

**Members of the public are invited to attend a meeting of**

**Norham Parish Council**

**On Monday 18th May 2020 at 7pm**

**NB This meeting will be held remotely. If you wish to observe please contact the parish clerk on [norhamparishclerk@aol.com](mailto:norhamparishclerk@aol.com) or 01289382754 for sign-in details.**

### **AGENDA**

- 5.20.1. To elect a Chairman
- 5.20.2 Chairman to sign Declaration of Acceptance of Office
- 5.20.3 To elect a Vice Chairman
- 5.20.4 To accept apologies for absence
- 5.20.5 To make any Declaration of Interest
- 5.20.6. To confirm Minutes of previous meeting
- 5.20.7 To Receive Chairman's Report**
- 5.20.8 Matters arising from Minutes**
  - i. Proposed Joint Neighbourhood Planning in Norham and Islandshire
  - ii. Play Areas
  - iii Public Conveniences
  - iv Lower Tweed Trail
  - v Mobile Mast/BT Phone box
  - vi Northumberland LED street lighting/Undergrounding of cables
  - vii Street Signs/Village Map
  - viii New Speed signs/30mph reminders
  - ix Norham Development Trust
  - x Norham Website
- 5.20.9 Register of Assets
- 5.20.10 Zoom
- 5.19.11 Finance**
  - 5.20.12 To review Payments and Receipts since last meeting
  - 5.20.13 To look at Bank balances in Current and Deposit Accounts
  - 5.20.14 To confirm Donations and Grants
  - 5.20.15 Annual Governance and Accountability Return for 2019/2020
    - i To consider and agree any actions arising from the report of the internal auditor
    - ii To approve the draft annual accounts for 2018/2019
    - iii To approve the Annual Governance Statement
    - iv To approve the Accounting Statement and Explanation of Variances
    - v To confirm and approve the Certification of Exemption
    - vi To complete agree and sign relevant Annual Return sections
    - vii To accept Bank Reconciliation

- 5.20.16 To renew insurance policy
- 5.20.17 To confirm Standing Orders
- 5.20.18 To look at Planning Application decisions
- 5.20.19 To look at state of Roads and Pavements
- 5.20.20 General Correspondence

**Any Other Business** (For information only)

**Date of next meeting: 27th July**