

DRAFT MINUTES

2022/48



ASHENDON PARISH COUNCIL

DRAFT Minutes of the Parish Council held in the Village Hall. Monday 20th June at 7.30pm

PRESENT:

Councillors: Chris Rand (**CR**), Sian Miller (**SM**), Venetia Davies (**Clerk and RFO**). Buckinghamshire Councillors, Paul Irwin (**PI**) and Ashley Waite (**AW**) were also present

Parishioners: There was two Parishioners present.

Parishioners Question Time

There were no questions.

1. Apologies

Les Curtis (**LC**), Fiona Jacob (**FJ**) and Mark Wakeling (**MW**).

2. Approval of Minutes – Monday 9th May 2022

The Draft Minutes of the May meeting were accepted as a true record and signed by Chair, Chris Rand.

3. Matters Arising

- **Boughton's Peace** - Clerk awaiting quote from RTM Landscapes for Boughton's Peace grass cutting (to include clearing).
- **Village Website** - integration of RLSC village website into Ashendon Parish Council. **ACTION: CLERK/SM** to agree section/layout. The domain expires in December 2022. The integration aims to be completed by summer.
- **Defibrillator for Pollicott**. Installed and registered with South Central Ambulance Service and The Circuit. **ACTION: CLERK** to return VAHT monitoring form. **SM/CLERK** to arrange training session with London Hearts and parishioners.
- **Ashendon Playing Field Association - contribution towards Insurance**. The Parish Council is restricted to contribute by Section 137(4)(a) of the Local Government Act 1972. The 2022-23 amount is £8.82 per elector (199 electors). The PC currently donates to grass cutting. **ACTION: CLERK** to request further details regarding future hire and agenda for September meeting.

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- **Litter Pick.** A new date was scheduled for **Sunday 6th November at 10am.** **ACTION: CLERK/SM to promote.**
- **Scots Pine on Boughton's Peace.** Awaiting permission from Bucks Council. Contractor instructed (at a cost of £600.00 including VAT).
- **Community Allotment.** **ACTION: MW to promote the Community Allotment via Facebook and the Village website.**
- **Npower Business Price Increases.** Resolved. The invoicing of the Unmetered Supplies (UMS) has been amended from a flat to a seasonal profile.
- **Parish Council Audit 2021/22.** Submitted to External Auditors PKF Littlejohn. Notice of Public Rights and Publication of Accounts published.
- **Conditions of Village Roads.** Ashendon to Westcott remains a failed road but has been repaired in places. There will not be a plane and patch this year. Cllr Paul Irwin is pressing for urgent repairs for next year.

4. Declarations of Interest

There were no interests declared.

5. Contributions from Buckinghamshire Councillor

Cllr Paul Irwin updated the meeting. There is a H&W Community Board Community Engagement Event on Thursday 30th June at 2pm at Waddesdon Cricket Club. Representations from various Buckinghamshire organisations and societies will be there as well as activities for families. Budget cuts continued. Bernie Bus is extremely busy with food bank and toy collections. The Council are approximately three weeks behind on cutting but vision splays in Ashendon have now been cut. 600 houses, a hotel and conference centre are proposed for Waddesdon. Road projects and improvement schemes carried out by HS2 include a new roundabout at the Waddesdon crossroads.

6. Reports from Councillors attending meetings and outside organisations.

There were none.

7. Correspondence

Email from Ramblers reporting severely damaged footbridge between Ashendon and Nether Winchendon, and poor repair of footbridge on the footpath between Ashendon and Dorton. **ACTION: CR to report to Buckinghamshire Council.**

8. Speed Awareness Project

- **Wotton Road Footpath.** The proposed pathway is to be located on Thames Water ground. **ACTION: CR to email Customer and Stakeholder Manager, Thames Water.** An application to the HS2 Road Safety Fund has been submitted.
- **Speed Indicator Device (SID).** The SID has now been installed and is in operation with data being collected daily. The first traffic evaluation has indicated that over a 6 day period, 5,083 cars entered Ashendon, eastbound with speed recorded as follows: 2003 (10 mph), 366 (20mph), 1879 (30mph), 809 (40mph), 24 (50mph), 1 (60mph), 1 (70mph).
- In order for the SID to be used in other parts of the Village, two further brackets are required at a cost of £402.00 (£335.00 + £67.00 VAT). **Agreed** from surplus H&W

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Community Board funding. **ACTION: CLERK to order, delivery to Richard Phillips.** There are a number of villages using the SID for speed watch and this will be investigated in due course. **ACTION: CLERK to chase H&W Community Board for grant.** The Parish Council paid a huge thank you to Richard Phillips for overseeing the installation of the SID and for leading this project.

- **Ashendon Community Speed Watch.** The future use of the sentinel speed camera may now no longer be required due to the Speed Indicator Device.

9. Ultrafast Broadband

Despite lobbying for Ultrafast Broadband in Ashendon (bundled with neighbouring villages) there has been little interest from Voneus, Gigaclear and BT Openreach. PI/AW to investigate with Greg Smith, MP. **ACTION: CLERK to agenda for full discussion at September's meeting. Greg Smith, MP to be invited to attend.**

10. Children's Play Activity

The children's play activity will tie in with the opening of the new playground. Prices for play equipment (bouncy castles, etc are in the region of £180.00).

11. Tree planting project (as part of the relaunch of the Bernwood Jubilee way).

Fiona Jacobs was nominated as the PC representative. **ACTION: FJ to join a Teams meeting for more details.**

12. Finance

a. Balance from Minutes of previous meeting (9th May 2022): £38,133.54

- Receipts: £0.00
- Debits: £223.51 Npower Business - (£34.95), (Sian Miller Wildlife Project reimbursement, agreed- (£188.56)
- Plus unrepresented cheques: £289.43
- Less standing orders: £249.60 (Clerk Salary)
- Balance of Bank Account: £37,829.86 (as at 23rd May 2022)

Available Funds: £37,540.43 (balance of bank account less unrepresented cheques) (plus adjustment of overpayment to Clerk (£120.00) = **£37,660.43**

b. Orders for Payment: £5,425.59

- Venetia Davies - £30.00 (Backdated pay (April, May, June – as agreed in 2021/22)
- Venetia Davies - £28.35 (Clerk travel)
- Sian Miller - £260.64 (Platinum Jubilee commemorative gifts)
- Ashendon Playing Fields Association - £1,200.00 (grass cutting contribution)
- Traffic Technology Ltd - £3,459.60 (£2,883.00 + £576.60 VAT)
- RTM Landscapes - £432.00 (£360.00 + £72.00 VAT)
- Waddesdon Parish Council - £15.00 (Hire of Sentinel)
- **BALANCE: £32,234.84** (Available Funds less Orders for Payment)

c. Management Report. **ACTION: CLERK to circulate June 2022 report.**

d. Online Banking. **ACTION: SM to request access codes with Barclays.**

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13. Planning

- **22/01552/ALB and 22/01551/APP - Ashendon Farm, Main Street, Ashendon, HP18 0HB.** Listed building application for Replacement of an existing modern extension, conversion of outbuilding to habitable space and associated internal and external alterations. Comment by: 10.06.22. There were no comments issued.
- **22/01656/APP - Valley Farm, Upper Pollicott, Ashendon, Buckinghamshire HP18 0HH** Change of use of agricultural barn to residential dwelling. Comment by: 17.06.22. There were no comments issued.

14. Items for Information including Diary Dates:

- **Grass Cutting:** Verges: w/c 22.08.22 & 03.10.22. Boughton's Peace: 07/22 and 09/22
- **H&W Community Board Community Engagement Event** - Thursday 30th June at 2pm, Waddesdon Cricket Club.
- **Platinum Jubilee Commemorative Elm.** To be purchased and planted in November 2022 and be registered on the Queen's Green Canopy website. Working party to be arranged for watering (MW).

15. Date and Time of Next Meeting:

Monday 19th September 2022 at 7.30pm in Ashendon Village Hall