

NORTH VALE PARISH COUNCIL

ANNUAL MEETING OF THE COUNCIL DRAFT MINUTES

**Monday 16th May 2016 at 7.30pm
North Cheriton Village Hall**

Present – Dave Young, David Badham-Thornhill, Gillian Freeman, James Lee, Jenny Chambers, Janet Down, Sue Fitzmaurice.

In attendance – Elizabeth Persson (Clerk)

- AM 16.1 Election of Chairman**
David Young was re-elected as Chairman. James Lee proposed, David Badham-Thornhill seconded and all were in favour.
- AM 16.2 Receive Chairman's Declaration of Acceptance of Office**
Declaration was signed.
- AM 16.3 Election of Vice Chairman's**
Nick Haggett was re-elected vice-chairman in his absence. Jenny Chambers proposed, Gillian Freeman seconded and all were in favour.
- AM 16.4 Receive Vice Chairman's Declaration of Acceptance of Office or decide when this should be received.**
The Vice Chairman's declaration of acceptance will be received at our June meeting.
- AM 16.5 Acceptance of resignations – Lesley Tyson, Richard Biss**
These resignations were accepted with the Maperton Councillor post remaining vacant.
- AM 16.6 Co-option of Sue Fitzmaurice on to the Council as Councillor for the North Cheriton Parish.**
Sue Fitzmaurice was co-opted on as Councillor for North Cheriton Parish.
- AM 16.7 Receive newly co-opted Councillors Declaration of Acceptance of Office.**
Declaration was signed
- AM 16.8 Appointment of committee members and representatives to other bodies.**
David Badham-Thornhill – Councillor contact for planning in Holton
Jenny Chambers – Councillor contact for planning in Maperton
Gillian Freeman – Councillor contact for planning in North Cheriton
All Councillors are Trustees for the E. A. Gale's Parish Lands Charity
James Lee – principle contact for Burial Board

NORTH VALE PARISH COUNCIL

DRAFT MINUTES

**Monday 16th May 2016 following Annual Meeting of the Council above
North Cheriton Village Hall**

Present – Dave Young (Chairman), David Badham-Thornhill, Gillian Freeman, James Lee, Jenny Chambers, Janet Down, Sue Fitzmaurice.

In attendance – Elizabeth Persson (Clerk)

Electors Question Time/Comments

County/District Councillor Reports

16.27 Apologies – Hannah Croft, Nick Haggett, William Wallace, Tim Inglefield

16.28 Register of Interests - None

16.29 Declaration of Interest/Dispensations - None

16.30 Minutes of Last Meeting

Received and signed the minutes of the last Parish Council Meeting on Monday 18th April 2016.

16.31 Matters Arising not covered elsewhere on the agenda

16.31.1 Dustbin in layby outside Holton – in situ

16.31.2 Gale Trust Clarification – The North Vale Parish Council is the Trustee of the E.A. Gale's Parish Lands Charity and therefore administers and manages - 1. The land with the war memorial thereon, 2. the land with the stocks thereon, and 3. the land known as the Village Pound. The 'Ethel Alice Gale's Charity' is a separate charity that has 3 trustees from within North Cheriton Village and they administer and manage the monies left from the sale of the old school and 'shall apply the clear income thereof in such ways as they think fit for the general benefit of the inhabitants of North Cheriton'.

16.31.3 Filing cabinet – free 2 drawer filing cabinet now in place. *Still to investigate fireproof box.*

16.31.4 BT Infinity Project – *still to investigate*

16.31.5 Clerk's Contract – *still to complete*

16.32 Planning Applications

None

16.33 Planning Decisions

16.33.1 16/01015/OUT – Outline application for the erection for 2 bungalows with all matters reserved. Land west of Elliscombe Cottages, Gibbet Lane Road, Maperton, Wincanton, Somerset. Refused permission.

16.33.2 16/01296/LBC – Addition of an extra window to the south-west elevation. Mr W Barribal, The Coach House, Lattiford, Holbrook, Wincanton, Somerset, BA9 8AH. Consent given with conditions.

16.34 Training

16.34.1 Councillor Training – had to be rearranged. Now set for Monday 6th June from 6.30pm to 9pm in Holton Village Hall.

16.34.2 Planning training for Town & Parish Councillors – this was deemed very useful and the Clerk is to chase up the slides from the training.

16.34.3 Update on Clerk's Training - 'The Essential Clerk' training now complete. Plenty of actions to go through over the coming year. Grant Thornton training on 'Preparing for Audit' very useful. Also attended training on 'The Transparency Code for Smaller Councils' also very useful and should be able to claim back money spent on computer etc.

16.35 Roads and Signage

16.35.1 Update on outstanding issues – see Paper 16.05.16 – 16.35.1 for all issues and updates from Colin Fletcher.

16.36 Annual Parish Meeting

16.36.1 Instillation of Community Heartbeat Machines – clerk still to double check costs etc.

16.36.2 Adoption of North Cheriton telephone kiosk – insurance would cover public liability. Council to decide whether they want to insure it separately in case of damage. James Lee to go back to members of the community who wish to take on the upkeep.

16.37 Correspondence

16.37.1 SSDC Health & Well-Being Service Newsletter (FYI)

16.37.2 Charity Commission Newsletter (FYI)

16.38 Financial Matters

16.38.1 Authorise Cheques

£10 for hire of Village Hall for tonight's meeting

£76.95 for Clerks expenses

£160 Andy Greene North Cheriton Cemetery – previous cheque 100903 signed in February incorrect payee so having to be reissued.

Insurance with Came and Company – current quote is £373.62 but maybe subject to change depending on changes to 'sums insured' to be agreed in 16.38.6

16.38.2 Account Review – none available since last meeting

16.38.3 Update on year end audit – Internal Auditor now available again following operation so internal audit to take place before next meeting in order to be able to sign off accounts in June.

16.38.4 Intermediate Audit – Declaration from Chairman to be signed at next meeting as none of the requested paperwork can be found.

16.38.5 New pension regulations – Nick Haggett looked in to pensions for North Vale Council employees and Parish Clerk to apply to be registered with Nest Pensions.

16.38.6 Review and agree annual insurance renewal – reviewed insurance particularly 'sum insured' on insurance renewal and agreed that clerk should get a quote for the gates and fencing of cemetery to be insured for £10,000 and then email quote to all councillors for approval in order to be able to renew insurance for 1st June.

16.26 Matters of report and items for next meeting.

16.26.1 The next meeting will be held on Monday 20th June at 7.30pm in Holton Village Hall. *This meeting will include the signing off of the Annual Accounts.*

16.26.2 Matters of report -

Information on FloodRe scheme now available

New Minerals and Waste Development Scheme

Avon & Somerset Police & Crime Commissioner Bulletin

The meeting closed at 8.50pm

Mrs Elizabeth Persson, Parish Clerk

**OUTSTANDING SIGNAGE ISSUES
NORTHALE PARISH COUNCIL**

MAY 2016

County Council Actions

1. Gibbet Road, Higher Holton

- a. Apply for permission to move 30mph out to village boundary on the north side of A303 underpass.

11.05.16 - I cannot see any reason why this limit should not be extended as we discussed and I am recommending this to our Traffic Management Group. However this does require a new traffic regulation order and at the present time there are a considerable number to progress so it's difficult to give a time scale.

- b. Replace faded 'Higher Holton' sign where Gibbet Road meets Anchor Hill. The sign facing east.

11.05.16 - The faded Higher Holton sign is programmed to be replaced.

2. B3145 including Shepherds Cross

- a. Find out why 'Gateway Feature' signs have not been instated at east end of North Cheriton as per original plans agreed in 2014.

11.05.16 - B3145 and Shepherds Cross. As I understand it the new North Cheriton place name sign (SIS) was not erected where the speed limit starts to the east of Shepherds Cross because of insufficient verge width. However it does seem to me that there is adequate width close to the cross roads. If the sign is at the back of the verge close to the hedge it should not cause any visibility problem for traffic emerging from the junction. I will suggest this to the SIS team.

- b. Mending finger post at Shepherds Cross

11.05.16 - Regarding the refurbishment of old cast iron finger post signs this is something of an issue across the entire county. At the present time we just do not have budget provision for this although the position is being considered. Only if a sign is unsafe will it be attended to but this is not the case in respect of the ones in question. It might be possible to refurbish signs on a rechargeable basis to the Parish Council or for the Parish to employ an appropriate contractor to carry out the work according to County specifications. You may wish to consider these options.

- c. Look in to getting finger post at A357/B3145 junction put upright, also the finger post on the A357 that points up lane past Marchant Holliday School. Re-join finger on finger post in Maperton on junction between Blackford Road and Charlton Horethorne Road.

11.05.16 – see response to point 2b above.

- d. Straightening first cross roads sign coming down the hill to Shepherds Cross.

11.05.16 - The first cross road warning sign coming down the hill to Shepherds Cross is damaged and arrangements are in hand for it to be replaced.

- e. Replace old 30mph repeater sign going up Cheriton Hill away from Shepherds Cross with new yellow backed repeater facing both ways.

11.05.16 - The 30 repeater sign on Cheriton Hill should have been replaced as part of the SIS works. However this will be replaced with new signs back to back with yellow backing boards and supported with roundels on the road.

- f. Put 30mph roundels on road next to repeater signs.

- g. Raise road narrowing sign at triangular junction on Cheriton Hill and cut back vegetation so it can be seen. Also add pedestrian sign.

11.05.16 - The road narrows sign is completely lost in the hedge on Cheriton Hill. Ideally this needs to be relocated to avoid the problem of over growth. I am looking further at this and if necessary will add a distance plate beneath the sign.

- h. Remove central white line between houses where road is too narrow for large vehicles to pass one another.

11.05.16 - I am arranging for the centre line to be removed as we discussed on site. This is on our next white lining programme.

- i. Ask police to place mobile speed camera on junction from B3145 leading to Hook Lane.

11.05.16 - I have requested that our own speed recording equipment is placed as near as practical to the Hook Lane junction.

3. A357

Have North Cheriton signs placed at either end of village along A357. North end to be placed next to 30mph signs and south end to be placed just south of Wood Lane junction.

11.05.16 - On the A357 I can fund new North Cheriton signs because this is standard practice on an 'A' class road. From Wincanton one can be erected beneath the 30 mph sign to the north of the Grove Lane junction. From the opposite direction a sign can be located by the Wood Lane junction but it would have to be on the north side against the wall. It would be advisable to discuss with the property owner first.

4. Dancing Cross

a. Have all painted road features repainted along Anchor Hill Road also leading up to Clapton Lane junction.

11.05.16 - On this length of road up to the A357 much of the centre line is in reasonable condition but will be refurbished as needed. Most of the junction markings are worn and will be included on our next programme for refreshing.

b. Put in a speed monitor for 7 days to check average speeds through Dancing Cross.

11.05.16 - I am arranging for our own speed monitoring equipment to be installed close to Dancing Cross.

c. Have 'no through road' sign mended at bottom of Clapton Lane.

11.05.16 - Sign is in good condition but needs a new post which is being replaced.

d. Lorry count following April 2016 accident where wall destroyed yet again by lorry

5. Grove Lane

Install new 'No through road' sign.

6. Cherrington Lane

Request to remove decontrol signs in lane to make it 30mph.

11.05.16 - On the very recent issues raised I will need to look at Cherrington Lane. Derestriction signs are of course a legal requirement but this does not mean that you are entitled to travel at 60 mph. Speed varies all the time but should always be within what is a safe limit. There may be appropriate warning signs that we can consider.

7. Flower Boxes at Holton signs at village entrance.

11.05.16 - The placement of flower boxes in conjunction with place name signs is fairly common practice. I cannot see it's a problem but I believe requires a licence and I will need to check on this for you.

Northvale Council actions –

1. Cleaning of street furniture within the parish.
 2. Upkeep of fingerposts within the parish.
 3. Depending on the outcome of the speed monitoring through Dancing Cross possibly take this issue up with William Wallace.
 4. Cutting back hedge at Dancing Cross to allow better visibility for those pulling out on to Anchor Hill Road from Maperton village centre.
- May 2016 – Have been in touch with Hopkins and following enquiry regarding permissions clerk to reply having confirmed with Colin that no permissions required.*