

Dalton Parish Council

Minutes of the Ordinary Meeting of Dalton Parish Council at 6.30pm 16th April 2026 held at Dalton Parish Hall

Members: Cllrs D Pickering, J Workman, IC Barron, J Carrington, K Oxley, W Fielding, R Holsey, K Mackenzie, P Botham, C Malia, G Walker

In Attendance: J Holsey (Clerk), R Chico (Clerk)

6808 To receive apologies received in advance of the meeting

Apologies received from Cllr S Pickering

6809 To consider the approval of reasons given for absence

Resolved : Reasons given for absence approved

It was noted that Cllr IC Barron had not received hard copy papers to the last meeting due to a postal issue which incurred a cost to him. Cost to be reimbursed.

6810 To note any declarations of interest on items to be discussed at this meeting

None

6811 To approve the minutes of the Ordinary meeting held on 19th March 2026

Resolved: The minutes were accepted as a true record

6812 To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))

None

6813 To consider any issues from members of the public in attendance

No members of the public in attendance

6814 To consider any community matters from Councillors

None

6815 To receive a verbal Clerk update regarding matters from previous meetings

Deeds have been found and applied to the land registry for the registration of the two remaining plots of land ownership.

6816 To consider financial items including: -

6816.1 The authorisation of payment of accounts since the last meeting (distributed at the meeting)

Resolved : The below payments of accounts were approved: -

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Transaction Detail		Date Paid	Total	Payee Name
DD	Pension Fee	07/04/2026	£ 26.40	Smart Pension
DD	Pension	10/04/2026	£ 6,499.85	Smart Pension
DD	Pension	17/04/2026	£ 2,257.64	SYPA
DD	Mobile Phone	19/04/2026	£ 104.47	O2
DD	Telephone and Broadband	28/04/2026	£ 190.20	XLN Telecom (Daisy)
DD	Gas DPH 25/2/2026- 29/3/2026	12/04/2026	£ 184.89	British Gas
DD	Website Fee	16/04/2026	£ 11.99	Hugo Fox
DD	Photocopying	28/04/2026	£ 23.38	Copy Print Scan
DD	Electrc DPH 01/02/2026-31/3/2026	14/04/2026	£ 366.18	Smartest Energy
DD	Bank Charges 01/03-31/03/2026	30/04/2026	£ 14.05	Unity Bank
BACS	Salaries for March	26/03/2026	£4,650.41	Various
BACS	Tax & Ni March	26/03/2026	£ 2,414.46	HMRC
BACS	Gardening Contract - December	26/03/2026	£ 1,840.62	SG Maintenance
BACS	Xmas Decoration Trees DPH	24/04/2026	£ 287.50	RMBC
BACS	Cleaning Products	24/04/2026	£ 254.04	Ace Janitorial Ltd
BACS	Cleaning Products	24/04/2026	£ 160.76	Ace Janitorial Ltd
BACS	Management Asbestos Survey BLA	24/04/2026	£ 594.00	SAS Limited
BACS	Older Peoples Programme - Feb	24/04/2026	£ 200.00	Activ Regen
BACS	Older Peoples Programme - March	24/04/2026	£ 150.00	Activ Regen
BACS	Monthly Pest Control (Moles)	24/04/2026	£ 42.00	APC
BACS	Maintenance License & Annual Sup	24/04/2026	£ 879.60	Rialtas Bus Solutions Ltd
BACS	Expenses - Postages	24/04/2026	£ 36.30	Clerk
BACS	Expenses - Postages	24/04/2026	£ 20.60	Clerk
BACS	Voluntary Registration Land x 2	24/04/2026	£ 1,260.00	Arthur Jackson Solicitors
BACS	Independent Legal Advice	24/04/2026	£ 540.00	Thompsons Solicitors
BACS	Chairman's Honours Board update	24/04/2026	£ 60.00	C Bannister
BACS	Xmas Decorations Trees SSCC	24/04/2026	£ 216.25	RMBC
BACS	Window Cleaning DPH	24/04/2026	£ 20.00	DC Harrison
BACS	Dep Refund HH 22/3	24/04/2026	£ 50.00	Hirer Booking 5 (MD)
BACS	Dep refund HH 28/3/2026	24/04/2026	£ 50.00	Hirer (BM)
BACS	Dep Refund HH 15/4/2026	24/04/2026	£ 50.00	Hirer Booking 1 AA)
BACS	Tax & Ni April	24/04/2026	£ 1,660.87	HMRC
BACS	Salaries for April	24/04/2026	£ 4,460.28	Various
BACS	Payroll Fee	24/04/2026	£ 120.00	Robert Ogle
BACS	Bins for Gala	24/04/2026	£ 52.00	RMBC
BACS	Marquee , Tables & Chairs Gala	24/04/2026	£ 1,020.00	Your Event Cover
BACS	Toilets for Gala	24/04/2026	£ 372.00	Green Toilet Company Ltd
BACS	Face Painting - Gala	24/04/2026	£ 300.00	Janes Face Painting
BACS	PAYE Underpayment	ASAP	£ 18.83	HMRC
BACS	Amusement Rides - Gala	24/04/2026	£ 650.00	M Whiting
BACS	Stage Floor - SSCC	24/04/2026	£ 1,500.00	DKR Flooring
BACS	Childrens Entertanment - Gala	24/04/2026	£ 200.00	Andy Tricks
BACS	Security Officers for Gala	24/04/2026	£ 612.00	M & D Security
BACS	Equipment hire Gala	24/04/2026	£ 6,352.20	DB Entertainment

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6816.2 To receive and agree bank reconciliation to February 2026

Resolved : The bank reconciliation was received and approved to 28th February 2026

6816.2 To approve letter of authority for Clerk to sign FCC Communities Foundation electronic funding agreement on behalf of the parish council

Resolved: The letter of authority for Clerk to sign FCC Communities Foundation electronic funding agreement was approved.

6817 To approve Dalton Parish Council disciplinary policy

Resolved: The disciplinary policy for Dalton Parish Council was approved.

6818 To agree the below regarding the Gala

6818.1 To agree task list for the Gala and confirm volunteers for the day

Resolved : Councillors volunteering for the event are: -

R Holsey, K Mackenzie, J Workman, W Fielding, P Botham, G Walker, K Oxley
Rota for toilet checks

6818.2 To consider if to donate received income and if so to allocate where this will be donated

Resolved : To donate received income to Rotherham Hospice

6818.3 To discuss and agree ideas for opening the gala

Discussion took place around the event and the ideal to represent the celebration of 100 years of Sunnyside

Resolved : To approach relatives of Brenda Boyle for the opening of the gala

6819 To discuss and agree action regarding clean up of Dalton Brook

Item to be put on a future agenda when further information is available

6820 To consider and agree hirers to use keys for locking down Dalton Parish Hall

Resolved : Agreed for a 3 month period for selected hirers to use keys for locking down Dalton Parish Hall

6821 To agree wording for commemorative plaque at Sunnyside Community Centre

Resolved : A Cherry Tree Planted at Sunnyside Community Centre in Memory of Former Councillor Brenda Boyle who was a valuable long serving member of Dalton Parish Council and Sunnyside Community Centre

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6822 To discuss Christmas Lights and hanging basket requirements and decide any action to be taken with regards to RMBC requirements

Discussion took place around the updated guidance given from RMBC of the requirement to have strength testing of the lighting columns for any attachments. The impact of the timeline was discussed along with poor communication and the impact on the supplier.

Resolved : To carry out the requirements as identified by RMBC and following receipt of the license to order the hanging baskets from the contractor.

6823 To consider any general correspondence and publications, including: -

6823.1 To receive a summary and agree any actions for play inspections reports

Not received

6823.2 Rotherham pride in place

The papers regarding this were attached as appendices and noted.

6823.3 To note mid term review of ward priorities as per emailed information

Noted

6824 To consider planning matters including new planning applications in Dalton

Planning: - 12 – 15 (List 15 items to be emailed to councillors prior to the meeting)

None

6825 To notify the Parish Clerk for any matters for inclusion on a future agenda

None

6826 To note dates of future committee meetings, events, and the next Parish Council

Annual meeting to take place 6pm 21st May 2026

Parish Council – 6:30pm

21st May 2026

Other Meetings / Events

Gala Saturday 16th May 2026 11am – 4pm – Sunnyside Top Field

Finance Meeting – 6:30pm

2nd July 2026

Sunnyside Charity Meeting – 6pm

16th July 2026

Sunnyside Meeting – 6:30pm

10th September 2026

The meeting was closed at 19:55

Chairperson

Ellr J Workman

Date 21st May 2026