 **MILBORNE ST ANDREW NEIGHBOURHOOD PLAN**

**WORKING PARTY**

**AGENDA**

**TUESDAY 8 Feb 2016**

**No. 18**

**Village Hall Committee Room 7.00pm**

1. Present and Apologies for absence
2. Minutes of Meeting No.17
3. Any other matters arising from meeting not covered by the Agenda -
4. Constitution – Declaration of Interests based on this Agenda
5. Planning for action day (5th March 2016)
   1. Items required by Richard Eastham
   2. Report on recruiting volunteers so far
   3. Delegating tasks remaining
6. Progress on remaining Scope and Initial Project Plan research.
   1. Housing – progress on details from Affordable Housing Needs Survey (NDDC), and Number of Persons on the Housing Register - MH
   2. Facilities – progress on letter going to facilities listed - SC,
   3. Sites – progress on request to NDDC contacting the SHLAA landowners and results so far from ‘call out’ in village – JW
   4. Flooding – progress into evidence gathering to enable prescriptive measures to be included in NPG – MB/GC researching, QM to construct.
   5. Character/Heritage – progress in then/now photographs - PS
7. Reporter Newsletter – do we need one?
8. Any Other Business
   1. Booking venue for meetings this year - SC
9. Date of Next Meeting