

Donhead St Andrew Parish Council

Minutes of Full Meeting on Friday 18th January 2019

7:30pm in Donhead St Mary Village Hall

19.01.06	<p>Apologies received and those present: Present: M. Cullimore (Chairman), S Luck (Vice-Chairman), Ms P. Maxwell-Arnot, S. Pyke (until 8:30pm), M. York. Also in attendance: Mrs S. Harry (Clerk). Apologies received and accepted: W.Cnllr T. Deane; J. Barton, C. Burrows, Miss B Miller, Mrs F. Smart.</p>	
19.01.07	<p>Declarations and Dispensations a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests b. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests.</p>	
19.01.08	<p><u>Public Participation and Presentations</u> An opportunity for residents of Donhead St Andrew Parish to speak, for a maximum of 3 minutes, on any agenda item or other matter of interest - no residents present.</p>	
19.01.09	<p>Approval of minutes: a. Full meeting - 11th November 2018 - not available. b. Interim Meeting - 11th November 2018; proposed PMA / seconded MY / unanimous c. Interim meeting - 14th September 2018; proposed PMA / seconded MY / unanimous</p>	<p>Clerk Clerk</p>
PLANNING MATTERS		
19.01.10	<p>a. Applications determined - P.Cnllrs noted the decision previously circulated.</p> <p>b. Any other matters: i. Dark Sky status - the initiative being promoted by the AONB was discussed in relation to light pollution emanating from new builds, especially from velux roof lights and picture windows in particular. ii. Planning enforcement issues - the Clerk would keep in touch with Planning Officers as required for issues already raised at Oakfield House and Hersanmine.</p>	<p>Clerk</p>
FINANCE		
19.01.11	<p>a. Approval of payments information - the listing of payments previously circulated with the agenda (including retrospective and forward payments) between the dates 9th November 2018 and 21st January 2019 were resolved, along with the bank reconciliation. <p style="text-align: right;">Proposed SL / seconded MY / unanimous Clerk</p> b. Precept consideration - P.Cnllrs considered the points listed below before resolving to increase the precept by £1000 to £9,000. <p style="text-align: right;">Proposed MY / seconded SL / unanimous Clerk</p> i. the increased expenditure from the appointment of a new Clerk/RFO that will include training at an approximate cost of £400 (plus travel), work shadowing and a smartphone to enable the separation of personal and work business.</p>	

	<p>ii. Increased training for Parish Councillors P.Cnllrs noted the national 'drive' to train parish councillors and more on-line courses will become available that increase accessibility, e.g. on-line or by inviting professional advisers to the village.</p> <p>iii. P.Cnllrs were informed that no notice had been received from St Andrew's PCC requesting the Parish Council to assume responsibility for the Churchyard. The Clerk was asked to find out whether ownership of the land would be affected. Clerk</p> <p>iv. A local resident has requested costings for potential donations towards a couple of schemes for the village; relocation/replacement of the benches at the crossroads by Donhead Lodge, for example, or provision of a series of defibrillators (4) to ensure coverage for the majority of residents in the village.</p> <p>P.Cnllrs noted that the success of these and any other schemes that P.Cnllrs may wish to suggest, rely on subsequent funding of the ongoing costs and also availability of volunteers where appropriate.</p> <p>Finally, P.Cnllrs noted that other expenditure looks to be fairly stable, before deciding to increase the precept rather than use reserves to fund any changes of 'activity'.</p>	
CEMETERY		
19.01.12	War memorial - no current issues.	
19.01.13	<p>Cemetery</p> <ul style="list-style-type: none"> a. Cremated remains area - ongoing. b. Grounds Maintenance - ongoing; the shrubs planted earlier in the year are being monitored by the gardener who is hopeful that they will flourish next year if there is plenty of water! c. The compost bin will be treated with preservative next month. d. A donated water butt would be available in the cemetery. 	
HIGHWAYS/Rights of Way		
19.01.14	<p>Footpaths:</p> <ul style="list-style-type: none"> a. Update on any footpath matters from P.Cnllr PMA - P.Cnllr Maxwell-Arnot updated those present with respect to ongoing discussions with the Footpath Officer. The condition of the bridges and directional signs on Footpaths 1, 3 and 4 were in very poor condition and river banks were eroding rapidly. The Footpath Officer would undertake inspections in the future. b. The Clerk was asked to write to the owner of the stile opposite Donhead Mill to request renovation. c. FP 27 Inquiry - a decision is unlikely to be made around the end of January. 	Clerk
8:30pm		
19.01.15	<p>Parish Steward Reports - P.Cnllrs noted that a pothole outside the Haven has been reported on-line, and that P.Cnllr Burrows will be discussing the following with the Parish Steward: one outside Glenburn, one at the bottom of Scott's Hill and one in Wardour Lane. P.Cnllrs also added the following locations:</p> <p>gullies for clearing: outside Minterne, rear entrance to Donhead House.</p> <p>Potholes: several along the length of West End.</p>	
Other Matters		
19.01.16	National Armed Forces Weekend - P.Cnllrs were referred to the attached literature for events on the weekend of 29/30 June. After a short discussion it was decided to ask residents at the Annual Parish Meeting if a village event would be supported. The Clerk was asked to investigate the potential purchase of 'Lest we Forget' figures.	Clerk

19.01.17	Clerk replacement - P.Cnllrs were told that 2 candidates would be interviewed on Friday 1 st February. The interview panel would consist of 3 P.Cnllrs: Malcolm Cullimore, Patricia Maxwell Arnott and Clive Burrows.	
Reports		
19.01.18	W. Cnllr Tony Deane - apologies have been given by Cnllr Deane.	
19.01.19	<p>Other reports:</p> <ul style="list-style-type: none"> a. Chairman - an update on the potential future use of the Henrietta Barnett Field Centre as, for example, a business studio/centre rather than housing has been mooted. b. Clerk - An Emergency Plan is now required to gain emergency supplies such as gel sacs and sand bags; the revised structure for Community Engagement Managers has led to the redundancy of Stephen Harris at the end of February; a suggestion that the Charity Commission be contacted to more fully understand the charity set up in 1971 when the Field Centre was purchased by Henrietta Barnett School would be explored by the Clerk. 	<p>Clerk</p> <p>Clerk</p>
19.01.20	Correspondence - expressions of thanks have been received from the recipients of the small grant monies; Wiltshire Bobby Van, TISBUS, Poppy Appeal and Donhead Digest.	
19.01.21	Public participation - no residents present.	
19.01.22	<p>Date and time of next meeting:</p> <p>Annual Parish Meeting - Friday 8th March 2019; Donhead St Mary's Village Hall at 7pm</p> <p>Full Council Meeting - Friday 8th March 2019; Donhead St Mary's Village Hall at 7:30pm</p> <p>Interim planning meetings as required.</p>	
	There being no other business the meeting finished at 9:30pm.	