

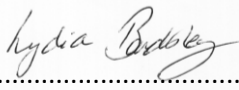
CLIVE PARISH COUNCIL

Parish Clerk/RFO: Mrs Lydia Bardsley, 11 High Fawr Close, Oswestry, SY11 1TE
Tel: 01691 674742 E-mail: clerk@clive-pc.gov.uk. Website: www.clive-pc.gov.uk

Tues 19th May 2026

Dear Members of the Parish Council,

Notice is hereby given that the Annual Meeting of the above named Parish Council will be held at Clive Village Hall, on **Tues 26th May 2026** at 7.30pm and Members are hereby summoned to attend for the purpose of transacting the following business.

Signed: 

Proper Officer: Lydia Bardsley

ANNUAL COUNCIL MEETING AGENDA TUES 26 MAY 2026

01/26: ELECTION OF CHAIRMAN

02/26: ELECTION OF VICE CHAIRMAN

03/26: CHAIRMAN'S WELCOME

04/26: TO RECEIVE APOLOGIES FOR ABSENCE

05/26: DISCLOSURE OF PECUNIARY INTERESTS & DISPENSATION REQUESTS

Requests for dispensation must be submitted in writing to the proper officer. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable interest.

06/26: PREVIOUS MEETING MINUTES

To approve and authorise signing the [Council meeting minutes dated 16 April 2026](#).

07/26: OPEN FORUM

A period set aside to allow the public the opportunity to speak on an agenda item (maximum 3 minutes per person).

Public participation is ONLY permitted during this session and is at the chairman's discretion.

08/26: ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) 2025-26

Council to consider, approve, and sign the following in order

- a) Annual Internal Audit Report - Council to note
- b) Section 1 – Annual Governance Statement
- c) Section 2 – Accounting Statements
- d) Explanation of variances report – Council to note
- e) Period for exercise of public rights – RFO to confirm dates

09/26: CLERK REPORT – Consider matters arising since the last Council meeting

10/26: PARISH MATTERS – Council to discuss and agree actions

- a) Council insurance – Consider estimates, agree insurer, and approve payment (before 01.06.2026)
- b) Official Parish Council social media account – To agree to set up, access, and responsibilities
- c) Housing Needs Survey – To receive update and agree any actions
- d) Neighbourhood Governance – To consider and agree any actions
- e) Council meeting dates for 2026-27 – Council to consider and approve
- f) Highways concerns (incl. road closures, drainage, parking, etc.) - Receive updates and agree actions
- g) Neighbourhood Plan – Council to consider and agree actions

11/26: APPOINTMENT OF REPRESENTATIVES AND WARDENS

- a) Clive Village Hall Management Committee
- b) RAF Shawbury Liaison
- c) AED Working Group
- d) Renshaw's Field Committee
- e) Staffing Committee and Sub-Committee
- f) Neighbourhood Plan Steering Group

- g) Local Plan Review Committee
- h) SALC North Shropshire Area Committee (two reps)
- i) Guardian of Millennium Stones
- j) Tree warden

12/26: PLANNING APPLICATIONS/APPEALS/ENFORCEMENT – Council to agree responses

No applications received.

13/26: SHROPSHIRE COUNCIL/INSPECTOR PLANNING DECISIONS – Council to note

- a) [Application ref: 26/00575/AG2, Clivewood Farm, Wem Road, Clive](#) – Pending consideration
- b) [Application ref: 26/00780/FUL, Proposed Residential Development Land East Of Clive Hall, High Street, Clive](#)– Pending consideration
- c) [Application ref: 25/03979/OUT, Proposed Residential Development Land To The South Of High Street \(Flemley Park\), High Street, Clive](#) – Pending consideration
- d) [Application ref: 25/04005/OUT, Land Adjacent To The Bungalow, High Street, Clive](#) – Pending consideration
- e) [Application ref: 25/03814/OUT, Proposed Residential Development Land To The South Of Station Road, Clive](#) – Pending consideration

14/26: FINANCE – Council to consider and approve

- a) Monthly finance reports ([April 2026 Receipts & payments](#), [April 2026 Bank reconciliation](#), and April Bank statement)
- b) Annual financial arrangements (standing orders, direct debits, etc.) – Council to review
- c) Internal controls checks – Council to arrange
- d) Unity Trust Savings accounts – Council to receive update

15/26: PAYMENTS – Council to approve

- a) Payments to be ratified/approved at the meeting ([May 2026 payment schedule](#))

16/26: POLICIES – Council to review and approve

- a) Standing Orders
- b) Financial Regulations

17/26: REPORTS

- a) Sansaw Estates – Consider a report from the estate
- b) RAF Shawbury - Consider a report
- c) Shropshire Councillor’s Report - Consider a report
- d) Police reports/newsletters – Receive reports and agree any actions
- e) Reports from meetings/training – Consider reports
- f) AED checks – Receive reports from latest AED inspections and agree actions
- g) Community Speed Watch – Consider a report and agree actions

18/26: CORRESPONDENCE RECEIVED - Council to note/agree actions

- a) SALC weekly briefings
- b) [West Mercia Police public consultation: Police mergers](#) (deadline 15.06.2026).
- c) [Severn Trent road works: Station Road, Clive \(24-25.06.2026\)](#)

19/26: FUTURE AGENDA ITEMS

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision making.**

20/26: NEXT MEETING – Council to agree

END OF MEETING AGENDA