

**Minutes of the Amport Parish Council meeting held on Monday 18th July 2022,
7.30pm at
East Cholderton Scout Hall.**

Present: Cllr C Harris – Chairman, Cllr S Coke-Vice Chairman, Cllr Mrs S Baker, Cllr P Waller, Cllr A Montagu, Cllr Mrs D Stephenson, Cllr Mrs T Hawkings-Byass, Cllr O Vincent & Cllr P Harvey.

Also present

Heather Bourner – Parish Clerk
Gemma Clinch – HCC Footpaths Officer
TVBC Mrs M Flood
2 Members of the Public

1 Apologies:

Apologies for absence had been received from Cllr S Richardson & Cllr C Donnelly.

2 Declarations of Interest

There were no declarations of interest. All Councillors confirmed there were no amendments required to register of interest forms.

3 Hampshire Countryside Footpaths Officer

Gemma Clinch a footpaths officer with Hampshire County Council addressed the meeting to explain how the countryside access team can help parish councils. She explained she worked with teams of volunteers who worked across the area doing such things as clearing overgrown footpaths and erecting gates and signs. She explained how problems with rights of way could be reported online and agreed to send the relevant details to Cllr Montagu.

She further gave details of funding streams available for training volunteers and to provide equipment so parishes could cut back overgrown hedges and pathways themselves. There were expressions of interest from some present and Cllr Montagu will obtain details. She also confirmed there was funding available to change stiles to (metal) gates. It was essential the landowner was happy for the gate to be installed and take on future maintenance. Where this was agreed she was happy to engage with landowners.

Finally, she agreed to send a video that can be loaded to face book regarding the continual problem of dog mess left on footpaths.

4 Public Participation

No members of the public wished to raise any matters.

5 Speed awareness cameras proposal

Cllr Vincent had circulated his report proposing the Parish Council seek to install a speed awareness camera near The Hawk public house and a flashing warning light near the school. A map detailing locations and pictures of the proposed camera types had been included in the report. After a short discussion Cllr Baker seconded the proposal. All in favour. The next step was to ask the Hampshire Safer Roads team to review the report and locations and provide feedback. All present were in agreement the Clerk should now submit the report.

6 Feedback from Fete

Cllr Harvey said the Parish Council stall at the fete had been well attended and 26 forms with suggestions for community improvements had been completed. Cllr Harvey will write a report to be included in the parish news. Future projects to be considered were adoption of the BT box and a project to tackle dog mess.

7 Amport House, revised planning application

The revised application has been reviewed by Councillors. Another Place attended the Village Fete and were able to answer questions put forward by those living in Amport and Monxton. There remain legitimate concerns on traffic movement and some criticisms of the traffic forecasts relied upon by Another Place.

After much discussion the Parish Council agreed to make a submission to TVBC not objecting to the application but commenting on the need for a robust traffic management plan during the build stage and potential new signs directing visitors once the hotel is open.

8 Minutes of previous meetings & matters arising

Resolved: The minutes of the meetings held on 20th June were confirmed as a correct record and signed by the Chairman. Proposer Cllr Vincent seconded Cllr Harvey. All in favour.

9 Specific reports

Principle & Process-Cllr Coke had circulated a report regarding the Clerks Performance review. He proposed that following the review and taking into account the Clerk's experience, the value she adds to the role, her contribution to the efficient and effective running of the council and the complex nature of the role she should move into the above substantive pay band for clerks and to pay band 24 with effect from 1st April 22. Further annual increments will be based on effective performance. This was seconded by Cllr Harris. All agreed.

The Fen & Green- Cllr Harris confirmed work on the replacement and new play equipment should begin on Monday 18 July. The Clerk said she was in receipt of the invoice for the equipment which totalled £13326.20. This will only be paid once all is fitted to the satisfaction of the Parish Council. Cllr Harvey who lives near the Green agreed to monitor the situation and report to The Clerk. The Clerk said she will make a request for a VAT refund once this is paid given that over £3000 will then have been paid in VAT in this financial year. The installation included the new swing suitable for those with disabilities. The cost relating to this were £4747.87. It was agreed the Clerk should claim S106 funds from TVBC to cover these costs.

Cllr Harris further reported the green is now very dry, the grass is barely growing and that the millstream has stopped flowing. If there are any volunteers, it may be possible for a group to clear up the wood that is in the stream at the northern end of the fen.

Concerns were raised about members of the public using disposable BBQs in the Fen given the fire risk these pose. Given the land is owned by the Parish Council it was agreed signs saying fires not permitted would be posted to the gates of the Fen.

Play Area -see report above.

Footpaths- see report at 3

Communications & School Liaison – Cllr Baker had nothing to report.

Projects- see item 6

Neighbourhood Plan- Cllr Stephenson confirmed she has met with one potential consultant who could be engaged by the Parish Council to help draw up a Neighbourhood Plan. A resident of East Cholderton has agreed to help with the process. Two further consultants will be approached, with a view to a fuller report in September. It is hoped other members of the community from all the different areas of the parish will come forward to assist with the process.

Highways – see point 5

Young Persons Matters- Cllr Vincent had nothing to report.

Resilience Plan-Cllr Baker had circulated a proposal for a resilience plan outlining the benefits, the possible grants available and the action points required to further the process. Cllr Waller met with TVBC officers to obtain advice into drawing up a plan. He has established there are some small grants available but the largest grants can be obtained from SSEN however this is a once-a-year opportunity. He believes a team is required to proceed and a representative from each area of the parish would be very useful. All Councillors were asked to review the tool kit and put forward ideas for inclusion in the plan.

10 Southern Water over pumping & water quality

Cllr Harris confirmed Southern Water is proceeding with a programme to line the private sewers in the catchment generally at their expense over the next few months, beginning at the north end of the Pillhill

Brook (Kimpton, Fyfield, Thrupton and East Cholderton), as part of the plan to reduce the problem of groundwater infiltration in the catchment.

The recent closure of Wiremead Lane was to enable lining of the public sewer between East Cholderton and Amport. From 25 Jul to 5 Aug, Southern Water will return to Monxton High Street to finish relining the sewer there. This may involve tankers again in Amport.

There is outstanding relining of public sewer works to be completed as follows:

- 1 section adjacent to Manor Farm, E Cholderton
- 1 section at Amport Green
- 1 patch in Sarson Lane by new builds
- 1 section in Lambourne Close, Thrupton, once the farmer has harvested.

The next scheduled meeting of the PPF (Pan Parish Forum) is 6 September.

11 Solar Farm Plans

The objection made by the operator of Thrupton Airfield is delaying progress with this planning proposal. The applicant would like to make contact with and enter into discussion with a representative from the airfield. The Clerk will attempt to gain contact information.

12 Avenue of Trees

Cllr Harris reported the avenue of trees on Haydown Farm is flourishing although requires regular watering. The public appeal for funding remains open – see www.haydown-link.co.uk

13 Clerks report

The audit for the year ended 31/03/2022 has been carried out and the report received from the auditor had been circulated. The Clerk's report responding to this had also been circulated. Cllr Coke confirmed he had reviewed all of this with the Clerk and the responses outlined in the report were agreed. In particular he proposed the Grant Application Policy which had been circulated and reviewed was adopted. This was seconded by Cllr Harris. All agreed. The policy will now be posted on the website.

14 Finance

The bank balance as 30/06/2022 was as follows:

Lloyds treasurers £17871.24

Lloyds deposit £12650.21

Payments

Resolved: that the following payments be approved,

H Bourner salary	£374.56
HMRC	£93.60
H Bourner exp.	£18.55
Ray Welch	£161.00

August payments to agree

Clerks salary	£374.56
HMRC	£93.60
Sovereign play	£13326.20

Retrospective

2 nd Andover Sea Scouts	£16.00
Kinex	£13.24

It was also agreed to make a donation of £100.00 to the Sea Scouts for the loan of equipment at the Jubilee celebrations.

15 Borough & County Councillor Reports.

HCC Chris Donnelly was not present.

TVBC M Flood reported that TVBC are progressing with a new waste management plan. The changes will increase the recycling rate. The plan will see new blue household bins which can be used for glass and

plastic pots not currently put into recycling in Hampshire. There will also be weekly food waste collections. TVBC Flood will provide a synopsis of details and frequently asked questions which can be published. It is hoped the new system will be in place at the beginning of 2024. She also confirmed it is now possible to make same day appointments for Hampshire Waste Recycling centres.

TVBC D Coole was not present.

16 Planning

The following decisions by TVBC were noted:

22/00949/FULLN & 22/00950/LBWN-single storey extension, The Old Post Office-permission

22/00997/LBWN- remedial works to boundary wall, Ampert School-withdrawn

22/01119/FULLN-construction gate pillars, Buckingham House-permission

22/01475/TREEN- fell 2 acacia trees Haydown Lodge- no objection

Resolved: that the planning advisory committee's approval on the following applications were endorsed:

22/01637/FULLN, Erection Garden link- The Old Farm-no objection

22/01658/FULLN-conversion of detached garage into independent dwelling-2 Brewery Cottages, Amesbury Road – no objection

17 Correspondence- none other than that already discussed.

18 Items for next agenda-

Provision of dog waste bins

Possible parish council newsletter

19 Community News

The winner of the Parish Council fete raffle prize was drawn.

20 Date of next meeting

The next meeting will be on Monday 19th September 2022, 7.30pm at 2nd Andover Sea Scout Hall, East Cholderton.