

2020-23 Action Plan

Reviewed: May 2020; next review date: November 2020

Collingham Parish Council will continually review the Action Plan and will add any matters as required through the year. The Action Plan will be formally reviewed by the Parish Council on a regular basis (at least biannually) to include any update on the matters identified, addition of any further actions identified and signing off any completed actions

Objective	Action	Responsible person(s)	Timescale	Funding Stream
Better Communication	➤ Continue to promote the availability of the Clerk 2-5pm each Monday at the library (when open)	➤ Clerk and Councillors	➤ Ongoing	➤ Officer Time
	➤ Continue to use the website and social media for news and events	➤ Clerk and Councillors	➤ Ongoing	➤ Officer Time
	➤ Publish Annual Report	➤ Clerk and Councillors	➤ Complete for 2019	➤ Officer Time
Improving Community Safety	➤ Reduce Speeding Traffic – Continue with Speedwatch activities	➤ Cllr Allen	➤ Ongoing	➤ Councillor Time
	➤ Recruit more Speedwatch volunteers	➤ Clerk and Councillors	➤ Summer 2019	➤ Councillor Time
	➤ Reduce inconsiderate Parking – Promote the use of the “Inconsiderate Parking” cards	➤ Clerk and Councillors	➤ Ongoing	➤ Officer & Councillor Time
	➤ Raise awareness of incidents of crime, including scams, via SNG and the website/social media, this has been enhanced with Cllr Allen being KINs contact for the Police	➤ Clerk and Councillors	➤ Ongoing	➤ Minimal revenue cost
	➤ Continue to work with Collingham Village Care to provide signs and benches/perches especially for those residents with Dementia – Station adoption will address the signing at the station, pointing to the “village”	➤ Cllrs J&M Davies, Clerk	➤ Commence installation 2020/21	➤ Capital/ Grant

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Emergency planning	➤ Work with NCC emergency planning team to update/revise the flood signage plan policy following lessons learnt from Nov 2019/Feb 2020 flooding events	➤ Clerk as lead flood warden	➤ Summer 2020	➤ Officer Time
	➤ Recruit more Flood Wardens – training and PPE to be provided by NCC	➤ Clerk	➤ Autumn 2020	➤ Officer Time
	➤ Continue to work with Collingham Village Care and volunteers to support those isolating and shielding through the COVID-19 pandemic	➤ Cllrs J&M Davies	➤ Ongoing	➤ Councillors Time
Engaging in Community Planning	➤ Consider developing a Neighbourhood Plan	➤ Cllrs J&M Davies, J Barrie	➤ To remain on the action plan to be progressed should sufficient interest be obtained	➤ Grant if progressed
	➤ Pursue Assets of Community Value (as opportunities arise)	➤ Clerk and Councillors	➤ Ongoing	➤ Officer Time
	➤ Community Infrastructure Levy – undertake public consultation to determine priority spend for monies received in order to achieve legally prescribed spend timetable	➤ Clerk and Councillors	➤ Undertaken at Collingham Show – list of ideas being collated	➤ CIL

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Engage in Community activities	<ul style="list-style-type: none"> ➤ Work with NCC Inspire to draft and sign an agreement in relation to the Community Partnership Library (CPL) ➤ Collingham in the Great War – Work with all community groups on a programme of events to mark the armistice. Develop the website as a lasting memorial to events relating to WWI. Submit Grant reports as required 	<ul style="list-style-type: none"> ➤ Cllrs Allen, and Clerk ➤ Cllr and Clerk 	<ul style="list-style-type: none"> ➤ Within 2020/21 year ➤ Complete 	<ul style="list-style-type: none"> ➤ Officer & Councillor Time ➤ Grant
	<ul style="list-style-type: none"> ➤ Best Kept Village – Work with community groups and residents to enhance the environment in all areas 	<ul style="list-style-type: none"> ➤ Cllr and Clerk 	<ul style="list-style-type: none"> ➤ May to July each year 	<ul style="list-style-type: none"> ➤ Revenue
	<ul style="list-style-type: none"> ➤ Station Adoption – Work with community groups to enhance the environment 	<ul style="list-style-type: none"> ➤ Cllrs J&M Davies and Clerk 	<ul style="list-style-type: none"> ➤ Ongoing 	<ul style="list-style-type: none"> ➤ Capital/ Revenue/ Grant
Maintain and Enhance Community Assets	<ul style="list-style-type: none"> ➤ Pursue the refurbishment of the Skate Park, including seeking grant opportunities for the expenditure required – hold opening ceremony and complete the final landscaping work 	<ul style="list-style-type: none"> ➤ Cllrs Allen & Fabian and Clerk 	<ul style="list-style-type: none"> ➤ Complete – Official opening still to be planned 	<ul style="list-style-type: none"> ➤ Capital/ Revenue/ Grant
Aspire to be a Quality Council	<ul style="list-style-type: none"> ➤ Apply for Local Council Award Scheme – Quality Gold Level 	<ul style="list-style-type: none"> ➤ Clerk 	<ul style="list-style-type: none"> ➤ 2020/21 	<ul style="list-style-type: none"> ➤ Officer Time