

Dalton Parish Council

Minutes of the Ordinary Parish Council Meeting of 6.30pm 27th February 2020 held at Dalton Parish Council

Members: Cllrs D Pickering (Chair), M Bray, R Fox, R Gleadhall, C Malia, N McHale, P Botham, S Pickering

In Attendance: R Chico (Clerk), J Holsey (Clerk)

5693 To receive and accept apologies for absence

Apologies accepted for : B Boyle, M Gleadhall, J Carrington

5694 To note any declarations of interest on items to be discussed at this meeting

None

5695 To approve the minutes of the Council meeting held on 16th January 2020

Resolved: The minutes were accepted as a true record, subject to adding C.Malia in attendance

5696 To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))

No items.

5697 To note any issues from members of the public in attendance

No public in attendance

5698 To receive the approved minutes of the Finance and Employment committee held on the 9th January 2020

Noted

5698.1 To receive a verbal update of the finance and employment committee meeting held on 6th February 2020

Items from the meeting are on the agenda with regard to the allotments

5699 To consider any community matters from Councillors

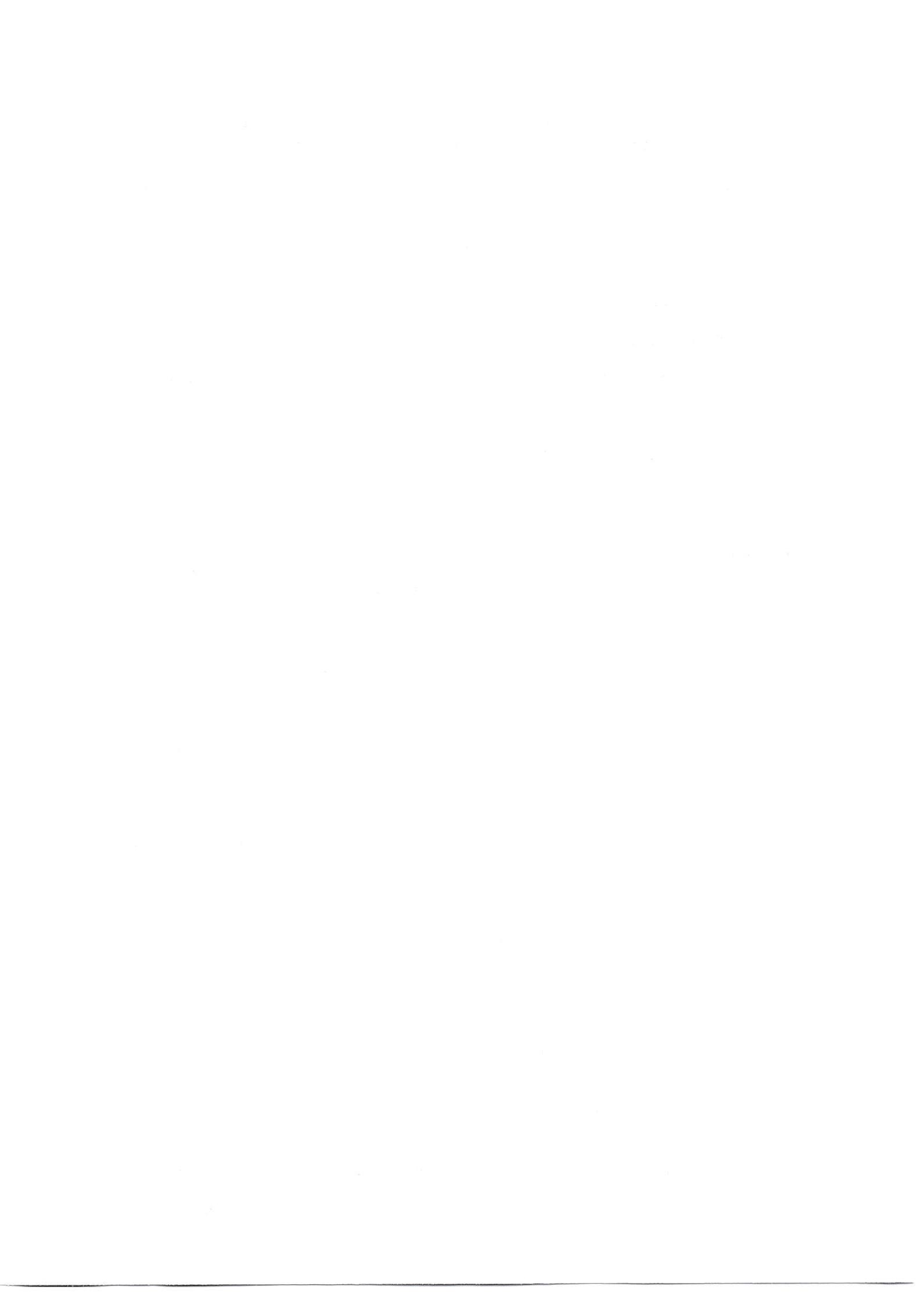
It was noted that various contacts had been made to some councillors with regard to accidents on Dalton Lane. It was noted this is RMBC responsibility and that they have cones and traffic management in place.

5700 To note the resignation of M Wilcox

Resolved : The resignation of M.Wilcox was accepted and noted. Contact to be made to thank him for his service and that he would be welcomed if the situation changes in the future.

5701 To note matters arising from the minutes of the Council Meeting of 16th January 2020

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To purchase thicker envelopes to try and reduce postal damage.

5702 To consider financial matters including:-

5702.1 The authorisation of payment of accounts since the last meeting

Resolved : The payments distributed at the meeting were approved.

5702.2 To approve the statement of internal control

Resolved : The statement of internal control which was distributed as an appendices was approved.

5702.3 To receive the interim audit report

The interim audit report was distributed as an appendix to the papers and noted.

5702.4 To note the rates for 2020 for SYPA employer 16.7%, employee 5.8%

Noted

5702.5 To confirm if a donation is to be made for the Mayors Easter Egg Charity

Resolved : To make a donation for the same value as last year

5702.6 To review and consider quotations on hanging baskets

Resolved : To proceed with Hobsons at a cost of £2800

5702.7 To consider and agree on quotations for internal networking / hardware requirements

Resolved : Clerks given delegated powers to proceed with quotation at a cost of £1434 plus VAT subject to the other two quotes not coming in as better value for money.

5702.8 To consider and agree on revised quotation for fan in ladies toilets – Dalton Parish Hall

Noted, situation to be monitored.

5703 Sunnyside community centre

5703.1 To receive and approve the back-log audited accounts for Sunnyside Community Centre

Resolved : Approved, chair to sign on behalf of the Parish Council

5703.2 To note the communication from the charity commission with regard to Sunnyside community centre accounts

Noted

5703.3 To receive the audit report from VAR with regard to Sunnyside Community Centre

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Noted. A discussion also took place with regard to health and safety requirements. To be looked at on a future agenda.

5703.4 To receive guidance documents with regard to being a charity trustee

Guidance documents for being a charity trustee were distributed as an appendix to the papers and it was emphasised the responsibility of the councillors as charity trustees.

5704 Allotments

5704.1 To approve and agree allotment agreement

Resolved : Approved, subject to addendum being checked by the allotment society

5704.2 To consider recommendation from Finance and employment committee for an application to be introduced for new plot holders at Brecks Lane Allotments

Resolved : Approved and delegated powers given to Clerk to send a letter accordingly.

5704.3 To consider, discuss and agree further action where necessary in relation to the maximum number of hens to be allowed at Brecks Lane Allotments

Resolved : Max hens 5

5704.4 To receive the pest control report for Brecks Lane Allotments

Noted

5704.5 To consider, discuss and agree further action where necessary regarding pest control at Brecks Lane Allotments

Resolved : To proceed with Mumfords

5704.6 To receive an update following the visit to Brecks Lane Allotments 23rd January 2020 and agree any further action

Update given on the site visit, confirmed to proceed with probation service for the site clean up.

5704.7 Recommendation of F & E to transfer an allotment plot to a spouse following death of an allotment holder

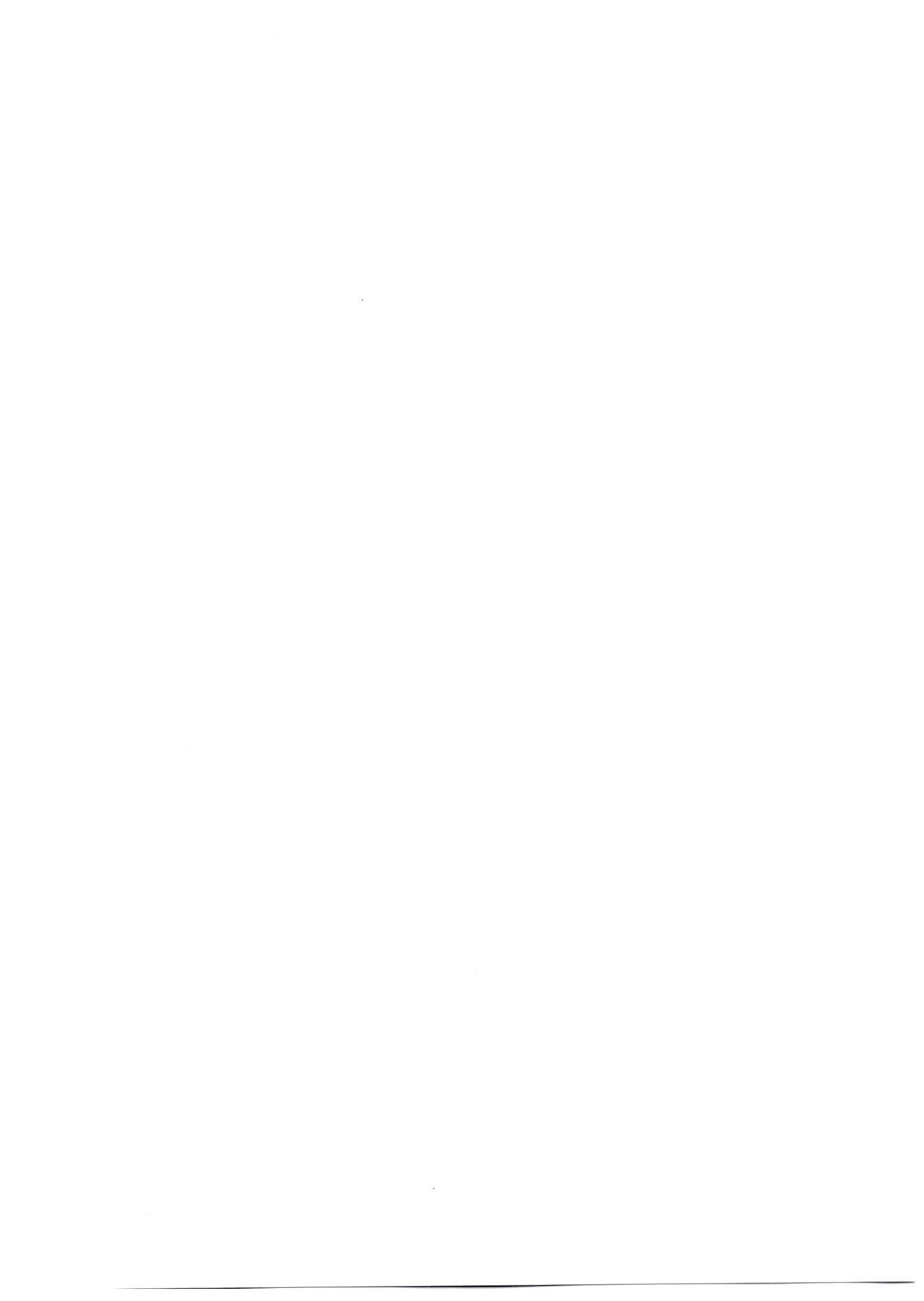
Resolved : Agreed

5704.8 To agree if existing plot holders can keep domestic fowl for lifetime of tenancy

Resolved : Agreed

5704.9 To agree the 2021 / 22 allotment rent rates

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Resolved : To increase all allotment rents by 10%

5704.10 To consider cutting back trees in allotment car park and agree any necessary action

Resolved : To proceed with RMBC quotation for £175.28 cost to the Parish Council

5704.11 To agree action for allotment tidy up

Resolved : To proceed with the probation service.

5705 To consider any general correspondence and publications, including: -

5705.1 YLCA Branch Meeting Saturday 8th Feb – Attended by RC, RG, MG

Noted

5705.2 White rose update

Noted

5705.3 New YLCA website

Noted

5705.4 Election information and guidance meetings

Noted

5705.5 Play inspection reports: -

5705.5.1 Ruby Cook

5704.5.1.1 To consider flooring requirements

To obtain prices from contractor

5704.5.1.2 To agree to fit new pod seat at a cost of £110

Resolved : Approved

5705.5.2 Magna Lane

Noted

5705.5.3 Sunnyside

Noted

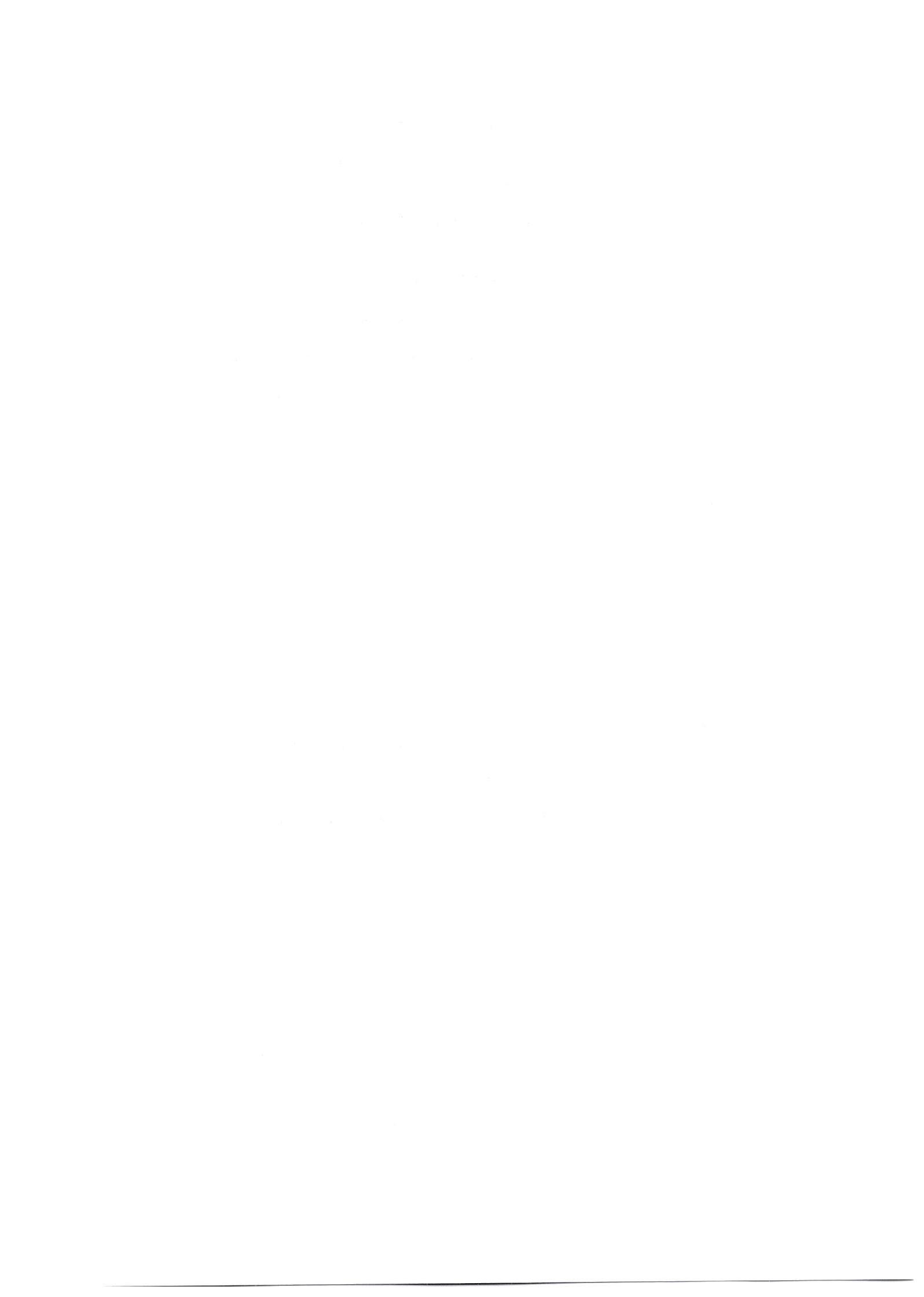
5705.5.4 To confirm if there is a requirement for an operation London Bridge Policy

Noted, no requirement

5705.5.5 Consultation for Library Strategy 2020 – 2025

Noted

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5705.5.6 To note letter of thanks from Helping hands for the donation

Noted

5706 To consider planning and licensing matters including new planning applications in Dalton

The below planning items were noted: -

RB2020/0105 - 57 Brookfield Close Dalton - Single storey side extension

RB2020/0042 - 11 Briarwood Gardens Sunnyside - Increase in roof height to create rooms in roof space with front dormer window

5707 To notify the Parish Clerk for any matters for inclusion on a future agenda

None

5708 To note the dates of the next meeting: -

Finance and staffing

5th March 2020

Parish Council

19th March 2020

16th April 2020

21st May 2020

18th June 2020

16th July 2020

17th Sept 2020

15th Oct 2020

19th Nov 2020

The meeting was closed at 8:40pm

Chairperson.......... Date 10th June 2020

