

## MINUTES OF A MEETING OF GUNTHORPE PARISH COUNCIL

HELD ON WEDNESDAY 23<sup>rd</sup> SEPTEMBER 2015 IN THE VILLAGE HALL

Cllrs        Lesley Jeffery (Chairperson)  
              Mick Bowles (A)  
              Chris Cope  
              Tony Everington (A)  
              Peter Platten  
              Tom Littlefair  
              Jan Smith

Also present were the Clerk Gordon Oldham (TC) and Cllr Roger Jackson (Notts CC and NSDC).

### 1. APOLOGIES

Apologies were received from Cllrs Tony Everington and Mick Bowles.

### 2. DECLARATIONS OF INTEREST

There were no Declarations of Interest.

### 3. MINUTES FROM PREVIOUS MEETING

The Minutes of 26<sup>th</sup> August were agreed as a true record and were signed by the Chairperson.

### 4. TRAFFIC & HIGHWAYS

Cllr Jackson has arranged to meet with NCC, NSDC and Newark & Sherwood Homes to discuss parking in Brookland Close. Members are concerned that work on laying electric cables in the Village is causing problems. TC will pass on original notification to Cllr Platten. Paul Jeffery has passed on limited information to Villagers.

### 5. ENVIRONMENTAL MATTERS

Members agreed to the purchase of two large (600m) diamond-shaped 'Dogs on Leads' signs at a cost of £90. These have been ordered. Cllr Platten stated that no word had been received from Richard Covill of RC Services, regarding grass and hedge cutting and that Riverside Trust members had spent about 20 hours on the Riverside and other areas in the Village. TC said that Cllr Bowles had met with RC, but the results of the meeting were, as yet, unknown. Cllr Platten, with agreement from other Members expressed dissatisfaction with RC Services of late. TC will arrange for RC to contact Cllr Platten. It was also stated that Marston's grass-cutting contractors were not cutting the area refurbished by Cllr Cope.

### 6. THE RIVERSIDE PROJECT, GRAVEL EXTRACTION AND FLOOD ALLEVIATION

TC distributed copies of 'Terms of Reference (ToR) for the Riverside Trust – the documents is basically an adaptation of the Trust's original Constitution. It is presented at Appendix A. Members accepted and agreed with the ToR. Members also discussed a letter to be sent to Bob Gamble of the Nottingham Ski Club. The letter clarifies an agreement with the Ski Club; a description of the work carried out, or to be carried out on the Riverside; the realignment of the bridle path and the proposed changes to the boundaries of the Ski Club's 'area'. Members agreed with the letter unanimously.

In consultation with Eddie Brennan (NCC) it was agreed that in view of the difficulties of re-registering the Common Land, it would be registered as 'Open Space'

### 7. PLANNING

With regard to the planning issues at 10A Brookland Close, Cllr Jackson informed Members that it was most unlikely that the decision would be varied. This is primarily because an approved planning application had been in place for a long period.

TC was asked about contact with Matt Lamb and the Chief Exec – he responded that he had written to the former and asked if Mr Lamb would arrange a meeting with the Chief. No response has been received.

#### Newark and Sherwood DC applications

- 15/01545/FUL - Lodge Farm, Lowdham Road - Erection of a new dwelling to replace existing Residential caravan.

Members objected to this application on the following grounds:

- The area is part of a flood release scheme via the Hall Drain
- The proposal would lead to a decrease in flood storage volume
- Green Belt
- In 2000 the area was severely flooded at a time when there were fewer buildings in the area. Flood levels reached 1m in places. A photo is attached at Appendix B.

TC was asked to submit the above objections together with the photo.

#### Newark and Sherwood DC decisions

- 15/00709/FUL | Erection of 3 Bed Detached Dwelling and associated works | 10A Brookland Close – approved – TC has written – no response!

## 8. REPORTS FROM COUNTY AND DISTRICT COUNCILLOR

Cllr Jackson informed Members that a meeting had been arranged with Richard Marshall to discuss Marhill. All agreed that the 'business saturation' on the A6097 was a serious problem – drivers slow down to look at the various items for sale.

TC was asked again about the drains plans from Matt Duckworth – TC has made contact but no response, he will pursue.

The possibility of traffic lights at the top of Main Street was again discussed. Cllr Jeffery has produced a questionnaire which will be distributed in the Village.

## 9. CORRESPONDENCE

There was no correspondence other than given elsewhere in these Minutes.

## 10. VILLAGE HALL, PLAYFIELD & PLAYPARK

There was nothing to report other than described elsewhere in these minutes.

## 11. PARISH PLAN

The original questionnaire has been produced and will be brought up to date prior to circulation in the Village. RCAN were very helpful in the production of the Parish Plan and may be asked to assist in the update.

## 12. FINANCE

Playground Inspection fee to be paid by GPC then recovered less VAT from VHC.

Members authorised payment of accounts as per the following schedule:

Chq No	PSNo		Net Total	VAT	TOTAL
178	113	Grant Thornton - Annual Audit	100.00	20.00	120.00
179	114	NSDC - Playground Inspection	42.50	8.50	51.00
180	115	Gordon Oldham - Salary / Expenses	315.34		315.34
181	116	Post Office (HMRC)	78.80		78.80
182	117	Chris Cope - Weed Killer / Insurance	260.76		260.76
		<u>Total expenditure for meeting</u>	<b>797.40</b>	<b>28.50</b>	<b>825.90</b>
		<u>Total expenditure to date</u>	4,828.60	264.12	5,092.72

**13. OTHER MATTERS FOR REPORT**

Cllr Cope reported that he has now had some success in siting the new defibrillator. In 2014, The Unicorn agreed in principle that they would provide a waterfront location but they have now apparently declined. Cllr Cope spoke to Tom Browns and they have agreed in principle to the siting of the yellow defibrillator box on their wall in a prominent place. Cllr Cope will look into funding and whether we could obtain two separate defibrillators; one for the waterfront and one for the playing field

It was reported that although motorists are told to pay parking charges at Biondi's there is no machine at which to pay.

TC is to chase an answered email to CRT and ask for help with the disposal of dog poo bags which pile up by, and beyond, the lock.

**14. DATE OF NEXT MEETING**

The next Parish Council will be held on the 28<sup>th</sup> October 2015 in the Village Hall commencing 7.15 pm.

## Appendix A

### **GUNTHORPE PARISH COUNCIL** **TERMS OF REFERENCE FOR THE 'RIVERSIDE TRUST'** **COMMITTEE**

(Committee appointed by the Parish Council)

#### **1. Name**

The name of the Trust will be GUNTHORPE RIVERSIDE TRUST (hereinafter referred to as 'the Trust').

#### **2. Scope**

The area to be served by the Trust will primarily be the (approximately) 11 acres of riverside land recently purchased by Gunthorpe Parish Council. In addition, the Trust will have an interest in other areas of riverside and common land within the village of Gunthorpe and the surrounding area.

#### **3. Membership of the Trust**

Membership of the Trust will comprise a minimum of two Gunthorpe Parish Councillors. Membership will also be open to all persons over 18 years of age residing in the village of Gunthorpe. The Trustees will be entitled to terminate the membership of a member provided that such member will have the right to be heard by the Trustees before a decision is made.

#### **4. Officers**

The officers of the Trust will be:

- Chairman [Peter Platten]
- Vice-Chairman [TBC]
- Clerk (GPC Clerk) or in his absence Deputy Clerk [Cam Pearson]

Officers will be approved by Gunthorpe Parish Council and will hold office until the next Parish Council Annual General Meeting. The Chairman will hold office for a twelve month term and be able to stand for re-election after this period.

The Trustees will report monthly to Gunthorpe Parish Council. The form of submission may be written or in person.

The Trust will comprise:

- i. The officers of the Trust.
- ii. No fewer than two individual members who will fairly represent, so far as possible, all parts of Gunthorpe.
- iii. Representatives nominated by organisations in terms of Clause 6 hereof.

#### **5. Representatives of Organisations**

Every local organisation making regular use of the area will be entitled to nominate one representative to serve on the Trust. Nominated representatives will serve with the same powers as elected members for a period of one year and will be eligible for further nomination. An organisation will be entitled to change its nominated representative at any time.

#### **6. Procedure at meetings**

Voting - Unless otherwise stated herein, all questions arising at any meeting will be decided by a majority of those present and voting. In the event of equality of votes the Chairman will have a second or casting vote.

Quorum - three members will form a quorum at all Trust Meetings.

Minutes - a record of all proceedings will be maintained in GPC format and passed to the GPC Clerk who will number them.

#### **7. Finance**

All funds raised by or on behalf of the Trust will be applied to further the objects of the Trust and for no other purpose. Funds will be held by Gunthorpe Parish Council on behalf of the Trustees, which are audited annually. All payments and receipts will be passed to the GPC Clerk for action and documentation.

**8. Annual General Meeting**

The Chairman will report to Gunthorpe Parish Council at its Annual General Meeting (normally held in May). All Trustees will be entitled to attend. 14 days' notice will be given by public notice displayed locally.

The presentation to Gunthorpe Parish Council's Annual General Meeting will include:-

- i. The report of the Chairman of the Riverside Trust
- ii. An open discussion on matters of local interest.
- iii. To transact other competent business.

**9. Dissolution**

If the Trustees decides at any time that on the grounds of expense or otherwise it is necessary or desirable to dissolve the Trust, it will call a public meeting of all persons over 18 years of age residing in the said area, of which meeting not less than 21 days' notice will be given. If said decision of the Trustees is confirmed by a majority of those present and voting at said meeting, the Trustees will pass the decision to the Parish Council.

**10. Amendment of Terms of Reference**

The Terms of Reference may be amended by a two-thirds majority of the members present and voting at any General Meeting. Thirty days' notice will be given to the Chairman of the proposed amendment, together with the names of those who will propose and second the resolution and, in the notice calling the meeting, the proposed amendment will be clearly stated. The amendment will then be submitted to Gunthorpe Parish Council for approval.



## Appendix B

