

# NONINGTON PARISH COUNCIL

Minutes of the Meeting of the Council  
Wednesday 6<sup>th</sup> December 2023 at 19:30

**Present:** Cllr Louisa Jarred (Chair); Julia Plumptre (Vice-Chair); Cllr Clare Delf; Cllr Jane Vurley; Cllr Woods; 13 Members of the Public; Mrs Steph Woods (Clerk)

## 1. Apologies and approval of absences:

Cllr Jarred welcomed everyone present and thanked them for attending the meeting. Apologies were given for cancelling last month's meeting. Apologies were received from Cllr Perrin, Cllr Manion (KCC), Cllr Mamjan and Cllr Pout (DDC). Cllr Jarred also extended her thanks to everyone involved in the remembrance service last month – it was a lovely service and a privilege to represent the council.

## 2. Declarations of interest:

None were received.

## 3. Minutes of previous meetings:

The minutes of the Ordinary Meeting held on Wednesday 4<sup>th</sup> October 2023 was approved as true a record, proposed by Cllr Woods and seconded by Cllr Vurley and signed by the Chair.

## 4. Public Forum:

Members of the Public in attendance were afforded the opportunity to ask a question or make a statement.

None were received.

## 5. Finance:

Payments and Receipts: Bank Balance as of 29<sup>th</sup> November 2023: £3,532.84 (Current Account) and £10,045.21 (Savings Account) = Total **£13,577.84**

### a) Payments

*Already paid as agreed at last meeting or Standing Order or Direct Debit:*

Stephanie Woods – Clerk Salary – October 2023 - £250.91

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Hugo Fox – Website Costs – October 2023 - £11.99

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Stephanie Woods – 25% Reimbursement of SSLC ILCA Qualification - £36.00

Commercial Services Trading Ltd – Grass Maintenance Playground - £219.83

Dover District Council – Election Costs May 2023 - £142.23

Kevin Scrase – Reimbursement Nonington Speedwatch sign equipment - £24.99

Elgars – Playground Rent - £5.00

Stephanie Woods – Reimbursement noticeboard magnets - £4.49

Nonington Village Hall – Hall Hire – July to December 2023 - £68.00

The expenditure above was proposed by Cllr Plumptre and seconded by Cllr Delf. ALL AGREED.

It was proposed by Cllr Vurley that salary and HMRC details should now be detailed in the minutes and agendas which was seconded Cllr Woods. ALL AGREED

**b) NALC Pay Award 2023/24**

NALC have circulated the 2023/24 pay scales for Clerks which equates to an Increase of £17.33 per month. The Standing order will need to be updated next month due to changes in HMRC payments and the backdated pay that has been paid.

**c) Half Year Finances and 2024/25 Precept**

The current budget, expenditure and proposed budget for 2024/25 was circulated to all Councillors. It was agreed that this should be reviewed before the next meeting looking specifically at any potential savings, any capital projects and the precept request for 2024/25 so it can be agreed at the next meeting and the precept request can be submitted to DDC in January 2024.

## **6. Planning**

- The current DDC Local Plan Inspector Hearings were discussed. The Clerk attended two sessions on 15<sup>th</sup> and 16<sup>th</sup> November 2023. A parishioner has attended a session on 5<sup>th</sup> December 2023 on the Prima development and gave a detailed account of his experience at the hearing including the potential future consultation on the Prima site. Cllr Jarred and another parishioner are due to attend the session on 7<sup>th</sup> December 2023 on Infrastructure and Transport. Cllr Jarred will provide an update on the outcome of the Transport session at the next meeting.
- No new planning applications or decisions to report this meeting.

## **7. Highways and Footpaths:**

- The HIP is still ongoing with no specific updates currently.
- The situation with EKR vehicles speeding through the village was discussed again. Chairman has spoken to them and their Logistics Manager has requested that we to keep reporting every incident. Situation has improved slightly but it is still happening. Please can residents send details of events to the Chairman or the Clerk so a record can be kept and it can be reported.
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Two options for the 2024 meetings were circulate. Both options included the meeting start time of 7pm instead of 7.30pm. The main discussion was whether meetings should remain on monthly or move to bi-monthly. Cllr Woods proposed that the meetings should start at 7pm and remain monthly and this was seconded by Cllr Plumtre. ALL AGREED. Clerk to book the dates with village hall and update the website.

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Clerk has received an email from “My Community Voice” written by PC Jon Bowler confirming speed checks have been completed in the district and to contact him directly to suggest further areas for these operations to be undertaken. Clerk to contact PC Bowler to discuss Easole Street and Holt Street being included in the future operations.

The format of the agenda and public participation was discussed and the Clerk advised that these are currently carried out in line with the PC’s standing orders and should not be changed.

## 11. Date of next meeting: 3<sup>rd</sup> January 2024 at 7pm in Village Hall, Nonington

There being no further business, the meeting was closed to the public at 20:30.

Signed ..... (Chairman)

Date .....

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The expenditure above was proposed by Cllr Plumptre and seconded by Cllr Delf. ALL AGREED.

It was proposed by Cllr Vurley that salary and HMRC details should now be detailed in the minutes and agendas which was seconded Cllr Woods. ALL AGREED

**b) NALC Pay Award 2023/24**

NALC have circulated the 2023/24 pay scales for Clerks which equates to an Increase of £17.33 per month. The Standing order will need to be updated next month due to changes in HMRC payments and the backdated pay that has been paid.

**c) Half Year Finances and 2024/25 Precept**

The current budget, expenditure and proposed budget for 2024/25 was circulated to all Councillors. It was agreed that this should be reviewed before the next meeting looking specifically at any potential savings, any capital projects and the precept request for 2024/25 so it can be agreed at the next meeting and the precept request can be submitted to DDC in January 2024.

## **6. Planning**

- The current DDC Local Plan Inspector Hearings were discussed. The Clerk attended two sessions on 15<sup>th</sup> and 16<sup>th</sup> November 2023. A parishioner has attended a session on 5<sup>th</sup> December 2023 on the Prima development and gave a detailed account of his experience at the hearing including the potential future consultation on the Prima site. Cllr Jarred and another parishioner are due to attend the session on 7<sup>th</sup> December 2023 on Infrastructure and Transport. Cllr Jarred will provide an update on the outcome of the Transport session at the next meeting.
- No new planning applications or decisions to report this meeting.

## **7. Highways and Footpaths:**

- The HIP is still ongoing with no specific updates currently.
- The situation with EKR vehicles speeding through the village was discussed again. Chairman has spoken to them and their Logistics Manager has requested that we to keep reporting every incident. Situation has improved slightly but it is still happening. Please can residents send details of events to the Chairman or the Clerk so a record can be kept and it can be reported.
- A section of footpath EE316 has been reported to the PC and inspected by Cllr Perrin. The turnip crop is too high to see any path and it needs reinstating. This has been reported the Kent PROW.
- The footpath along Holt Street adjacent to the cricket club was reported as it is slippery due to leaf fall. Clerk to report to DDC.
- Nonington Speedwatch update was given. Volunteers are still available to carry out the watch but they need a new Coordinator and more volunteers. Clerk to advertise on website, noticeboard and Facebook page for a coordinator and more volunteers.

## **8. Playground, Playing Field and Pond**

The new quotation for mowing at the playground has been received from Commercial Services Trading Ltd. The tender process for the contract for 2024/25 will need to be undertaken before the next meeting so the figures can be fed into the precept request. Clerk to contact at least three maintenance companies for quotations. Mole hill rolling needs to be included in the specification. Cllr Plumptre to approach the cricket club to see they can quote for the new maintenance contract.

## 9. 2024 Meeting Dates

Two options for the 2024 meetings were circulate. Both options included the meeting start time of 7pm instead of 7.30pm. The main discussion was whether meetings should remain on monthly or move to bi-monthly. Cllr Woods proposed that the meetings should start at 7pm and remain monthly and this was seconded by Cllr Plumtre. ALL AGREED. Clerk to book the dates with village hall and update the website.

## 10. Matters arising not on the agenda:

Clerk has received an email from “My Community Voice” written by PC Jon Bowler confirming speed checks have been completed in the district and to contact him directly to suggest further areas for these operations to be undertaken. Clerk to contact PC Bowler to discuss Easole Street and Holt Street being included in the future operations.

The format of the agenda and public participation was discussed and the Clerk advised that these are currently carried out in line with the PC’s standing orders and should not be changed.

## 11. Date of next meeting: 3<sup>rd</sup> January 2024 at 7pm in Village Hall, Nonington

There being no further business, the meeting was closed to the public at 20:30.

Signed ..... (Chairman)

Date .....

**Please note these Minutes remain as draft Minutes until they are approved by the Parish Council at their next Parish Council meeting on 3<sup>rd</sup> January 2024.**

Future meeting dates: 07/02/24, 06/03/24, 03/04/24, 01/05/24 (Annual & Village Meeting), 05/06/24, 03/07/24, 04/09/24, 02,10/24, 06/11/24 and 04/12/24

# NONINGTON PARISH COUNCIL

Minutes of the Meeting of the Council  
Wednesday 6<sup>th</sup> December 2023 at 19:30

**Present:** Cllr Louisa Jarred (Chair); Julia Plumptre (Vice-Chair); Cllr Clare Delf; Cllr Jane Vurley; Cllr Woods; 13 Members of the Public; Mrs Steph Woods (Clerk)

## 1. Apologies and approval of absences:

Cllr Jarred welcomed everyone present and thanked them for attending the meeting. Apologies were given for cancelling last month's meeting. Apologies were received from Cllr Perrin, Cllr Manion (KCC), Cllr Mamjan and Cllr Pout (DDC). Cllr Jarred also extended her thanks to everyone involved in the remembrance service last month – it was a lovely service and a privilege to represent the council.

## 2. Declarations of interest:

None were received.

## 3. Minutes of previous meetings:

The minutes of the Ordinary Meeting held on Wednesday 4<sup>th</sup> October 2023 was approved as true a record, proposed by Cllr Woods and seconded by Cllr Vurley and signed by the Chair.

## 4. Public Forum:

Members of the Public in attendance were afforded the opportunity to ask a question or make a statement.

None were received.

## 5. Finance:

Payments and Receipts: Bank Balance as of 29<sup>th</sup> November 2023: £3,532.84 (Current Account) and £10,045.21 (Savings Account) = Total **£13,577.84**

### a) Payments

*Already paid as agreed at last meeting or Standing Order or Direct Debit:*

Stephanie Woods – Clerk Salary – October 2023 - £250.91

HMRC – Clerk Tax/Ni – October 2023 – £39.20

Hugo Fox – Website Costs – October 2023 - £11.99

Stephanie Woods – Backdated NALC Pay Award 23/24 – April to October 2023 - £109.93

Stephanie Woods – Clerk Salary – November 2023 – 250.91

HMRC – Clerk Tax/Ni – November 2023 – 366.60

Unity Trust – Service Charges – 16.04

Hugo Fox – Website Costs – November 2023 - £11.99

*To be agreed and paid after this meeting:*

Stephanie Woods – 25% Reimbursement of SSLC ILCA Qualification - £36.00

Commercial Services Trading Ltd – Grass Maintenance Playground - £219.83

Dover District Council – Election Costs May 2023 - £142.23

Kevin Scrase – Reimbursement Nonington Speedwatch sign equipment - £24.99

Elgars – Playground Rent - £5.00

Stephanie Woods – Reimbursement noticeboard magnets - £4.49

Nonington Village Hall – Hall Hire – July to December 2023 - £68.00



The expenditure above was proposed by Cllr Plumptre and seconded by Cllr Delf. ALL AGREED.

It was proposed by Cllr Vurley that salary and HMRC details should now be detailed in the minutes and agendas which was seconded Cllr Woods. ALL AGREED

**b) NALC Pay Award 2023/24**

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