

**Minutes of Allendale Parish Council Meeting  
held at Allendale Village Hall on Thursday 3<sup>rd</sup> January 2019  
(including minutes of the Planning Sub-Committee)**

**Present:** Cllr Crellin (Chair), Councillors Baxter, Dunn, Galley, Lee, Philipson, Quinn, Sandison, Simmonds & White

H Newsome (Clerk)

**Planning applications**

**Pre-planning application** (to build one single storey oak framed holiday let accommodation at the rear of Hill Top, Allendale)

The Council discussed this pre-app that the Council will formerly be consulted on should it become a full planning application. The Clerk was asked to register the following concerns with the planning officer:

- 1) The area shown for parking should not be shown as a designated parking area linked to the planning application, as it is on a public footpath adjacent to the highway.
- 2) There is no mention in the pre-app that access to the holiday let is by way of a public footpath (that is not open to all traffic).
- 3) Creating access from the public footpath might cause some land slippage and breaking down of the bankside.
- 4) The impact of getting building materials such as concrete blocks to the site.
- 5) The holiday let would detract from an otherwise wild-feeling area with some loss of amenity to residents.

**18/04148/FUL & LBC – Sinderhope Shield – conversion of agricultural byre to living accommodation**

(Cllr Philipson declared an interest in this application and left the room).

Whilst the Parish Council unanimously agreed to **no objections** to the application, it wanted to draw the planning officer's attention to the following Allendale Neighbourhood Development Plan (ANDP) policies, especially in relation to the part demolition of the farmhouse and the construction of the new sunroom and plant room.

**ANDP Policy 7: Conversion of Buildings in the Open Countryside**

(e) In all cases, the design and location of ancillary works including access, curtilage boundary treatments and any outbuildings should not have an adverse and unacceptable impact on the landscape and visual amenity of the area

**ANDP Policy 8: Demolition and Reconstruction of Derelict Buildings (the Farmhouse)**

(a) Reports of surveys conducted by appropriately qualified and experienced people shall be submitted with the planning application demonstrating that:

- *(bullet 3)* The local and national importance of the historic fabric, features and setting of any building being demolished have been assessed and where necessary recorded in accordance with a scheme of works agreed with the local planning authority before planning permission is granted for reconstruction

**ANDP Policy 9: Extensions to Dwellings (the new sunroom and plant room)**

- *(bullet 1)* the overall design, size, appearance, scale, height and mass of the extension remains visually and functionally subservient to the host dwelling
- *(bullet 2)* the external facing materials used in the construction of the extension match or complement the materials used in the construction of the host dwelling

**Decision notices**

**17/03170/COU – Hare and Hounds, Allendale – change of use to holiday cottage – GRANTED**

**18/03651/FUL – 1 Oakey Dene – 2 storey gable extension – GRANTED**

### **1) Apologies for absence**

Councillor Howard

County Councillor Horncastle

### **2) Declarations of Interest**

Cllr Baxter declared an interest in the Allendale Agricultural Society

Cllr Crellin declared an interest in the Dale Singers, Allendale Folk Festival & Allen Valleys Promotions Ltd and St Cuthbert's Church

Cllr Dunn declared an interest in Allendale Primary School, Allendale Sports Club & Allendale Golf Club

Cllr Lee declared an interest in Allendale Primary School, Arnison Jubilee Almshouses & Health Walks

Cllr Philipson declared an interest in High Forest Community Association, Allenheads Trust & Natural Ability

Cllr Quinn declared an interest in Natural Ability

Cllr Sandison declared an interest in Allendale Film Club

Cllr Simmonds declared an interest in St Cuthbert's Church, North Pennines AONB Partnership Board & Allen Valleys Landscape Partnership Board

Cllr White declared an interest in Allenheads Trust

### **3) Public Participation**

There were two members of the public in attendance. James Robinson, Reporter from the Hexham Courant was also present for the meeting.

### **4) Minutes of the previous meeting held on 6<sup>th</sup> December 2018**

The Clerk to amend the minutes to show that Cllr Philipson had declared an interest in planning application 18/03971/FUL – Land South East of Staward Villa, Colliery Lane, Catton. With that amendment Cllr Simmonds proposed, and Cllr Lee seconded that the minutes of the meeting held on 6<sup>th</sup> December 2018 be agreed and signed as a correct record.

### **5) Matters Arising**

#### **The Bull Ring**

The Clerk confirmed that Stephen Rickitt, Chair of Northumberland Association of Local Councils had agreed to attend the next Council meeting on 7<sup>th</sup> February. Stephen has been asked to try and help the Council with its Village Green matters including getting authorisation to close off the diagonal road between the Bull Ring and the car park.

#### **Yellow salt bin for Village Hall**

The Clerk confirmed that she had requested a Yellow Bin of grit/salt to be situated near the Village Hall for the winter and that she would find out when this is likely to be installed.

#### **Triangle seating**

Cllr Philipson confirmed that Melvin Robinson moved the seating to the Chapel of Rest for storage over the winter.

#### **Re-laying of cobbles in the Market Place**

Cllr Galley has talked to the local businesses and will shortly be making contact with Coulson Construction to get the work underway. Cllr Dunn said that the condition of the cobbles and tarmac in the triangular area of parking close to the Forge was very poor and the Council agreed for Cllr Galley to invite Coulson Construction to provide a quote for re-surfacing this area.

#### **Pedestrian crossing**

The Council were pleased to see that work to prevent the run off from the drop kerb on the west side of the crossing that was causing flooding to the pavement past Bank House has now been carried out.

### **Homefinders Common Allocation Policy**

The Clerk to circulate information on the housing allocations policy that sets out the Rural Allocations Criteria that includes situations when the policy can be waived.

### **Tree surgery at Cemetery**

The Clerk to arrange for a local tree surgeon to provide a quote for essential tree surgery work required at the Cemetery.

### **Village maintenance**

The Clerk to request the services of Malcolm Aitchison to carry out village maintenance work in Allendale throughout the summer starting in June.

## **6) County Councillor update**

County Cllr Horncastle was not present for the meeting.

## **7) Precept 2019/20**

The Finance Sub-Committee had met on 20<sup>th</sup> December and produced a budget for financial year 2019/2020. It recommended that the precept is set at £39,910 and that the Clerk's contracted hours increase from 7 hours a week to 10 hours a week. Cllr White proposed that the precept be accepted and Cllr Dunn seconded this.

## **8) Allendale Lions Christmas Tree**

The Council considered the Allendale Lions request for permission to plant a Norway Spruce on the green outside the old Lloyds Bank that would save the Lions both time and money each year. After discussion the Council agreed not to favour the proposal as it was concerned that the tree might present problems in the future on account of its size, and potential problems with roots affecting building foundations, as well as a loss of light. However, the Council were in favour of meeting the costs of putting the tree up and taking it down again each year and would approach the Lions to discuss this.

## **9) Allendale Market Square**

### **Street lighting**

The Clerk said that she did not know for sure if the replacement shade had been fitted outside Professor Atkinson's home although the 10 days NCC said they would do it by had now passed.

### **Autumn leaf collection**

The Clerk confirmed that Practical Landscapes staff had carried out a leaf collection on New Year's Eve and whilst they had spent a full day in and around the village there remained areas that they didn't manage to get to including the road from the Catton triangle up to Thornley Gate and Peck Riding. Neil McLaughlin had been in touch with the Clerk afterwards and confirmed that some areas that were so compacted had taken longer than expected to clear.

## **10) Correspondence**

### **Carrol Hessey, Senior Support Officer, Northumberland County Council (NCC)**

The Council discussed the proposal that NCC recover its costs when providing services such as traffic management, litter picking and refuse collection by organisations running events. The Council acknowledged that this would have an impact on the May Fair and that the organisers may need to look for funding to pay for this vital service for this sizeable event. It was suggested that Co Cllr Horncastle might be able to earmark some of his fund to meet the cost.

### **North Pennines AONB Management Plan 2019-2024 Consultation**

Cllr Simmonds urged her fellow Councillors to look at the draft management plan that is a plan for the area not just the AONB team, and to have their say before the consultation closes on 31<sup>st</sup> January 2019.

### **Great British Spring Clean/Great Big School Clean – 22 March to 23 April 2019**

Cllr Dunn said that she would be working with others to get involved with this Keep Britain Tidy campaign and that she had already been in touch with Allendale Primary School.

### **Road near school**

Cllr Lee said that information relating to the parking restrictions by the school that had appeared in the Public Notices section of the Hexham Courant is different to that received from NCC's Highways Department. Chair Cllr Crellin agreed to look into it and request clarification.

### **11) Accounts for Payment (see Appendix B)**

Cllr Galley proposed the accounts for payment, seconded by Cllr Quinn.

Bank balance as at **28 December 2018**

Treasurer's Account - **£ £53,987.15**

Bank balance as at **10 December 2018**

Business 30-Day Notice Account - **£ 5,230.96**

### **12) Matters for next month's agenda**

Funding requests.

### **13) Confidential agenda item *(for Council only)***

### **14) Date of next Parish Council meeting**

The next Parish Council meeting will take place on **7<sup>th</sup> February 2019** in St Cuthbert's Church Hall at 7pm.

The meeting ended at 8:37 pm