

AWBRIDGE PARISH COUNCIL

PUBLIC NOTICE OF A MEETING OF AWBRIDGE PARISH COUNCIL

An online meeting of the full Council will take place on
THURSDAY, 17th September 2020, at 7.30pm.

Members of the public and the press are invited to
attend. Meeting link, Meeting ID, and Meeting
Password will be issued by the Clerk on request.

D. Milsom

Ian Milsom

Clerk to The Council

Dated 11 September 2020

Tel: 02380 813886

Email: clerk@awbridgepc.org.uk

PROCEDURAL ITEMS

			Guide timings
1.	68/20	Welcome	7.30
2.	69/20	Apologies From Councillors who have failed to respond to the summons, and those who have offered their apologies and the reason(s) given.	7.30
3.	70/20	Declarations of interest Councillors are asked to declare any interests in relation to any item on the agenda.	7.30
4.	71/20	Reports and presentations To receive Hampshire County Councillor, Test Valley Borough Councillor, Awbridge Members', Clerk's, and Test Valley Association of Town & Parish Council delegate's reports (If any)	7.35
5.	72/10	Public observations/questions on agenda items To suspend the business of the Council to allow members of the public to make observations or put questions to the Council about items on the agenda.	7.40
<p><i>Please note that Councillors are not obliged to respond to questions at the meeting, and Council may instruct the clerk to provide a written answer, or it may be deemed that the matter raised be placed as an agenda item for discussion at a future meeting of the Council.</i></p> <p>There shall be no debate of any item raised during this session.</p>			
6.	73/20	Minutes To confirm the draft minutes of the meeting held on 6 August 2020. See also item 7. 74/20 below	7.55

7. 74/20 Motion on notice

7.55

Councillor Coggan has provided written notice of the following motion:

May I please propose that the first part of Minute 6.3 of our meeting on 6 August be amended to read:

"Based on correspondence between Councillors in July, **DC** was concerned that the said paragraph, reproduced below, was not accurate, and was therefore potentially misleading to the public.

Given the postponement, in March, of the Annual Parish Meeting due to Covid-19, members of the public did not, as the developer intended, have an additional opportunity to comment on the proposed development. The planning authority would like the public to be consulted further when lockdown measures allow the Annual Parish Meeting to go ahead.

The correspondence between Councillors suggested that what the planning authority wanted to see was more evidence of consultation, but not necessarily through an Annual Parish Meeting."

For clarification, paragraph 6.3 of the minutes of the full council meeting held on 6 August 2020 is reproduced below.

'To discuss and agree corrections to Item 4. (25/20) No.3, paragraph four of the minutes of the meeting held on 2nd April 2020

DC claimed that the said paragraph, reproduced below, is not correct and is misleading to the public.

Given the postponement, in March, of the Annual Parish Meeting due to Covid-19, members of the public did not, as the developer intended, have an additional opportunity to comment on the proposed development. The planning authority would like the public to be consulted further when lockdown measures allow the Annual Parish Meeting to go ahead.

According to **DC**, what the planning authority wanted to see was more evidence of consultation.

NAK challenged DC's view, saying at the time the minutes were signed off as correct by the full council, which was in the early days of the pandemic lockdown, the paragraph in question was correct. At this time, the length of the lockdown could not have been predicted. If the Parish Annual Assembly had gone ahead this would have provided an opportunity for the public to be consulted further.

GJ called a halt to further discussion of this item and the motion failed’.

8. 75/20 **Matters arising from decisions made at the meeting on 6 August 2020, not on the agenda or included in reports.** 8.05

- Fire hydrant water pressure
- Cowleas Cottages signs
- TVBC CIL bids

When issued, the minutes of the previous meeting are taken as having been read by Members prior to the meeting. No matter relating to the previous meeting, other than those listed above, may be raised, or discussed.

STANDING ITEMS

9. 76/20 **Planning** 8.10
To consider planning applications notified to the Council.
See Appendix 1.

A parish council (PC) has no authority to approve or refuse a planning application. As a statutory consultee, PCs are given the opportunity to **comment** on applications that fall within their geographical area. A PC's range of available comments are to support an application, to raise no objection, to decide not to comment, or to object to the application. If the latter, it must provide reasons based upon material planning considerations.

10. 77/20 **Neighbourhood Development Plan** 8.30
To agree actions and allocate roles

11. 78/20 **Village Gateway Signs/Traffic Calming Project** 8.40
To agree to engage Hampshire County Council Highways Department to act as a consultant in scoping, planning, and executing the project.

12. 79/20 **Financial and Administrative** 8.45

- 1) To receive reports for the financial quarter July – September, including the bank reconciliation.
- 2) To approve payments detailed at Appendix 2.
- 3) To authorise the purchase of a shredding machine

BUSINESS TO BE CONDUCTED

13. 80/20 **Emergency Plan** 8.50

- A. To note the updated plan.
- B. To agree to bring suggestions for amendments, additions, and suggestions for allocation of roles to the November 2020 meeting of the Council

- 14. 81/20 Public engagement/Raising PC profile 8.55**
- a) To discuss and agree the process for the Parish Council Logo competition
- b) To update on the progress of Councillor profiles
- 15. 82/20 Risk management schedule 9.05**
To receive the amended schedule from Cllr Legon.
- 16. Closure of meeting 9.15**

Appendix 1

Planning Applications

20/01448/FULLS. Land West of All Saints Church, Church Lane. Proposal of three houses with detached garages and package treatment plant; provide a car park and graveyard extension for All Saints Church.

20/02109/FULLS. Oak Lodge Danes Road. Erection of a two-story side extension incorporating a two-bay garage with storage space above and extension to the master bedroom; single storey rear extension to form lounge and sunroom.

20/02040/FULLS. Set Fair, Dunbridge Lane. Erection of an outbuilding to provide home office/garden room.

20/01781/CLPS. Olive Field, Church Lane. Certificate of proposed lawful development – Proposed replacement rear conservatory.

20/02029/FULLS. Oversten, Newtown Road, Newtown. Side extension with roof alterations to provide open plan living with three additional bedrooms above; render and timber cladding to whole dwelling; driveway alteration; demolition of carport; garage and conservatory (Amended scheme).

Appendix 2

BACS payments for authorisation

Payee	Payment Amount	Reason	Total
S Nightingale	£78.95	SLR Maintenance	£78.95
I Milsom	£47.95	Purchase of signs for Cowleas Cottages	-
I Milsom	£55.80	Purchase of Arnold Baker 'Local Council Administration'	£103.75
HMRC	tbc	PAYE Jul-Sep 2020	tbc
I Milsom	tbc	Salary Jul-Sep 2020	tbc
Village Hall Committee	£480	Dog waste & litter bin collection	£480

To note the following payment

Lady Haig Poppy Fund	£41	Purchase of 75 th VJ day wreath	£41
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