

**Minutes of a Parish Council Meeting Held on Tuesday 7<sup>th</sup> August 2018 at Ivinghoe Old School Village Hub at 7.30pm.**

In attendance: Cllr C Bamber (Vice Chair), Cllr S Lott, Cllr A Dicker, Cllr S Bexson, Cllr A Stone and Cllr Roach. Bucks County Councillor A Wight, AVDC District Councillor C Poll and AVDC District Councillor S Jenkins.

TVP PCSO J Dodson.  
Bridget Knight – Clerk.

Apologies: Cllr K Groom (Chairman).

2 members of the public.

Items on Agenda			
C/189/18 Public Question Time	189.1	None.	Clerk
C/190/18 Attendance and Apologies	190.1	Apologies were received from Chairman Cllr Groom. Vice Chairman Cllr Bamber chaired the meeting.	Clerk
C/191/18 Declaration of interest	191.1	None.	Clerk
C/192/18 To approve the minutes of the previous meeting	192.1	It was PROPOSED, SECONDED and APPROVED that the minutes held on 3 <sup>rd</sup> July 2018 were correct and were signed by the Chairman.	Clerk
C/193/18 To receive reports from District and County Councillors	193.1	<p>Bucks County Councillor Wight gave her report, a summary is below:</p> <p><b>Brownlow Bridge closure dates</b></p> <p>The Brownlow Bridge is due for traffic light refurbishment and these works will be carried out only while the road is closed given the 60mph speed limit and the limited space at the bridge.</p> <p>The works are currently scheduled as follows:</p> <ul style="list-style-type: none"> <li>· Closed for 54hours starting Monday 3<sup>rd</sup> September 0930 until Wednesday 5<sup>th</sup> September 1530. (As these are the last days of the school holidays).</li> <li>· Closed 0930 to 1500 starting Thursday 6<sup>th</sup> September, each weekday until the estimated completion of the works on Tuesday 18<sup>th</sup> September.</li> </ul> <p>Please note, Temporary lights would remain in place at the bridge at all other times.</p> <p>These dates are approximate, as weather conditions may necessitate a change closer to the time, or subject to other planning constraints.</p> <p><b>Fix My Street</b> While I am always happy to report resident concerns about potholes, hedges and other highways issues, our roadworks teams have asked all councillors to remind residents that the best way to report these issues is</p>	Clerk

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		<p>online using the Fix My Street tool which can be found via the Homepage under “Report a Highways Problem”.</p> <p>This allows for a log to be created of the issue and also generates a reference number for follow-up of the issue, plus allows for some details to be logged when the problem is reported to help with prioritizing the issue.</p> <p><b>London Luton Airport Ltd Non-Statutory Expansion Consultation</b> London Luton Airport are consulting on expansion plans and have invited communities and stakeholders to participate.</p> <p>The consultation runs until 31 August, 2018 and information can be accessed via this link: <a href="https://futureluton.llal.org.uk">https://futureluton.llal.org.uk</a></p> <p><b>Short Breaks Consultation</b> Just a reminder that there is currently a consultation for short breaks for Adult and Children’s Services to give family members caring for adults a short respite break.</p> <p>Short breaks are for people who are normally cared for in their own home by a family member or friend who is not paid for their caring tasks and for the person being cared for the breaks help create independence and allow them to learn new skills.</p> <p>Previous feedback from service users and their families has shown that many of you think we need to change how we approach short breaks. So, to make sure access to short breaks is fair, and that services can meet both current and future needs, we are developing a new strategy.</p> <p>Broadly speaking there are three types of short breaks:</p> <ul style="list-style-type: none"> <li>· Universal activities are available through resources in the local community that everybody can access such as those available at leisure centres, community centres, faith groups and voluntary organisations. Examples could include; carer support groups, lunch and community social clubs or independent day services.</li> <li>· Targeted services are available through resources that have been designed to meet the specific needs of a particular group of people, for example older people, people living with dementia, people with autism or hard to reach groups. Examples include; befriending services, gardening schemes and dementia clubs.</li> <li>· Specialist services for people who have needs which cannot be met by universal or targeted short breaks and where the person being cared for or their carer is eligible for support. Examples include support at home by a temporary care worker, Shared Lives, a temporary stay in a care home or other supported environment, overnight residential short breaks and unplanned or emergency care when the usual carer is unavailable at short-notice.</li> </ul> <p>The consultation runs until 10 August and can be accessed via the Buckinghamshire County Council website on the homepage under “Have your say” or via the link <a href="https://democracy.buckscc.gov.uk/mgConsultationDisplay.aspx?ID=7388">https://democracy.buckscc.gov.uk/mgConsultationDisplay.aspx?ID=7388</a></p> <p>Cllr Lott asked if the 3<sup>rd</sup> – 5<sup>th</sup> September were confirmed as road closure for Brownlow bridge, they are confirmed as far as Bucks County Cllr Wight knows.</p>	
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Ivinghoe Parish Council		3	
	193.4  193.5	<p>Cllr raised the question about the school bus 883 from Cheddington via Great Gap, Ivinghoe to Tring School. Bucks County Cllr Wright to investigate.</p> <p>AVDC District Councillor D Town reported about the new leader at AVDC. There is no update on unitary. The new NPFF came available two weeks ago and a discussion took place between Cllr Town and Cllr Bexson.</p> <p>AVDC District Councillor Jenkins gave her report:</p> <p>Councillor Jenkins said she is chairman of Living Environment Committee and spoke about grass cutting.</p> <p>AVDC District Councillor Poll gave his report: The change in leadership is quite significant and the new Leader is very effective. There is a new cabinet member Cllr Peter Strachan is looking after the smaller area developments such as Ivinghoe Aston which includes planning enforcement. Cllr Town is now a permanent member of the select development committee.</p>	
C/194/18 TVP PCSO Jackie Dodson	194.1	PCSO Jackie Dodson highlighted the increase in theft from vans, this seems to be a nightly occurrence. Increase in thefts from vehicles parked in the car parks at Ivinghoe Beacon and Pitstone Hill. Also, there has been an increase in caravans.	Clerk
C/195/18 Planning Applications	195.1  195.2  195.3  195.4  195.5	<p>New this meeting:</p> <p><b>18/02443/ALB – Bridge No 123 Grand Union Canal, South Horton Road, Ivinghoe, Bucks.</b> Repair works undertaken to Bridge 123 (Retrospective). No comment.</p> <p><b>18/01982/APP – 10 Ladysmith Road, Ivinghoe, Bucks LU7 9EE.</b> Single storey rear extension and pitched roof canopy to front elevation, including demolition of existing conservatory. No update.</p> <p><b>17/02020/ACL – Land at the rear of Handpost Cottage, Church Road, Ivinghoe.</b> Continued use of the land for B8 storage and distribution purposes. The Clerk will write to the Planning Officer and request that a fence is erected and maintained around the perimeter of the applicant's land (shown by the red line) to stop his property from encroaching on neighbouring land. No update.</p> <p><b>18/01222/APP – Ford End Farm, Ivinghoe, LU7 9EA.</b> Erection of agricultural building. No update.</p> <p><b>18/00777/ACL – Vicarage Farm, Great Gap, Ivinghoe, LU7 9DY.</b> Continued use of Vicarage Farm for the operation of a commercial haulage enterprise, together with associated temporary storage of pallets. No update.</p>	Clerk/ All
C/196/18 Neighbourhood Development Plan	196.1	The consultation ends on Friday. NDP have agreed to engage an examiner who other parishes have used. There are only a few comments, none significant. NDP have been informed that the Chilterns Society have commented, AVDC are waiting for their written comments. One personal comment in Ivinghoe Aston has been made which was quite constructive. The Old School Village Hub have given their full support to the NDP.	Clerk/ SB

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Ivinghoe Parish Council			4
C/197/18 Footpaths, Bridleways, Trees and Playgrounds	197.1 197.2 197.3 197.4 197.5	Trees – the tree survey recommendations will be considered next meeting. Ivinghoe Well – no update. Ivinghoe – repairs to football goal, no update. Ivinghoe Table Tennis – quotation expected for preparation works. Lawn bookings – the request for a refund was agreed.	Clerk SL/KG
C/198/18 AVDC Missed Bins	198.1	AVDC have missed food bins and brown garden waste bins. These bins have been collected but there is a problem where residents who do not use or have access to computers are unable to report the bins easily. IPC will monitor the situation and if the telephone number is supplied by AVDC we will issue this on our website and parish noticeboards.	Clerk/ SL
C/199/18 Highways, Streets & Transport (to include Street Lighting & Speed Watch)	199.1 199.2 199.3  199.4  199.5 199.6 199.7 199.8 199.9  199.10  199.11 199.12 199.13	Footpaths – the footpaths on the Beacon will be closed for a few days for filming. Ivinghoe Well – no update. Ivinghoe Aston Grass (triangle by entrance to village). Used to be cut by a local resident who has retired. Cllr Bexson asked whether this could be cut when the playground area grass is cut. Clerk to contact Highways to enquire who owns the land. Ivinghoe Aston grass cutting, this has been done but very badly and the area looks a mess. Photographs are required to be able to feed back to Bucks CC. Cllr Bexson to supply photos. The bridleway is clear. Ivinghoe & Pitstone Road Safety Scheme (BHB): this was deferred to next meeting. Removal of redundant phone boxes – likely to be in March 2019. Streetlights – no update from BCC. No 29 IPC List (outside Laurel Cottage, Ivinghoe Aston) is completely covered by growth – IPC to write to landowner. Speedwatch – this has been quiet due to school holidays. Cllr Lott thanked an Ivinghoe Aston resident for posting a photograph of a white van in Ivinghoe Aston which has hopefully shamed the driver. It was agreed to give a refund to the Lawn Booking who complained. Report that bin opposite the pub has rotted and fallen. Clerk to report to AVDC. The manhole cover by the Scout Hut needs repairing, the Clerk to get quotes.	CB/SL/ Clerk
C/200/18 Ivinghoe Parking Area	200.1	On hold due to funding restraints.	Clerk
C/201/18 Allotments	201.1 201.2	Allotment open day is the 18 <sup>th</sup> August 2018 and everyone is welcome. One allotment continues to be neglected and the Clerk will write to the allotment holders and ask them to relinquish half of their plot.	KG/ AD
C/202/18 Ivinghoe Rag Pits	202.1	No update.	Clerk
C/203/18 Registering 3 pieces of land.	203.1	Clerk to visit Bucks CC Archives to withdraw documents required for the registration of the allotment site.	Clerk
C/204/18 Village Green Status	204.1	No update.	Clerk
C/205/18 Traffic Management Act 20014 pt 6	205.1	AVDC Cllr Town asked whether the council might support a movement to request the police to enforce this in the area, as this is enforced in London. Cllr Poll suggested the LAF could raise this and write to the Police Commissioner. It was agreed to support this and will take to the LAF.	DT/ Clerk
C/206/18 LAF Report	206.1	A report was circulated prior to the meeting.	Clerk

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C/207/18 Report from Luton Airport non-statutory consultation	207.1  207.2	Cllr Lott spoke about the consultation and IPC will seek clarification. Noise monitoring will be taking place in Ivinghoe during the next two months. Cllr Jenkins mentioned a lady has recently moved to Pitstone and is very knowledgeable about airport noise etc.	Clerk/ SL
C/208/18 Bucks Best Kept Village Competition	209.1	Congratulations to Cheddington (different category to Ivinghoe), sadly Ivinghoe have not won this year.	Clerk
C/209/18 Consultation on SSSI's	209.1	Cllr Roach to review this.	Clerk
C/210/18 House of Lords Select Committee Consultation	210.1	This was noted.	Clerk
C/211/18 Website	211.1	The web address will be renewed next month for a further two years. 'Fix My Street' link will be added to the website.	Clerk
C/212/18 Clerks Report	212.1	Clerk's Report.	

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C/214/18 Financial Matters, Payment of Accounts and Balances.	214.1	<p>The following accounts were authorised for payment during the meeting:</p> <table border="1" data-bbox="421 253 1209 936"> <thead> <tr> <th>Payee</th> <th>Description</th> <th>Total Paid</th> </tr> </thead> <tbody> <tr> <td>Almar</td> <td>Office Supplies - July &amp; June 18</td> <td>£33.67</td> </tr> <tr> <td>Bridget Knight</td> <td>Clerk's Salary &amp; Expenses</td> <td>£848.85</td> </tr> <tr> <td>Bucks CC Pensions</td> <td>Clerk's Pension</td> <td>£211.27</td> </tr> <tr> <td>Eon</td> <td>Electricity June 2018</td> <td>£146.10</td> </tr> <tr> <td>Eon</td> <td>Electricity July 18</td> <td>£141.39</td> </tr> <tr> <td>Eon</td> <td>Electricity August 18</td> <td>£146.10</td> </tr> <tr> <td>HMRC</td> <td>PAYE &amp; NI</td> <td>£80.42</td> </tr> <tr> <td>Ivinghoe Old School</td> <td>Room Hire 7 Aug</td> <td>£16.00</td> </tr> <tr> <td>John Groom</td> <td>Grass Cutting - June invoice</td> <td>£320.00</td> </tr> <tr> <td>John Groom</td> <td>Grass Cutting - July invoice</td> <td>£110</td> </tr> <tr> <td>Karen Groom</td> <td>Office Phone</td> <td>£22.93</td> </tr> <tr> <td>Laila Palfrey</td> <td>Beacon Magazine Artwork Aug</td> <td>£250.00</td> </tr> <tr> <td>Lonsdale</td> <td>Beacon Printing August Edition</td> <td>£364.45</td> </tr> <tr> <td>Michael Roach</td> <td>Litter Collection - July 18</td> <td>£100.00</td> </tr> <tr> <td>Patrick Stileman</td> <td>Tree Survey</td> <td>£864.00</td> </tr> </tbody> </table> <table border="1" data-bbox="421 996 853 1272"> <thead> <tr> <th colspan="2">Income:</th> </tr> </thead> <tbody> <tr> <td>Lawn Hire</td> <td>£60.00</td> </tr> <tr> <td>Beacon Adverts</td> <td>£225.00</td> </tr> <tr> <td>Allotment Rent</td> <td>£0.00</td> </tr> <tr> <td>VAT Refund</td> <td>£2,738.18</td> </tr> <tr> <td>AVDC New Homes Grant</td> <td>£10,782</td> </tr> </tbody> </table> <table border="1" data-bbox="954 976 1305 1238"> <thead> <tr> <th colspan="2">Balances:</th> </tr> </thead> <tbody> <tr> <td>Community Account</td> <td>£2,279.52</td> </tr> <tr> <td>Main Account</td> <td>£72,007.24</td> </tr> <tr> <td>Beacon Account</td> <td>£158.13</td> </tr> <tr> <td>Petty Cash</td> <td>£0.00</td> </tr> <tr> <td>Total</td> <td>£74,444.89</td> </tr> </tbody> </table> <p>The recent annual review of the Clerk was noted.</p>	Payee	Description	Total Paid	Almar	Office Supplies - July & June 18	£33.67	Bridget Knight	Clerk's Salary & Expenses	£848.85	Bucks CC Pensions	Clerk's Pension	£211.27	Eon	Electricity June 2018	£146.10	Eon	Electricity July 18	£141.39	Eon	Electricity August 18	£146.10	HMRC	PAYE & NI	£80.42	Ivinghoe Old School	Room Hire 7 Aug	£16.00	John Groom	Grass Cutting - June invoice	£320.00	John Groom	Grass Cutting - July invoice	£110	Karen Groom	Office Phone	£22.93	Laila Palfrey	Beacon Magazine Artwork Aug	£250.00	Lonsdale	Beacon Printing August Edition	£364.45	Michael Roach	Litter Collection - July 18	£100.00	Patrick Stileman	Tree Survey	£864.00	Income:		Lawn Hire	£60.00	Beacon Adverts	£225.00	Allotment Rent	£0.00	VAT Refund	£2,738.18	AVDC New Homes Grant	£10,782	Balances:		Community Account	£2,279.52	Main Account	£72,007.24	Beacon Account	£158.13	Petty Cash	£0.00	Total	£74,444.89	Clerk
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C/215/18 Date of Next Meetings	215.1	All at Ivinghoe Old School Village Hub at 7.30pm: Tuesday 5 <sup>th</sup> September, Tuesday 2 <sup>nd</sup> October, Tuesday 6 <sup>th</sup> November and 4 <sup>th</sup> December 2018.	Clerk																																																																								
		Meeting closed at 8.45pm.	Clerk																																																																								

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