



FRINDSBURY EXTRA PARISH COUNCIL

53 Capelands
New Ash Green
Longfield
Kent DA3 8LQ

tel: 01474 874343 - mobile: 07956 677731
e-mail: clerk@frindsburyextra-pc.gov.uk
www.frindsburyextra-pc.gov.uk

C/05/22/1-32

TO THE MEMBERS OF THE COUNCIL

NOTICE is hereby given that the Annual Parish Council Meeting will be held at the Memorial Hall, Holly Road, Wainscott on Wednesday 26 May 2022 at 7.30 pm, which meeting Members are hereby summoned to attend.

AGENDA

- 1 Election of Chairman
- 2 To receive the Chairman's Declaration of Acceptance of Office or, if the Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council
- 3 Election of Vice-Chairman
- 4 To receive the Vice-Chairman's Declaration of Acceptance of Office or, if the Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council
- 5 Apologies
- 6 Declarations of Interest
- 7 To appoint Committees
 - a Planning Committee
 - b Finance Committee
 - c Wainscott Fields Working Group
- 8 To appoint representatives to outside bodies:
 - a Rural Liaison Committee (1)
 - b KALC Medway Area Committee (2)
 - c Police Liaison Committee (1)
 - d Memorial Hall Management Committee (1)
- 9 To appoint to other posts
 - a Footpaths Officers – currently Mrs Anne Roscow and Mr Dennis Weatherby
 - b Tree Wardens - currently Mrs Marilyn Campbell, Mrs Lindsay Hargreaves and Mrs Karen Seymour
- 10 To appoint to other Responsibilities
 - a Park Rangers – currently John Williams, Gary Etheridge, Peter Martin, Chris Sparks
 - b Magazine Liaison – currently Gary Etheridge
 - c Neighbourhood Watch – currently Ope Onimole
 - d Social Media Liaison
 - e Environmental Liaison
 - f Senior Citizens Lunch Liaison
 - g Schools Liaison
- 11 Any other business of an urgent nature to be taken at the end of the meeting
- 12 Minutes of the Meeting of the Council held on 28 April 2022 – attached
- 13 Matters arising from the Minutes not otherwise on the Agenda
- 14 Footpaths

15	a	Representative's report	AR
		Planning – Appendix A	
	a	Applications	
	b	Decisions	
	c	Appeals and Other Matters	
	d	Neighbourhood Plan	
16		Finance – Appendix B	
	a	Bank Balances	
	b	Accounts for payments	
	c	Reserves	
	d	Rialtas Payments & Receipts April	
	e	To adopt accounts 2021/22	
	f	Internal Audit Report	
	g	To agree and sign the Audit Return governance statement 2021/22	
	h	To agree and sign the Audit Return statement of accounts 2021/22	
	i	Chairman's allowance (budget figure £500)	
17		Grant Applications	
	a	Donation to British Heart Foundation in Memory of Tom Mason	
	b	Donation in Memory of Anne Wade (Amnesty International, MSF or The Woodland Trust)	
18		Management of the Council's land and property	
	a	Recreation Ground/Hall Garden	
	i	General Matters	
	ii	MHS Tree 39 Hollywood Lane	CS
	iii	Boundary Fence 35 Hughes Drive	CS
	iv	Football	
	v	Litter Bins	
	vi	Damaged Fence	
	b	Wainscott Fields	
	i	General Matters	
	ii	Request for barrier at path onto Hoo Road	
	c	Wainscott Fields Working Group	
	d	Coomber Green	
	e	Playparks	
	i	Recreation Ground	
	ii	Wainscott Fields	
	iii	Coomber Green	
	e	Allotments	
	i	General Matters	
	ii	New Allotment Site	
	f	Lower Upnor Green	
	g	Woodlands	
	h	Noticeboards	
	i	Defibrillators	JW/AM
20		Upnor	
	a	General matters	
	b	River Presentation	PT
	c	Arethusa Site	CS
21		Senior Citizens Lunch	ET
22		Highways & Transport	
23		Lighting	
24		Rural Liaison Committee	
	a	Representative's report	

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| 25 | KALC/MAC | |
| a | Representatives' report | GM |
| 26 | Hall Management | |
| a | Representative's report | SN |
| 27 | Police Matters | |
| a | Police Liaison Committee representative's report | JW |
| b | Neighbourhood Watch | OO |
| 28 | Communications | |
| a | Website | EJ |
| b | Magazine | GE |
| c | Social Media | EJ |
| 29 | Consultation | |
| 30 | Correspondence | |
| 31 | Dates of Meetings 2022/23 | |
| a | December Meeting 22/12/22 | |
| b | Annual Parish Meeting 2023 | |
| c | Annual Parish Council Meeting May 2023 (Election 1 st Thursday May within 14 days) | |
| 32 | Reports and Circulars | |

SUSPENSION OF MEETING FOR MEDWAY COUNCILLORS' REPORTS

CONFIDENTIAL SECTION

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| 31 | Resolution to exclude the Press and Public |
| 32 | Acquisition of Land |

The next meeting will be held on Thursday 23th June 2022 at 7.30 pm

Roxana Brammer

Roxana Brammer
Parish Clerk

18 May 2022