

## Yattendon Parish Council

### **MINUTES of the PARISH COUNCIL MEETING**

Held on **Thursday 16<sup>th</sup> November, 2017 at 7:30pm** in Yattendon Village Hall.

Councillors present: Gordon Robertson (Chair), Anne Harris, Wendy Mole, Chris Turner and Philip Bickford Smith.

In attendance: Sarah Marshman (Clerk), Virginia von Celsing (District Councillor) and David Slack (Managing Director, Yattendon Estates).

The meeting started at 7.30pm.

**1 Apologies for absence**

There were none.

**2 To receive any declarations of pecuniary interests by members or the Clerk**

There were none.

**3 To receive: Questions or comments from members of the public-  
Representations from any member who has declared a pecuniary interest**

There were none.

**4 To approve the minutes of the Parish Council Meeting held on 7<sup>th</sup> September, 2017**

It was resolved that the minutes be accepted as a true record and they were then signed by the Chairman.

**5 Matters arising from the minutes of the Council Meeting on 7<sup>th</sup> September, 2017**

AH had attended the terrorism training.

**6 To receive a report from our District Councillor, Virginia von Celsing**

This was deferred to later in the meeting.

**7 Planning Applications**

**a) To consider new applications**

<b>App. Ref.</b>	<b>Location</b>	<b>Proposed Work</b>	<b>YPC Recommendation</b>
17/03078 /HOUSE	The Oakes Burnt Hill Yattendon Thatcham Berkshire RG18 0XD	Retrospective Double garage, bicycle store with store/office above	No objections

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**b) To receive an update on planning applications since the previous meeting**

App. Ref.	Location	Proposed Work	Response	WBC Decision
17/01853/ FUL	Land South Of Englands Piece, Yattendon	Provision of 29 car parking spaces within part of a field.	Support	<b>Withdrawn</b>
17/02394/ FUL	Yattendon C.E. Primary School, Yattendon	Install a timber gazebo at the rear of the school grounds.	Support	<b>Approved</b>
17/01297/ FUL & 17/01298/ LBC2	The Royal Oak, The Square, Yattendon	Construction of a new dining room and WCs to rear of existing building, remodelling of kitchen, relocation of existing oil tank and minor internal alterations.	Support	<b>Approved</b>

**8 To receive the finance report and approve cheques due for payment**

	<u>RECEIPTS</u>	<u>PAYMENTS</u>
<b>Balance at last meeting 7th September, 2017</b>	<b>£2,125.08</b>	
West Berkshire Council Precept	£3,250.00	
Heelis & Lodge Internal audit 2016/17 fee		£86.00
Clerk Salary & expenses		£435.11
HMRC PAYE		£27.80
The Berkshire Pension Fund Pension contributions		£103.03
	<b>£5,375.08</b>	<b>£651.94</b>
<b>Balance at bank on 16th November, 2017</b>	<b><u>£4,723.14</u></b>	

**9 To consider co-opting a new member to the Parish Council**

No applications to be co-opted had been received.

**10 To consider the budget and set the precept for 2018/19**

It was resolved to adopt the draft budget and to set the precept at £7,400 for 2018/19.

**11 To consider adopting an employer policy statement for the pension scheme**

It was resolved to adopt the employer policy statement and for AH to be named as the adjudicator.

**12 To consider setting up a new bank account**

It was resolved to set up an account with Lloyds Bank which should enable online banking for the Parish Council.

**13 To consider obtaining a pre-paid debit card**

It was resolved to obtain a pre-paid debit card with Pockit and to set a maximum of £50 on the card.

**6 To receive a report from our District Councillor, Virginia von Celsing**

VvC had attended the speed limit review at which the recommendations put forward had been agreed by West Berkshire Council. This will result in the 30mph limit being moved closer to the school and a

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40mph buffer zone being introduced prior to the start of the 30mph section. The Parish Council initially highlighted concerns about increasing the speed limit, however, after further discussion, it was agreed that as the current 30mph starts so far out, there is an area of countryside in which vehicles often speed up again. With the start of the 30mph being closer to the school, it is hoped this will result in ensuring vehicles passing the school will actually be travelling at 30mph in future. It will take approximately a year to put the new speed limit in place and will undergo a consultation.

West Berkshire Council will be consulting on the budget. There is a change in Universal Credits being introduced just before Christmas which has raised concerns over the timing of this change. Financing for the homeless is being passed from the government to local councils.

**14 To consider quotes to purchase a filing cabinet**

It was resolved to set a maximum budget of £150 to purchase a filing cabinet to be kept at the village hall to store older records.

**15 To receive an update on the damaged bench in The Square**

An insurance claim has been lodged.

**16 To discuss the edge of the road subsiding in Burnt Hill and consider actions to be taken**

Concerns were raised as vehicles pull over and get stuck on the west side of the road due to a mixture of mud, poor surfacing and subsidence. DS will inspect the site and advise the Clerk if this needs reporting to Highways.

**17 To discuss the advertising board on the main road and to consider actions to be taken**

An advertising board for Orchard Nursery has been placed on the side of the road towards Hermitage. West Berkshire Council Planning Enforcement has already been made aware of this as planning permission has not been granted for the advertising board. The Clerk was requested to write to the Planning Enforcement Team requesting the boards removal.

**18 To receive an update on the speeding regulations**

This was discussed under the report from the District Councillor.

**19 To discuss the bus shelter in the village square and to consider quotes for emptying the bin**

The bin in the bus shelter does not appear to be being emptied. West Berkshire Council appear to show it on their emptying schedule. The Clerk was requested to contact West Berkshire Council to check if it is on their schedule. It was resolved that, if it is not being emptied, the Parish Council would accept the quote from West Berkshire Council to add this bin to their schedule.

**20 To discuss the dog walking sign**

A business sign was attached to a tree in The Square. This has now been removed.

**21 Correspondence**

A letter was received from West Berkshire Council stating there were no CIL payments received for the parish between 1<sup>st</sup> April – 30<sup>th</sup> September 2017.

The Annual Review 2016/17 was received from the North Wessex Downs Area of Outstanding Natural Beauty.

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BT has confirmed that the original application for the adoption for the phone box has been cancelled. DS will investigate the suggestion that Yattendon Estates adopts the box as it is on land in their ownership.

**14 Matters for consideration and information**

There were none.

Meeting closed 9:15pm.

Date and time of next scheduled meeting:

**Parish Council Meeting: Thursday 15<sup>th</sup> February, 2017 at 7:30pm** in Yattendon Village Hall

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