

LITTLE WENLOCK PARISH COUNCIL**MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY
11th August, 2014 AT 7.30 p.m. IN THE VILLAGE HALL, LITTLE WENLOCK.**

- 08/14/01 Members Present:**
Councillors Mrs. J. Davidson, (Chair), Miss J. Esp (Vice Chairman), Mrs. S. Hutchison, Mr. A. Lees and Mr. S. Holding.
In attendance:
Mr. J.F. Marcham – Clerk & RFO to Little Wenlock Parish Council.
T&W Borough Councillor Jacqui Seymour.
Members of the Public:
1 member of the public was present.
- 08/14/02 Apologies:**
None were received.
- 08/14/03 Declarations of Interest:**
None.
- 08/14/04 Public Session:**
No issues raised or comments made.
- 08/14/05 Minutes of the meeting held on 14th July 2014:**
The minutes of the meeting held on 14th July 2014 were **approved and signed** with the following addition to minute 07/14/06 a “and road narrowing”.
- 08/14/06 Quiet Lanes & Community Pride Fund:**
- a. The Clerk had prepared as much of the application form as was possible and this was approved with the addition of cycle route 53 being added. It was **resolved** that the Clerk looks through the Jacobs Report on Quiet lanes to see if there is anything in the report which might be worth quoting.
 - b. To include the set of maps being sent to CH2MHILL.
 - c. It was **resolved** that the Clerk contact local groups who might have an interest in supporting the project for their written support.
 - d. It was **resolved** that LWPC would contribute £2000 (Two thousand pounds) as matched funding towards the project.
- 08/14/07 Rumble Strips on Malthouse Bank:**
- a. Following representations from a resident at Little Worth, and T&W Highways department’s agreement to meet the cost, it was **resolved** to have the rumble strips removed from Malthouse Bank.
 - b. It was **resolved** that the Clerk inform all the residents of Little Worth that this will be done.
 - c. It was noted that the rumble strips on Spout Lane had now been reinstated further down the lane following the resurfacing of the road.
- 08/14/08 Road Safety Strategy Development:**
- a. The Clerk had prepared a report and set of maps to send to Martyn Andrews who is the project manager at CH2MHILL on behalf of T&W. It was **resolved** that the report be sent.
 - b. It was suggested that the following be added to the report:
 1. Accidents on “Huntington Lane, near Damson Tree Cottage.
 2. That there are no pavements on the main routes through the parish (except part of Coalmoor Road.

3. That something be done at Little Worth (junction of Coalmoor Road and Malthouse Bank) to clearly indicate who has priority.

08/14/09

Highway Issues:

- a. The hedges along Spout Lane are overgrown.
- b. The water spout on Spout Lane is so overgrown that the rain water goes down the road. It was **resolved** that the Clerk contacts T&W to have it cleared.

08/14/10

New Works Street Lighting:

- a. Cllr. Alan Lees reported that the first (trial) light was connected on 18th July. This was to give residents time to assess the level of lighting. However the light was shining across the road and not down the lane. It was subsequently found that the light had been installed in correctly and it has now been repositioned and is shining down the road. Residents who have been spoken to so far are happy with the light which is 24w.
- b. It was **resolved** that if the majority of the residents were happy with the trial light Cllr. Alan Lees could authorise the completion of the lighting project.

08/14/11

Swan Farm Footpath:

- a. Cllr. Alan Lees reported that the grant application is making progress. The 1st stage has been successfully completed and the link to Veolia's web site and the grant application has been achieved. A meeting has taken place with Andrew Careless (T&W Senior Rights of Way Officer), as an associate of the project, and it had been very constructive.
- b. The matter of VAT has been resolved in as much as it will be recovered through T&W Finance Department. The Clerk had still not had any response from HMRC on the matter.
- c. The deadline for the application is 29th August but a decision will not be reached until December and LWPC will be advised of the outcome in January 2015.
- d. If the grant request is successful work should commence March/May depending very much on the winter weather.
- e. LWPC have had to use Veolia's specific form for landowner's permission and this was being attended to.
- f. A third quotation for the work has been sought to meet the requirement for 3 quotations.
- g. It was brought to the attention of the meeting that DEFRA has given the Environment Agency £70k to deal with tidying up watercourses locally and that Swan Farm pool might come under this.

08/14/12

War Memorial Update:

- a. The Clerk reported that the war memorial had been cleaned and the re-cutting of the names and inscription should be completed soon.
- b. It was **resolved** that the Chairman would lay a poppy wreath on behalf of the Parish Council at the war memorial on Remembrance Sunday.

08/14/13

Fly Tipping Hot Spots:

Further examples of fly tipping within the parish were reported. It was felt that T&W needs to review its policy on what it charges small local businesses to use the authorised waste disposal site in an attempt to reduce fly tipping.

08/14/14

Clerk's Report:

All matters had been dealt with as agenda items.

08/14/15

Planning Applications:

Planning application TWC/2014/0695: Erection of one dwelling on land adjacent Paddock House, Arleston Hill, Arleston.

It was **resolved** to make no comment.

Should any planning applications be received that require a response before the October meeting it was **resolved** that they may be seen by at least 3 councillors and if there was general agreement a suitable response could be made.

08/14/16

Borough Liaison:

Matters had already been covered.

08/14/17

Reports and Updates from Parish Councillors:

- a. Raby Estate: Cllrs. Sheila Hutchison and Juliet Esp had attended a stakeholders meeting in July and had submitted a report on the meeting (attached to these minutes). The main issues discussed were:
 - i. Deer Culling: No warning to the public that this was taking place.
 - ii. Permissive Way signage had been undertaken by the estate and it was felt by the public that the signs were misleading and aggressive.
 - iii. Upgrading the track through the Scout Camp site so that 26 tonne lorries can remove timber.
 - iv. Larch disease: the disease is spreading from South Wales and the larch trees will be replaced by broadleaf trees and conifers.
- b. It had been a constructive meeting and LWPC had invited the Raby Estate to share information through our communication resources.

08/14/18

Finance:

a. Balances in Bank Accounts and current financial status.

Community Fund Account: £33,631.40 with all cheques cleared.
Base Rate Reward Account: £17,171.58.

b. Accounts to be paid.

It was **resolved** to pay the following accounts:

Madeley Print Shop	Newsletter	£30.00
J. Marcham	Salary	£262.78
HMRC	PAYE	£65.69
Mazars	External Audit Fee	£360.00

c. Estimate for work on benches (Benchwalks).

There was some confusion over the estimate submitted by Larry Jones which the Clerk was asked to resolve. It was not clear if item 8 for £250 referred to the bench at Lady Ash and if so Sharon Pickering needed to be consulted on its repair. It was **resolved** that should the total sum for the other benches be less than £270 the Clerk could authorise their repair and general maintenance.

d. To make arrangements to deal with any accounts requiring payment before the October meeting.

It was **resolved** that accounts that needed urgent payment in September could be paid by any two of the three signatories signing the cheque and formal approval given in the October meeting.

e. External Audit.

The External Audit had been returned by Mazars and their report reads as follows, "on the basis of our review, in our opinion the information in the annual return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met."

The clerk informed the Parish Council that the "Notice of conclusion of the audit and right to inspect the Annual Return – Annual Return for the year ended 31st March 2014" would be placed on the parish notice boards.

It was **resolved** that if any elector wanted a copy of the report a fee of £15 would be charged to cover the cost of copying and the time involved.

08/14/19

Date of the next meeting:

Monday 13th October at 7.30 pm in the Village Hall.