



**DRAFT MINUTES OF THE TORWORTH PARISH COUNCIL MEETING HELD BY VIRTUAL
CONFERENCE
Tuesday September 1st, 2020 at 7:00PM**

PRESENT

Chair: Councillor C. Willis (CW)

Vice-Chair: Councillor J. Helliwell (JH)

Councillors: D. Lacey (DL), R. Willis (RW), A. Duce (AD)

County Councillor: T. Taylor (TT)

District Councillor: Absent

Clerk: C. Challener (CC)

Apologies: M. Lacey (ML), P. Nicholls (PN)

Members of the public: x1

Virtual Link to the meeting made available to the public via the facebook page and the village website.

OPEN FOR MEMBERS OF THE PUBLIC

A member of the public talks about an email he has sent to the Parish Council, expressing his concern for a well-established hedge that has been destroyed in a neighbouring boundary. He reports issues of noise nuisance.

The chair explains in response that the Parish Council has reported the issue of the hedge to Bassetlaw District Council and asks the member of the public to log any future occurrences of antisocial behaviour with the police.

02/0920

WELCOME AND APOLOGIES FOR ABSENCE

The chair opens the meeting welcoming everyone.

03/0920

DECLARATION OF INTERESTS

CW & RB declare a conflict of interest in regard to the Warden.

04/0920

CRIME REPORT

6 Crimes reported for July 2020

Of which 4x crimes occurred on or near Huntsman's Place of which 2 were anti-social behaviour, 2 were car crimes.

1x Crime of criminal damage occurred on Low Street, the case is closed as no suspects were identified.

1x Crimes of antisocial behaviour occurred on Underwood Avenue.

05/0920

COUNTY AND DISTRICT COUNCILLOR'S REPORT

County Report

TT reminds every one of the websites, County Council hub and app in relation to referring people to Covid related concerns and issues.

Most services are available online, and meetings are being conducted online.

Talks/ news from the Government relating to the prospect of unitary councils is likely to emerge, this will require public consultation to progress.

The Hedgerow representing the Parish Boundary has been removed PN has raised this with BDC who have acknowledged that this should not have been removed. PN to progress with BDC.

Action PN

The Integrated Transport Scheme (18/19) Torworth request that the area/footpath between Barnby Moor and Torworth is repaved due to the ascetics and health and safety associated with the area being in disrepair. This has now been submitted.

A new bid for **2019/20** has submitted for Baulk Lane for a weight limit.

Action TT to provide update as advised.

06/0920

MINUTES OF THE LAST MEETING

The minutes of the previous meeting were signed as accurate and as a true record of proceedings.

07/0920

NEW MATTERS ARISING DURING THE MONTH & ONGOING MATTERS

The wooden Torworth sign: The sign is now ready for installation.

CW has contacted NCC in regard to having planters in addition to the sign. A response has been received agreeing that Highways will come out to site the installation once the planter has been decided on.

Action JH/RW

ID badges: CW has a quote for ID Cards and lanyards at £10 per person. Agreed all Parish Councillors to have one. CW has created a mock-up and will now progress.

Action CW

Traffic: ML to complete the traffic report for the Baulk, adding in facts, figures, and photographs to enhance TPC's argument for weight restrictions. TT will now address the issue of weight limits on the road after JH found old archives relating to an agreement for the requirements which have now been sent to TT.

Torworth Welcome Pack: to be reviewed by PC, further pages/input required.

Action: ALL

The Chair raises the issue of the **District Councillor** having not attended meetings since February. This being the 6 months without representation. Issues reported to him have not been addressed during this time. No updates have been given by email during this period. After discussion it is agreed that the district council is contacted directly with the issues, giving until the next meeting in the hopes of improvement. Following further absence, the complaint to be escalated.

Action: CC

08/0920 FINANCE

Payments presented and approved for the month (x2 months) were:

Card CLS 58, Torne Valley Ltd	£(35.78)
Transfer MOB, Claire Challener, Claire Challener - July	£(269.75)
Transfer MOB, R T Jbc, Torworth PC	£(126.00)
Card Card 58, Zoom.Gbp	£(14.39)
Card Card 58, Torne Valley Ltd	£(68.90)
Transfer MOB, Owen Willis, Warden Duties TPC	£(74.12)
Card Card 58, Viking Uk (STAR Donation)	£(351.54)
Transfer MOB, Claire Challener, Claire Challener - August	£(269.75)
Card Card 58, Amznmktplace	£(81.96)
Card Card 58, Co-Op Group 014662	£(21.27)
Card Card 58, Zoom.Gbp	£(14.39)
Transfer MOB, Independent Playgr, Torworth PC	£(108.00)
Card Card 58, Amznmktplace	£(92.47)
Transfer MOB, Bawtry Accountants, Torworth Parish Co	£(120.00)
NALC PAYSCALE Back date (5 months)	£(36.25)

The clerk passes the Bank Reconciliation to all for review.

Spring Bulbs to be purchased – costs earmarked at £50 (plus VAT)

Action: CW

9/0920 AMENITIES AND FACILITIES:

The Playing Park: following the playground inspection and a deep clean the play park has been re-opened.

Playing Field Weeds: plantain is infesting the playing field. Clerk to get quotes for weed spraying treatment.

Action: CC

Wasp nests on the playing field: 2 nests on the playing field have been addressed by pest control as a health and safety issue.

Shipping Container: A shipping container, lock box and shelving are to be purchased to secure Parish Council equipment on the playing field - at the corner near the beacon, length along fence 3 doors facing towards the swings. Prior to purchase it to be confirmed that whether planning permission may be required. Security measures to be considered prior to purchase. The playing field committee to donate monies as they will also use the container for storage - £700 donation agreed, Parish Council to provide the remaining amount. Quotes reviewed, being all very similar in price – Combes Farms quote agreed on, Grade A or B depending on availability to be purchased. Shelving to be purchased separately.

Circa 6 tonnes of hardcore required for the purpose – 20 to be purchased for pricing, remaining hardcore to be used elsewhere in the playing field.

Clerk to progress with planning application if required.

JH proposes, RB seconds all in favour

Action: CC

Accessibility Statement

The statement has now been added to the website, further work required to make historic documents compliant.

Action: CC

Fence Repair – fence 2 has a hole in the chain link fence and requires repairs, fence 3 also has holes.

RB to progress with the repairs. £50 agreed.

RB proposes, ML seconds all in favour.

Action: RB

AD to photo the verges during daffodil bloom to map where the gaps are or thinning.

Action: AD

The Village warden has resigned. 2x applicants have applied one being the person who previously held the position. It is agreed that due to their experience and previous work quality that he is reinstated. (CW & RW refrain from voting).

Action: CC

A Gate on the Playing field is agreed to be purchased, originally it was agreed to purchase an off the shelf gate but following a further review it is decided that a bespoke gate is to be purchased which should match the other gate/fencing.

Action: CW/RW/JH

The Millennial Sign is in disrepair. To be reported to BDC to remove or repair. A response received saying the sign is thought to have been adopted by the PC and is in their ownership now. AD to look at funding/grants available.

Action: AD

Playground Boundary

A tree within the park has split/partially fallen and damaged the fence. The tree needs removing and the fence repairing. A grant to be looked at for the repair.

CIL monies earmarked for use of installation of permanent works – additional monies earmarked for posts as needed and ties (etc) of £200 to be reviewed as necessary.

Previous works to the playground boundary repair is earmarked. Wire (etc) to be purchased £60

Action CW/RW/JH

The Tree Survey – Tree Surgeon to commence work in the playing field in September, addressing the Tree Survey works.

The Memorial Stone.

Memorial Plaque: JRN contracts have donated to the Parish a Stone to be used for the memorial. This will be placed and concreted in location and the plaque progressed. A dedication event to be held once in position and complete. CW presents some suggestions to the PC in regard to the wording of the plaque. The second proposal is agreed upon. CW suggests adding specific personal details on to the website to record the history and memory of the people who served from the village, all agree this is a good sentiment. CW to progress with a brass plaque, oak backed with black letters.

RW/CW to purchase resin for protecting and securing the rocks in place at £100, proposed AD/DL all in favour.

Action JH/CW/CC

Memorial Event: Subject to conditions a memorial event will be held at the Playing Park on the 8th November. Event to be discussed in the October meeting.

Action CW

Preservation Orders: The process being; we request a tree preservation order, BDC review the trees and decide whether the criteria are met, a consultation is held and then the order passed.

The PC want to progress with this and require confirmation of costs and whether per tree or per application. BDC have been emailed and have responded: they require trees to be identified. This is discussed and agreed as being the trees on the Great North Road and the Playground. Clerk to progress.

Action CC

Allotments: The chair asks the council whether it is proper that the Allotment Club is negotiating on our behalf with the solicitor and would like this revoked, and the responsibility to lay with the clerk or that as it currently stands that there is adequate agreements in place in this respect. Following a review of the contract/lease this will be discussed further. The clerk has now passed the agreement to the chair/vice chair for review.

Action CW/JH

The Parish Council are to look at costs for the placement of a portacabin which will act as a village hub on the playing field, electricity costs, water/sewerage to be looked into and costs for the Portacabin. The installation of the Electricity supply is about £1k plus additional amounts for a meter and trench works, The Water application /installation quote stands at £800 (Excluding Severn Trent connection fee).

CW/JH to look at a Portacabin. Clerk has provided information on loans for 2yr and 5 yrs. for loans of £5k (and various other)

A member of the public is researching possible funding options outside of the LIS/the various Council Grants available.

Action CW/JH/CC

Playing Field Orchard.

The Walnut tree has died, to be replaced and a further fruiting Cherry Tree purchased.

Action RW/JH/CC

JH to lay **chipping near the Playing Field** gate to infill the marks recently made.

Action JH/RW

With recent flooding, the house near/ Baulk Lane is being flooded regular.

VIA have been out to the area and provided sand bagging to the house, they have now also performed an assessment in respect to the situation and passed works over to Severn Trent to address.

Other works to ditches nearby have been done.

Action TT

RW requests to purchase **leaf rake and room** for playpark maintenance. All agree.

Action RW

Monthly Play park maintenance costs are discussed, and a maintenance budget agreed of £500 per annum to be reviewed annually. Not to be exceeded without further notification to the Parish Council.

10/0920 PLANNING ISSUES DECLARED BEFORE OR AT THE MEETING

- 19/01653/FUL | Erect 20 Dwellings (A Mix of 3, 4, and 5 Bedroomed Properties) With Associated Parking and Access and the Provision of Communal Open Space | Land South of Ranskill Churchyard Great North Road Ranskill Retford Nottinghamshire
Response for planning committee speech is discussed – JH to speak on behalf of the Parish Council
- 20/00951/LBA | Replace Timber in Windows Front and Side of Dwelling, if possible, Retain Glass. Replace Front Patio Doors with Solid Double Doors and Insert above, Replacement Slim Line Glazing in Fan Style. | Poplar Farm Low Street Torworth Retford Nottinghamshire DN22 8NX
Support

Determinations from previous Applications:

None

11/0920 CORRESPONDENCE AND CORRESPONDENCE TO BE CIRCULATED:

- A member of the public requests a bench on the Great North Road: to be reviewed again in a few months. Highways to be consulted.
- Lound PC write Torworth to in regard to planning application F/4120 Proposed Soil Treatment Facility including Asbestos Picking Operations- Daneshill Landfill Site to see if the PC can help raise awareness, the PC discuss and agree this is appropriate action and will create a leaflet for door drops. *Action CW/JH*
- A member of public raises the issues of hedges being cut down in bird nesting season and unsocial behaviour.

12/0920 UPDATES FROM OTHER COMMITTEES AND GROUPS.

The Chair of the Neighbourhood Plan has resigned: no response has been received from the chair. CW to chase the information. Parish Council to absorb.

Action CW

JBC – annual accounts have passed their audit. Memorial safety checks are on-going. Revised risk assessments completed in relation to the re-opening of the cemetery. Increased meetings during summer months have been agreed. The PCC have been contacted in regard to the upkeep of the old cemetery their response being they have no funds available. The JBC have offered to split the costs with the PCC to address this issue which has been accepted.

A map with contacts details has been instated to direct the public accordingly to the correct body.

13/0920 INFORMATION TO BE FORWARDED TO THE NEXT MEETING & ANY OTHER BUSINESS:

None.

14/0920: DATE OF NEXT MEETING:

The date of the next ordinary parish Council meeting is Tuesday, 6th October 2020 at 7pm.

Signed as a true record: _____ Date _____

Print name _____ Position: _____

For more information, or queries please contact the clerk on the below or a Parish Councillor direct.
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