UPPER CLATFORD PARISH COUNCIL

Members are summoned to attend the Council Meeting of Upper Clatford Parish Council on Wednesday 10th December 2025 at 7.00pm in the King Edward VII Memorial Hall. Members of the press and public are welcome to attend.

UCPC Council Members
Cllr Peter Heslop, Chair, (PH) Chair
Cllr Richard Bennett (RB) Deputy Chair
Cllr Gerry Dawson (GD) - apologies
Cllr Charles Eyre (CE)
Cllr Nigel Freemantle (NF)
Cllr Robert Hawkins (RHk)
Cllr Richard Hydes (RH)
Cllr Patrick Littlehales (PL)
Cllr Cynthia Williams (CW)
Karen Nadin Clerk and RFO (KN)

TVBC & HCC
Cllr Maureen Flood TVBC (MF)
Cllr Susanne Hasselmann TVBC (SH)
Cllr David Drew HCC (DD)
Michelle Penn – TVBC (MP)

AGENDA – 10 DECEMBER 2025

	Item		
1	Welcome, apologies for absence & any declarations of interest relating to items on this agenda	PH	5 mins
2	Approval of minutes from last meeting – 12th November 2025	PH	5 mins
3	Update on actions from last meeting – see action grid	PH	10 mins
4	Public Participation *Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes as per the Standing Orders of this Parish Council. This item will be limited to 15 minutes.*	PH	15 mins
5	Borough Councillors Report	MF/SH	10 mins
6	County Councillors Report	DD	10 mins
7	Clerk's Update	KN	10 mins
8	Finance Update (incl bank reconciliation & formal approval of payments)	KN	5 mins
9	2026/27 Budget Proposals & Precept	CE	10 mins
10	Planning Applications received since last meeting No Planning Applications for consideration (as at date of publication of this agenda ie Thursday 4th December). *Please be aware that should the Parish Council be notified by Test Valley Borough Council of any new applications after the date of the publication of this agenda they may still be added to the agenda for discussion at this meeting in order to meet the deadline for the Parish Council to respond.*	RH	5 mins
11	Neighbourhood Development Plan (NDP) Update	CE	10 mins
12	Playing Fields Update (equipment & grounds maintenance):- • Anna Valley Park • Balksbury Bridge Park • Pavillion & Sports Field	CW/RHk	5 mins
13	Play Park Proposal Update	RHk/RH	5 mins
14	Highways Update	RH	5 mins
15	Trees	NF	10 mins
15.1	Parish Council trees		
15.2	Applications for tree works received since last meeting There are currently no new applications to consider at this meeting.		

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15	Footpaths Update	RB	5 mins
16	Chalk Pit Update To include decision on whether any further legal advice is required and draft the question to be asked. If further advice is sought decision required on where funding for that advice will come from ie Chalk Pit project of general council budget.	RB/CE	10 mins
17	Correspondence Received since previous meeting	KN	
18	Items for next meeting – Wednesday 14th January	ALL	

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