

# **MINUTES OF THE BURIAL GROUND WORKING GROUP MEETING**

held at 8.30 AM ON FRIDAY, 22<sup>ND</sup> JUNE 2018  
at MEMORIAL HALL, HIGH STREET, HAMBLE LE RICE

Present:

Cllr Schofield (Chair)

Cllr Beach

Cllr Underdown

In Attendance:

J Symes (Assistant Clerk)

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## **01. PREVIOUS MINUTES**

Minutes and Exempt Minutes for 30<sup>th</sup> April were approved and signed.

Also Minutes for 20<sup>th</sup> September 2017 and 14<sup>th</sup> November 2016 were accepted and signed by the Chair.

## **02. APOLOGIES FOR ABSENCE**

There were no apologies for absence

## **03. DECLARATIONS OF INTEREST**

No interests were declared

## **04 AMENDMENTS TO 'REGULATIONS IN RESPECT OF THE INTERMENTS AND PLACEMENT OF MEMORIALS IN ST ANDREWS CEMETERY**

It was agreed to change the title removing the reference to memorials, instead item 10 will be added stating 'Headstones and tablets must comply with the Parish Council's Memorial Regulations'.

A new Burial and Interment policy will be drafted giving guidance for the consideration of any appeals relating to former parishioners.

## **05 REVIEW OF REGULATIONS FOR THE ERECTION OF MEMORIALS AND WORK ON AN EXISTING MEMORIAL IN ST ANDREWS CEMETERY**

It was agreed to amend:

Item 5 to include: 'Memorials must not be made from coloured stone'.

Item 7 to include: 'Memorial tablets should be laid directly into the grounds and should not exceed current ground level by more than 5cm.

Item 10 to include: 'directly in to the ground'

To add a new regulation:

13 Headstones and tablets will be inspected after installation and if it is found that the measurements do not comply with the authorized application form the stone mason must remove immediately and alter at their own expense.

Chairman's Signature: ..... Date: .....

**06 AMENDMENT TO WORDING OF TABLE OF FEES**

It was agreed to remove reference to former parishioners as this will be included in the new Burial and Interment Policy. The current conditions refer to 'recently moved to care home facilities' it was considered if there should be a specific timescale instead however it was agreed that each case will be considered on the basis of the individual circumstances.

An application in respect of a former parishioner was discussed and it was agreed that in this instance the double fee rate should be applied.

The meeting closed at 9.15am