

HAZLERIGG PARISH COUNCIL

MINUTES OF THE MEETING HELD ON THURSDAY 29th June 2023 at HAZLERIGG VILLAGE MEMORIAL HALL

Present: Councillors Locke (Chair), Fairley, Barbour, Young, Garbett.

In attendance: 1 local resident & Ali Lamb (Clerk)

AGENDA

Item	Action
1. Welcome & apologies Cllr Locke welcomed everyone to the meeting. Apologies were received from Cllr Thorp, Ward Councillors Campion, Avaei & Fox.	
2. Minutes of the meeting held on 1st June 2023 were agreed and signed by Cllr Locke.	
3. Matters arising not otherwise on the agenda None	
4. Issues raised by residents None	
5. Actions / updates from Ward Councillors Deferred – Ward Councillors unavailable	
6. Hazlerigg Parish Council Complaints Procedure Cllr Barbour said that the Parish Council should adopt a complaints procedure in line with other public bodies. She agreed to read and adapt a model complaints procedure used by other Parish Councils and circulate it to the other Councillors for discussion / consideration and adoption at a future meeting.	Cllr Barbour
7. Recruiting new Parish Councillors It was agreed that steps should be taken to encourage local residents to come forward with expressions of interest in the 2 vacant seats on the Parish Council after the summer break. Notices advertising the vacancies will be prepared for the website and the Community Centre notice board and thought given to raising awareness in the next newsletter.	All
8. Police Matters The information on Northumbria Police's Crime Mapper is unchanged from that reported at the last meeting.	
9. Correspondence From NCC Electoral Services - Parish Councillors were requested to complete new declarations of interest forms. These were distributed and signed at the meeting. The completed forms will be handed in to Electoral Services.	Clerk
10. Financial Matters <ul style="list-style-type: none">• AGAR 2022/23 (Annual Governance and Accountability Return)• Annual Internal Audit Report; Annual Governance Statement; and Accountability Return – agreed & signed by the Chair and Clerk. The AGAR will be sent off and posted on the HPC web site together with the 21 / 22 return.• Payment authorisations –	Clerk

<p>Roundabout Plants - £61.98 Clerk - £150.16 HMRC - £37.40</p>	
<p>11. Environment, Planning & Highways.</p> <p>5G Mast – It was noted that the retrospective Planning Application would be heard at a meeting on 30.6.23.</p> <p>Litter – The next litter pick will be on Monday 3rd July and there will be one in August even though the Parish Council is in recess. Cllr Locke informed everyone that Keep Britain Tidy have a new campaign to tackle cigarette end litter which takes 14 years to degrade. Fly tipping on Lola Street has been reported. The idea of working with schools to tackle littering was discussed again and will be progressed in the future, probably with Havannah First School.</p> <p>Speeding – The meeting with the Area Traffic Management Engineer took place on 13th June. He has since agreed that the speed bumps on Coach Lane installed by NCC’s contractor have been installed incorrectly and will need to be reinstalled together with some road narrowing to improve their effectiveness. He has agreed to order speed surveys once that work is completed. The maintenance issues raised with him have been reported to Highway Maintenance and we await feedback on any actions agreed. Cllr Young has raised the issue of the need for additional safe crossing points on Coach Lane with Weetslade Cllrs and North Gosforth Parish Council. She has received a reply from the Weetslade Cllrs but nothing from North Gosforth PC to date. It will be important to establish support for a new crossing from both Local Authorities and agreed to agreed raise the issue with the Castle Ward Cllrs at the next meeting. Cllr Young is also chasing up the North Tyneside Highways department for an update on the stalled work to install the speed bumps on the east end of Coach Lane. Cllr Fairley asked for an update on the other actions agreed by NCC’s Traffic Management Engineer which included re-positioning the speed limit signs correctly on Coach Lane and the safety audit of the zebra crossing on Coach Lane and actions to make the crossing more visible to drivers.</p> <p>Cllr Fairley also raised an issue about the bus stop opposite Havannah Park which is overgrown, poorly maintained and has no footpaths to or from it. It was also noted that the bus stop really needs a crossing facility over to Havannah Park as well and that it is popular with school children. It was agreed that the condition of the bus stop should be raised with Nexus in the first instance.</p> <p>The need to clarify the Ward and Parish boundaries was raised – a map will be sourced for the next meeting. Cllrs questioned what the threshold was for getting new crossings on Coach Lane and asked for the accidents figures for Coach Lane to be brought to the next meeting Cllrs also discussed writing to Cllr Jane Byrne (NCC Cabinet Member for Connected City) to ask for her support for a new crossing on Coach Lane from the bus stop to Havannah Park.</p> <p>Planning –The Brunton Quarry planning application timescales have been extended. The Clerk was asked to contact the case officer – Chris Stanworth for more information.</p>	<p>Cllr Young</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

<p>Grass Cutting – Cllr Fairley has had no reply from the farmer in relation to her enquiry about High Ridge being cut for hay. It was agreed that it might be better to go ahead with the quote from NCC to get the field cut for now – the bottom of the field and the motorway verge to be left long and the road edge and football pitch cut short. Cllr Barbour will contact Paul Cooper and request the work. The issue will be reviewed for next year.</p> <p>Elliot Walk – There is some confusion about who is responsible for the hedgerow in terms of litter picking and maintenance ... Cllr Barbour is in discussion with Natalie Rutter, NCC Ecologist.</p> <p>NCC have agreed with the principle of a low fence to prevent fly tipping. Cllr Locke will apply for funding from Blue Spaces to manage the area and fence it off.</p> <p>It was clarified that the businesses operating from the allotments were scrap vehicle dealers but there was some concern that enforcement action could not be taken on private land.</p> <p>Havannah Nature Reserve – feedback from the recent Castle Ward Committee meeting indicated that there were staffing issues at Havannah, but the management plan was progressing. The existing footpath from the Three Hills Car Park to Havannah School is being widened from 3 to 4 metres.</p> <p>A recent meeting with Woolsington Parish Council’s wildlife corridors group has produced some actions which Cllr Locke will follow up with the NCC Ecologists. HPC are hoping to piggy back on the Woolsington Projects but are constrained by funding.</p> <p>Community Orchard - Soil samples have still not been taken and but there is hope that the orchard will be planted will go ahead in the tree planting season towards the end of the year.</p> <p>Bee friendly signs have also been requested for High Ridge but they could be used in any area where the grass has been left to grow.</p>	<p>Cllr Barbour</p> <p>Cllr Barbour</p> <p>Cllr Locke</p> <p>Cllr Locke</p>
<p>12. Issues raised by Parish Councillors</p> <ul style="list-style-type: none"> • The planting plan for Ogle Avenue roundabout is being finalised. • Update on the meeting Cllr Laverick had with YHN about the garages issue was requested. Reminder to Cllr Laverick. • A meeting of the 3 villages Parish Councils was requested. Clerk to email the other Clerks. • Cllr Barbour requested items for the next newsletter – suggestions included: Grass cutting update; speeding; phone mast; swift boxes; parish council vacancies; litter picking; community centre programme; appeal for volunteers to manage / maintain verges, planting boxes and roundabouts. 	<p>Cllr Fairley</p> <p>Clerk</p> <p>Clerk</p>

Next meeting of Hazlerigg Parish Council will be on Thursday 27th July 2023 at Hazlerigg Memorial Hall at 7pm