



MEETING MINUTES

Cantley, Limpenhoe and Southwood Parish Council
Thursday 18th January 2024 @ 7.30pm at Cantley Village Hall

Present: Dot Machin (Chairman), Steve Bennett (Vice Chairman), Jan Davis, Peter Key, Norma Knight, Brenda Pawsey

Also Present: Anne Tandy, Clerk to the Council

Members of the Public: 1

1. The meeting was opened and apologies for absence were received from Kevin Francis. All Agreed.
2. There were no declarations of interest or applications for dispensations for items on the agenda
3. Public Forum and County and District Councillor Reports
 - a. Jan Davis, District Councillor presented his report which can be read at Appendix A. He added that Well Pharmacy in Brundall, which is used by Cantley residents at the Medical Centre has been closed over Christmas but there is now a new pharmacist so business should return to normal.
 - b. Dot reported on the LA Cluster Meeting. The new will be hosted by CL&S Parish Council in May 2024.
 - c. Concerns were raised regarding the SAM2 data and speeds recorded for 95mph.
 - d. Issues raised regarding the road closures in Brundall and the impact on businesses there.
4. The minutes of the meeting held on Thursday 21st December 2023 were presented and proposed as an accurate record of the meeting. **All agreed.**
5. To report matters arising from the minutes not on the agenda: for information only
 - Diversion of water on School Road to the village pond is confirmed by BDC Planning and Broads Authority planning to require a planning application, should this need to be move forward.
 - The mobile phone for the Council is up and running and the number is: 07842716165. It will be added to all communications.

6. Planning

The following planning application was considered:

BA/2023/0445/FUL - Cantley Sugar Factory, Station Road, Cantley, Norfolk. Proposal: Replacement of coal-fired boiler and installation of plant items associated with Combined Heat and Power Plant to include 1x turbine, 1x steam generator, 1x compressor station and 1 package boiler inc. stack.

Comments: Concern were raised about potential operational noise and it was noted that the Environmental Quality Team at Broadland District Council have commented that a site investigation report had not yet been provided. The Council would support its completion and reserve further comments until this has been assessed and made available for consideration.

7. Cantley Staithe Charitable Association

- a. A report from the Trustees meeting held directly before the Council meeting was presented and the following recommendations were proposed:
 - i. Amendment of the Bank account to add the new Clerk. All agreed. The Bank Mandate was signed.
 - ii. Agreement of the Water Safety contribution of £600.00 to be donated to Cantley Primary School to support pupils' access to swimming lessons. Proposed by Jan and seconded by Steve. It was suggested that this be reviewed annually to ensure the amount remains proportionate.
 - iii. The following payments were recommended to be paid from the Cantley Staithe Association bank account. Proposed by Jan and seconded by Peter.

Date	Recipient	Description	Amount
18/01/2024	URM Limited	Bottle Bank	£8.64
18/01/2024	Cantley Parish Council	Insurance - 80% of Council premium	£595.41
18/01/2024	Cantley Primary School	Water Safety contribution	£600.00

Norma left the meeting.

8. Highways and Transport

- a. There was no further progress to report on the Parish Partnership application
- b. An update on matters reported to Highways was given.
- c. The installation of Broads Authority signage at village gateways was discussed. The Council have today been advised that the proposed funding for this has now been closed but the process can be recommenced and a quote obtained. It was agreed that the Council would consider a quote before making any decisions on whether to proceed.
- d. The SAM2 reports for November and December 2023 were presented. Very alarming to see speeds often breaching 80mph but the reports also showed that between the 2 months the % of drivers exceeding the speed limit had reduced, meaning the sign is having some positive impact. The reports will be added to the website for information.

9. Policy Review

- a. The Standing Orders were reviewed and agreed.

10. Winter Pressures Grant - Broadland District Council

No other community groups could be identified for this grant but it will remain available through BDC if required. See appendix A District Councillors report for more information.

11. Finance

- a. The bank reconciliation to December 2023 was noted.
- b. The bank mandate for the Staithe Trustees bank account to set up the current Clerk was approved at item 7a ii above.
- c. The payment from the Staithe Trust of £595.41 as 80% of the Council insurance premium as agreed in 2019/20 was approved for payment at item 7a iii above.
- d. The following payments were proposed by Peter and seconded by Jan. All agreed.

Date	Recipient	Description	Amount
31/01/2024	Anne Tandy	Salary – for January 2024	£361.18
18/01/2024	Anne Tandy	Expenses – WAH and travel	£48.50
11/01/2024	HugoFox	Website Hosting – Direct Debit	£9.99 + VAT
18/01/2024	Cantley VH	Hall Hire – November – December 2023	£17.50
18/01/2024	Limpenhoe VH	Hall Hire – October 2023	£15.00
18/01/2024	The Broads Society	Annual Subscription	£16.00

12. Correspondence

- The Tree Council Broadsheet 266
- Broadland District Council - Invitation to the Town and Parish Council Forum Wed 10th Jan
- The Broads Society Magazine – January 2024
- ENTUA – Promotion of Postwick Park and Ride
- GallifordTry Infrastructure - A47 Blofield to N. Burlingham Judicial Review Update letter
- Sherie Brown, Norfolk Police Serious Violence Communications and Engagement Officer Introduction and Engagement Request
- BADCOG Newsletter Jan 2024
- Invitation to the LA Cluster Meeting
- PC Steve Godden - Updated Safer Neighbourhood Team Poster
- Broadland District Council Town and Parish Council Forum Notes from the meeting

13. Items for Next Meeting's Agenda on **Thursday 15th February 2024** at 7.00pm at Cantley Village Hall.

- 80th D-Day celebration planning

Meeting concluded at 20:41

Broadland District Councillors Report for Cantley, Limpenhoe & Southwood Parish Council Meeting – 18 January 2024

Two new air source heat pumps will be installed to replace the old gas boilers at the Horizon Centre. These will save approximately 50 tonnes of carbon a year (the equivalent of driving approximately 561,700 km in a small petrol car). The running costs of the Horizon building are lower, cutting Broadland and South Norfolk councils expenses by £600,000/yr. The heat pumps have been funded by a £2 million grant from Salix as part of the Public Sector Decarbonisation project.

The government has allocated funding to help residents and businesses recover from damage caused by storm Babet. A Community Recovery Grant is available to help flooded households to access up to £500. Households and businesses significantly impacted by the floods can receive 100% council tax and business rates relief for a minimum of 3 months. Small to medium size businesses can also apply for a Business Recovery Grant of up to £2500.

<https://www.southnorfolkandbroadland.gov.uk/neighbourhood-issues/flooding-advice/2>

BDC have opened a budget consultation. The expenditure budget is approximately £40 million/year and pays for services such as housing, benefits administration, homelessness prevention, refuse collection, street cleansing, leisure and planning. Residents can give feedback on which services they consider to be higher priorities for spending. The consultation runs until 17 January 2024.

<https://www.southnorfolkandbroadland.gov.uk/BDC-Budget-Consultation>

Cllr Davis has allocated his member's Ward Grant for the purchase of an 8-seater wheelchair accessible round top recycled plastic table for Limpenhoe Village Hall. All funds have now been allocated for this financial year.

A feedback report on progress made has been received from the Local Government Association (LGA) Corporate Peer Challenge Team which visited the council for a second time on 13 October 2023. Good progress has been made by the council following the initial visit made in July 2022.

[There is still a small amount of Winter Pressures grant funding available for Broadland residents. Funding is for a maximum of £1500 per group and can be used for projects such as supporting warm spaces, providing hampers/gifts for vulnerable households, purchasing warmth providing equipment for those in need. Projects need to be engaged with other local support and the Help Hub and need to be delivered by March 2024. For more information and an application form:](https://www.southnorfolkandbroadland.gov.uk/communities/winter-pressures-grant/1)

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[BDC has a new Help Hub outreach vehicle which is initially going out to visit designated Warm Spaces in the district and will later be going out to other settings where Help Hub support could be useful.](#) It will bring council Help Hub services to residents in areas to offer frontline support where services are requested most. Advice on benefits, debt welfare, isolation, anti-social behaviour and domestic abuse will be available.

The Clean Up and Bloom Grant scheme is still running and the final date for applications is 31 January 2024. 15 applications have been received so far from groups in Broadland.

<https://www.southnorfolkandbroadland.gov.uk/news/article/385/helping-communities-bloom>

[The government has provided £9.6m funding assistance for Nutrient mitigation in Norfolk. Norfolk Environmental Credits Ltd will start trading in a few weeks' time.](#)

Work is ongoing to produce the Broadland District Council Plan for 2024-2028. The plan identifies key priorities, aims and activities for the next 4 years and will be adopted in the Spring. This is supported by a separate document called the Delivery Plan gives more detail on the planned programme of work for 2024-26.

[Cllr Davis visited the Materials Recycling Facility in Costessey on 12/1/24.](#)

(Submitted by Cllr Jan Davis and Cllr Eleanor Laming /1/24)