sessions, the Solihull Approach courses provide advice and practical tips aimed at anyone caring for a child or young person, including parents, guardians, foster carers and grandparents.

There are different challenges at every stage of looking after a child or young person. It is important that parents and carers are supported throughout this journey to build their resilience and to meet their child's needs as they continue to change and grow over time.

As well as families, professionals working with children can also benefit from free courses focusing on understanding trauma, attachment and brain development.

Visit <https://www.hants.gov.uk/solihullapproach> for more information and details of how to register for free, unlimited access to the courses.

<https://www.hants.gov.uk/News/20230522solihullapproach>



Councillor Patricia Stallard elected Chairman of Hampshire County Council



The County Council's chain of office has passed to Councillor Patricia Stallard who has been elected as Hampshire County Council's new Chairman. Councillor Stallard who represents the Winchester Southern Parishes electoral division on the County Council was elected to the position at the Annual Meeting of the Authority on Thursday 18 May 2023.

County Council to urge more support for Hampshire families struggling with the rising cost of living

Hampshire County Council has pledged to further press Government for more support for Hampshire families with school-age children, in the face of escalating living costs

At the Authority's AGM today (18 May), a formal motion was passed unanimously acknowledging the impacts of ongoing cost of living pressures facing families, particularly relating to school meals and children's uniforms. In a planned letter to the Minister of State for Education, the Leader of Hampshire County Council, Councillor Rob Humby, will press Government for a review of the national eligibility criteria for free school meals, to give more children the opportunity to access a healthy school meal needed to fully develop and flourish. Hampshire's MPs will also be urged to lobby Government on this issue.

As schools are responsible for their own school uniform policies, the County Council also committed at the meeting to actively remind all Hampshire schools of statutory guidance in relation to keeping down school uniform costs. This includes minimising the need for branded items, and ensuring clothing is available from suppliers which have evidenced their value for money. In addition, those who done already have a uniform exchange scheme are encouraged to set one up.

Hampshire residents concerned about their finances are encouraged to visit the 'cost of living and money worries' advice page on the Connect to Support Hampshire website - which signposts to a wide range of local and national support and advice services. Further information is available from the County Council's Help with the Cost of Living web pages, which contain advice and information about a range of issues from debt management and finance support to mental wellbeing.

<https://www.hants.gov.uk/News/20230518costofliving>

An extra £14 million to help support Hampshire households with the cost of living

Hampshire County Council has announced plans for how £14.2million of additional funding will be used to help local households struggling with the cost of food and energy prices. The funding is an extension of Government's Household Support Fund (HSF) until the end of March 2024.

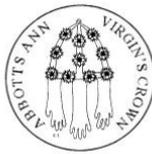


In a change to previous HSF rules, the County Council has now been able to allocate up to £200,000 of funding to provide locally-based food and energy advice services, alongside practical help with costs.

The funding allocations also include:-

Hampshire-wide grants

- £880,500 to Citizens Advice to support households with utility costs;
- £800,000 to support the community pantry network;



- £500,000 in grants for organisations supporting vulnerable residents across Hampshire;
- £440,000 to the Environment Centre to provide guidance and support to households on energy-related issues;
- £361,000 to organisations supporting unpaid carers;
- £240,000 to extend the community wellbeing service for vulnerable older people.

Community grants

- £800,000 in community grants for locally based organisations to support residents.

Grants to District/Borough Councils

- £3,441,870 to provide food vouchers;
- £1,001,000 to support with exceptional housing costs.

Grants through education settings

- £2,845,622 for schools, colleges and early years settings to offer support at their own discretion to families most in need of help.

Hampshire County Council social care support

- £460,000 in direct fuel support to vulnerable adults;
- £715,000 in food vouchers to foster carers and connected carers;
- £177,400 to supply food vouchers to care leavers.

The connect4communities website brings together information on the Household Support Fund and the Department for Education-backed Holiday Activities and Food programme for children during school holidays. The site includes further details both for households seeking help and organisations looking to deliver support.

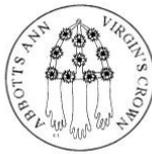
The site is currently being updated with the latest news and details. Information on applying for community grants will be added when available.

<https://www.hants.gov.uk/News/20230511-hsf4>

Cllr_David Drew

Test Valley Central Division, HCC

APPENDIX B



Date:01/06/2023

Abbotts Ann Parish Council

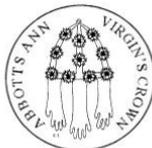
Page 1

Time: 11:02

**Bank Reconciliation Statement as at 31/05/2023
for Cashbook 1 - Lloyds Treasurers Account**

User: AMANDA

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Lloyds Treasurers Account	31/05/2023		64,636.36
			<u>64,636.36</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			64,636.36
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			64,636.36
		Balance per Cash Book is :-	64,636.36
		Difference is :-	0.00



APPENDIX C

Subject: Review of matters arising from Internal Audit for 31 March 2023

Following my visits with you today, please find below the list of matters arising. I found the records and systems of the council to be in very good order.

The internal audit was carried out in accordance with the requirements of the [Audit and Accounts Regulations 2015](#) and the guidance and instruction in the [Practitioners Guide 2023](#)

Test	Matter arising	Recommended Action
A	<i>Appropriate accounting records have been properly kept throughout the financial year</i>	
	The records of the council comply with this test.	
B	<i>This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT appropriately accounted for</i>	
VAT registration	The council no longer needs to charge VAT on sports pitch / changing room letting and can reclaim all of that paid across to HMRC in the last four years. VAT will still be applicable to pavilion room hire.	When the refund is received from HMRC, for clarity of record keeping, it should be applied to the benefit of the sports field.
C	<i>This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these</i>	
	The records of the council comply with this test	
D	<i>The budget resulted from an adequate budgetary process, progress against the budget was regularly monitored, the reserves were appropriate</i>	
	The records of the council comply with this test.	
E	<i>Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for</i>	
	The records of the council comply with this test	
F	<i>Petty cash payments were properly supported by receipts, all petty cash was approved and VAT appropriately accounted for</i>	
	Not applicable to this council	
G	<i>Salaries to employees and allowances to members we paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied</i>	
	The records of the council now comply with this test	
H	<i>Asset and investment registers were complete and accurate and properly maintained</i>	
	The records of the council now comply with this test	
I	<i>Periodic Bank reconciliations were carried out during the year</i>	
	The records of the council comply with this test	
J	<i>Accounting statements prepared during the year were prepared on the correct accounting basis, agreed to the cash book, supported by an adequate audit trail and debtors and creditors recorded.</i>	
	The records of the council comply with this test	
K	<i>Certified Exempt in prior year</i>	

Not applicable to this council		
L	<i>Transparency Code</i>	
Policy documents	Some of the web published documents are not the most recent version. Some of the older policies do not match the underlying legislation.	Please ensure that current versions of documents are published and that all policies are reviewed to match most recent best practice models.
M	<i>Public Rights</i>	
	The records of the council comply with this test	
N	<i>Publication of prior year AGAR</i>	
	The records of the council comply with this test	
O	<i>Trust funds</i>	
	The records of the council comply with this test	
P	<i>Borrowing</i>	
	The records of the council comply with this test	