

Minutes

Meeting of Ampfield Parish Council: Monday 13 September 2021

Held at Ampfield Village Hall, 7:10pm to 7:50pm

Present

Members of Ampfield Parish Council:

Chairman Bryan Nanson
Vice Chairman Graham Roads
Cllr Julian Jones
Cllr Kate McCallum
(until 7:30pm)
Cllr Mujeeb Rahman
Cllr David Stevens
Cllr Julie Trotter

Apologies

3459. Apologies were received from Cllr Martin Hatley and Cllr Chris Ling.

Previous Minutes

3460. The Council agreed the Minutes of the Meeting of Monday 12 July 2021 and a copy was signed by the Chairman.

Matters arising from the Minutes

3461. Any matters arising from previous Minutes were handled under the relevant agenda item.

Declarations of Interest

3462. No Member declared any pecuniary or other interest in any business on the agenda for the Meeting.

Autumn Newsletter

3463. *It was proposed to produce a Newsletter for publication in November 2021, online. The production would be led by Cllr Kate McCallum, with contributions from Councillors and Clerk.*

RESOLVED

Minutes of Planning Committee

3464. The Council received the Minutes of the Meeting of the Planning Committee of 05/07/21 and 02/08/21.

Financial Matters

3465. *The Council received the bank reconciliations to the end July 2021 and the end August 2021.*

RESOLVED

3466. *The Council received the calculation of working capital to the end of August 2021.*

RESOLVED

3467. It was agreed that the following payments should be made:

<u>Details</u>	<u>Amount, £</u>
<i>Allen Build, fitting of baby change unit at pavilion</i>	114.00
<i>JN Landscapes grounds maintenance, Morleys Green</i>	2,431.20
<i>PKF, external audit</i>	720.00
<i>Clerk's net salary, August</i>	763.49
<i>HMRC employment payments</i>	8.04
<i>Clerk: reimbursement of expenses</i>	61.08
Total (including VAT)	£4,097.81

RESOLVED

3468. It was noted that the following payments had been made between Meetings:

<u>Details</u>	<u>Amount, £</u>
<i>SLCC GDPR training for clerk</i>	36.00
<i>County Locksmiths, recreation ground keys</i>	17.00
<i>Refund to Cllr Ling: roofing tile for allotments</i>	8.96
<i>Refund to Cllr Ling: part for pavilion kitchen shutter</i>	73.50
<i>Lengthsman: disposal of green waste arisings</i>	24.00
<i>Westcotec SID speed sign</i>	3900.00
<i>Simon Nightingale, SID management 3 weeks</i>	75.42
<i>Topfawn (Highbridge Engineering) installation of carpark drainage etc</i>	4080.00
<i>Pavilion hire: deposit refunds</i>	150.00
<i>Crystal Clean, exterior window cleaning at pavilion</i>	30.00
<i>C Terrie, cleaning at pavilion & allotments - holiday cover</i>	96.00
<i>Itchen Valley Trees, various treework at Chapel Wood</i>	630.00
<i>Wendage Pollution Control, service of sewage plant for pavilion</i>	157.20
<i>J N Landscapes, fitting of noticeboard</i>	259.20
<i>Churches Fire Security, service of fire safety equipment at pavilion</i>	28.56
<i>E.On: electricity at pavilion</i>	110.68
<i>Clerk's net salary, July</i>	763.49
<i>HMRC employment payments</i>	8.04
<i>Contribution to staff pension</i>	55.67
Total (including VAT)	£10,503.72

RESOLVED

3469. *It was noted that the Council had received the following income:*

<u>Details</u>	<u>Amount, £</u>
<i>Hire fees, pavilion</i>	<i>180.00</i>
<i>Refundable deposits, pavilion</i>	<i>150.00</i>
<i>County Councillor grant for AED*</i>	<i>400.00</i>
<i>ANBCC, rent</i>	<i>500.00</i>
<i>Savings account monthly interest</i>	<i>10.42</i>
Total	£1,240.42

RESOLVED

3470. *The Council received the report of expenditure against budget to the end of August 2021.*

RESOLVED

3471. *The Council received Section 3 of the Annual Governance and Accountability Return (AGAR) for 2020-21 and confirmed that it would publish the Notice of Conclusion of Audit and AGAR Sections 1, 2 and 3 before end September 2021.*

RESOLVED

Recreation Ground

3472. Chairman Bryan Nanson reported on the Recreation Ground:

- Installation of surface water drainage for the carpark was complete.
- A new defibrillator (AED) and cabinet had been obtained. It was to be installed on the exterior of the pavilion for use by the public. The project was entirely funded by grants via the County Councillor Alan Dowden, and Borough Councillor Martin Hatley. The equipment would be fitted free of charge by Redington Home Services.
- The fitting of the defibrillator and new carpark lights would take place shortly.
- Ampfield and North Baddesley Cricket Club (ANBCC) have formed 2 Colts teams.
- ANBCC had installed a shipping container in accordance with their license.
- ANBCC have provided some new to act as a screen for the container.

Chapel Wood

3473. Vice Chairman Graham Roads gave an overview of Hampshire and Isle of Wight Wildlife Trust's Team Wilder which aims to help "put nature into recovery, create more space for wildlife to thrive, and reduce the pressure on the environment". Membership of Team Wilder would not confer on the Council any loss of autonomy; and could benefit the community and school.

3474. *It was proposed to join Hampshire and Isle of Wight Wildlife Trust's Team Wilder.*

RESOLVED

3475. *The Council accepted a gift from the family of the late Geoff Wood, of trees for Chapel Wood. The trees were to be planted to form a small row on the boundary.*

RESOLVED

3476. Vice Chairman Graham Roads reported on further matters at Chapel Wood:

- The official opening of the new boardwalk and dipping platform would take place during November 2021.
- Prior to the TVBC Mayor’s tree planting ceremony on 26 October 2021, the Council needed to establish the precise position for the tree, the size of the it, and who would dig the hole.

Allotments

3477. *It was proposed to adopt version 4.0 of the Allotment Eligibility Criteria and Rules. The main reason for the revision was the removal of reference to an allotment association, as the association had never formed.*

RESOLVED

3478. *It was proposed to accept the quotation in the sum of £765.00 excluding VAT from JN Landscapes for supply and fitting of a new pedestrian gate and posts at the allotments.*

RESOLVED

Highways

3479. Cllr Chris Ling reported (in writing) on Highways matters.

- The new Speed Indication Signs (SID) had been deployed at Baddesley Road, Jermyns Lane, A3090 (Monkswood) and Hook Road. The manufacturer has been notified that some green LEDs were intermittently not working.
- Discussion with Hampshire County Council (HCC) Highways department on traffic calming measures was ongoing. Details (including dimensions) had been sent to Highways, as there had appeared to be sufficient width for a pedestrian island at Green Pond Lane bus stop. Highways responded, together with a drawing, to say that there is insufficient room for the proposal. However, the Highways drawing indicated that the road width is less than the actual measured width. Cllr Ling forwarded the correct dimension and awaits their response.

Signs

3480. The decision on signage for the pavilion and bus shelters was deferred to a future Meeting, as Cllr Ling was seeking quotes from another supplier.

Reports from Committees and Portfolio Holders

3481. Cllr Chris Ling reported (in writing) that the Lengthsman worked in the parish on 20 July. It had been established that the Lengthsman would not be competent to carry out roof repairs to allotment building and bus shelter (A3090, nr Green Pond Lane); and a suitable contractor would be sought. A tile had been purchased and placed in the gap on bus shelter roof, so that it was weathertight.

Date of Next Meeting

3482. The next meeting of the Parish Council would be held on Monday 11 October 2021 at 7pm in Ampfield Village Hall.

Chairman

Date