

# HOTHFIELD PARISH COUNCIL

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## MINUTES 172

### Minutes of the Ordinary Parish Council Meeting held at The Bluebell Centre, Hothfield, on Thursday 11 January 2018 at 7.00 pm

**PRESENT:** Mr D Parker (Chair), Mrs S Parker, Mr M Cook, Mr P Fothergill,  
Mr P Howard, Mr L Krause and Mr I Lloyd

**PARISH CLERK:** Mrs J Batt

**BOROUGH COUNCILLOR:** Mr L Krause

**COUNTY COUNCILLOR:**

**MEMBERS OF THE PUBLIC:** There were 2 Members of the Public present for part of the meeting.

**1. APOLOGIES FOR ABSENCE**

An Apology for Absence was received from Mrs P Sutcliffe (prior engagement) and Mr R Libbeter (personal reasons).

**2. DECLARATIONS OF PECUNIARY INTEREST AND SIGNIFICANT INTEREST**

**Declarations of Pecuniary Interest**

There were no Declarations of Pecuniary Interest.

**Declarations of Significant Interest**

There were no Declarations of Significant Interest.

**i) To note the granting of any requests for Dispensations and the decision**

There were no requests for Dispensations.

**ii) Updating of Declarations of Interest for the Code of Conduct**

**The Clerk reminded Councillors that they should update their Declarations of Interest with the Monitoring Officer if necessary.**

**3. PUBLIC INTERVAL**

The meeting was opened from 7.03 – 7.17, during which time the Members of the Public present discussed a planning application which one of them had submitted.

4. **ACCEPTANCE OF MINUTES OF PREVIOUS MINUTES**

Minutes 170 of the meeting held on 1 November 2017 were accepted and it was unanimously agreed that Mr Parker should sign them.

**Proposed Mr Fothergill**

**Seconded Mr Cook**

Minutes 171 of the Extraordinary meeting held on 9 November 2017 were accepted and it was unanimously agreed that Mr Parker should sign them.

**Proposed Mr Howard**

**Seconded Mr Fothergill**

5. **MATTERS FOR REPORT ARISING FROM PREVIOUS MINUTES**

There were no Matters Arising that were not covered on the agenda.

6. **FINANCE**

**Earmarked Funds**

	<b>Balance 01.11.17</b>	<b>+/- Dec/ Jan</b>	<b>Balance 11.01.18</b>
<b>MUGA EDF December January</b>	2704.95	11.00 11.00	2682.95
<b>Litter Picker Salary and Other Costs</b>	2831.49	193.60	2637.89
<b>Bus Shelter</b>	451.60		451.60
<b>Garden Competition</b>	351.65		351.65
<b>Village Projects</b>	2400.00		2400.00
<b>Village Fete</b>	1640.41		1640.41
<b>Hall Rent for Squad 26</b>	700.00		700.00
<b>TOTAL</b>	<b>11080.10</b>	<b>215.60</b>	<b>10864.50</b>

**Bank Reconciliation as at last Bank Statement**

<b><u>Balance per Cash Book</u></b>		<b><u>Balance at Bank</u></b>	
Opening Balance	27952.12	PC Reserve A/C	32039.23
Add Receipts in Year	19691.08	Plus u/c Receipts	0.00
	47643.20		32039.23
Less Payments in Year	12669.46	Less u/c Cheques	1662.05
	34973.74		30377.18
Less Earmarked Funds	10864.50	PC Current A/C	100.00
	<b>24109.24</b>	Y Current A/C	1030.65
		Y Reserve A/C	3465.91
			34973.74
		Less Earmarked Funds	10864.50
			<b>24109.24</b>

Councillors unanimously agreed to cheque 1454 being drawn during the Christmas recess.

**Accounts to be Paid**

<b>PAYEE</b>	<b>CHQ NO</b>	<b>DESCRIPTION</b>	<b>NET £</b>	<b>VAT £</b>	<b>GROSS £</b>
Mr K Marden	1454	December Salary on a/c	96.00		96.00
Mrs J Batt	1455	Salary	430.04		
		General Admin	37.49	0.22	
		Income Tax	173.00		640.75
Mr K Marden	1456	Salary	97.60		97.60
Trevor May	1457	Repairs to MUGA	376.00	75.20	451.20
Clive Stanley	1458	Webmaster Services	123.50		123.50
Mrs S Parker	1459	Children's Party Expenses	338.00		338.00
KCC	1460	Repayment of Grant	1000.00		1000.00

**Resolution:** Councillors unanimously agreed to pay the above accounts, and noted the Direct Debit Payment to EDF for the electricity for the MUGA, taken on 1<sup>st</sup> of each month for £11.00.

**Proposed Mr Howard      Seconded Mr Lloyd**

**Confirmation of Submission of Precept Request**

Councillors unanimously agreed to set the precept at £9500.00, during the Christmas recess. The Precept Request was submitted to ABC and confirmation of receipt has been received.

**Proposed Mr Cook      Seconded Mrs Parker**

**2018/2019 Hothfield Parish Council Budget**

Councillors unanimously agreed the budget for 2018/2019. Please see attached.

**Proposed Mrs Parker      Seconded Mr Fothergill**

**7. CORRESPONDENCE AND GENERAL COUNCIL BUSINESS**

**Correspondence**

Clerk and Councils Direct

HMRC re VAT Claim

The Pensions Regulator

NatWest

Wealden Wheels

NatWest Changes to Terms

Clerk and Councils Direct

ABC Peer Review Session re Planning – Mr Parker to attend

**Interactive Speed Signs**

Only one resident has volunteered to help with a Speedwatch Campaign and this means it is unlikely the parish council will consider this option. Before proceeding with the purchase of a portable speed sign, it was suggested we find out whether another parish would like to share a unit with us and mitigate the costs involved.

**Repairs to MUGA**

The repairs to the MUGA to reduce finger entrapments have been carried out by Trevor May.

Five out of 6 of the lights have been vandalised. Mr Howard will replace them.

**Coach Drive Site Drop-In Exhibition**

This has been arranged for 20 January. A feedback form will be available to residents who attend and the developer will produce a report detailing all the feedback, following the event.

**Arrangements for APM**

It was unanimously agreed not to hold a Resident's Meeting this year. The APM will be held prior to the APCM.

Mr Hedley Grenfell Banks will be asked to request reports from Hothfield Clubs and Societies, in time for publication in the May Newsletter

**8. BOROUGH COUNCILLORS REPORT**

Mr Krause warned councillors to beware of emails purporting to have been sent from HMRC. Scam emails, which look very realistic, are being sent from HMRC.com. He also gave an update on how the new pilot scheme for overnight lorry parking restrictions along the A20 was progressing.

**9. PLANNING**

Please see attached list.

**10. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS**

Now the new ABC Local Plan has been finalised, the parish council will be publishing a detailed communication to Hothfield residents within the next couple of months to take initial soundings as to whether a Neighbourhood Plan should be completed for Hothfield.

The Clerk was asked to report: -

Potholes outside the entrance to Midsummer Barn and Duck Barn in Waterfall Road.

The water leak outside of the house next to the Post office and the resulting pothole outside The Kings Head.

The blocked drain outside Alder House. Councillors are concerned that there will be a serious accident if it freezes.

The Fete Committee has set the date of the 2019 fete for 30 June 2019.

Councillors agreed that the scheme to stop lorries parking in the laybys on the A20 overnight is a success. Mr Parker will meet with Mrs Drury from Westwell Parish Council to discuss putting a paper together for government feedback purposes.

The next meeting is due to be held on 7 February 2018.

There being no other business the meeting closed at 8.55 pm.

Signed ..... Dated .....  
Chairman

# HOTHFIELD PARISH COUNCIL

## PLANNING APPLICATION RECORD

**2017**

### **JANUARY 2018**

**The following application was agreed by councillors during the recession, as it was not considered to be contentious. Mr and Mrs Parker took no part in the discussion.**

17/01634/AS Midsummer Barn, Water Fall Road, Hothfield, Ashford, Kent, TN26 1AB  
Replace existing modern, double glazed units in timber casement frames to stable door  
**Parish Council: Support**

#### **For January Meeting**

17/01737/AS The Kings Head, The Street, Hothfield, Ashford, Kent TN26 1ES  
Erection of a three-bedroom detached chalet bungalow with detached garage unit and associated parking, access and landscaping works (partial revision to planning permission 17/01093/AS)  
**Parish Council: Support**

17/01864/AS 10 West Street, Hothfield, Ashford, Kent, TN26 1ET  
Two storey side extension, single storey front porch extension, new access and driveway providing off-street parking.  
**Parish Council: Support 6: 1 abstention**

#### **Decision Notices received from ABC**

17/00469/AS Ashford Golf Complex, Bears Lane, Bethersden, Ashford, Kent, TN23 3BZ  
Hybrid Planning Application comprising: - A Full Application for the Erection of 1No. Dwelling with Associated Landscaping and Access And An Outline Application for the Erection of 6No. Dwellings including detail relating to Access, Layout and Landscaping (Scale and Appearance as Reserved Matters).  
**Borough Council: Permit**