

Sutton-on-Trent Parish Council Village Hall Working Group

Minutes of a meeting held on 2nd May 2019

Present - Maurice Jordan – Chairman (MJ), Richard Jones (RJ), Damian Ellis (DE), Sandra Akerman – Minutes (SA)

1. Apologies - none.

2. Minutes of the meeting held on 5th April 201 – circulated and agreed

3. Matters Arising

a) Letters of Support

RJ confirmed formal support for the project had previously been received from Nottinghamshire County Council and has now also been received from Robert Jenrick MP. Further written support from Newark & Sherwood District Council is expected by 3rd May.

b) Meeting with Persimmon

RJ confirmed representatives from Persimmon will be attending the meeting on 11th June

c) Meeting with NSDC regarding the S106 Agreement

SA reported on the meeting with Clare Walker which was to discuss points raised by Cllr. Keeton regarding the S106 agreement and in particular the transfer of funds, management of the public open spaces and car park spaces.

d) Public Consultation 11th June

i) DE to format the draft feedback form to include a visual of the hall and send to RJ and suitable versions for Facebook and the website to be sent to SA

ii) RJ to speak with Paul Marshall regarding printing of the survey forms to be A5, double sided, colour, approx. 500

iii) DE to forward an image to SA for the website. DE to produce – location, facilities, elevations and detailed plan of the site to be displayed at the June meeting

iv) DE to send the plans to Clare Walker at NSDC for initial comment prior to a full application being submitted

e) Website

Content agreed with visual to follow and plans, minutes and the survey feedback form to be added when available

4. Finance

Nothing to report

5. Any Other Business

i) SA to forward draft logo for the working group to DE

ii) All agreed the working group needs more members, in particular someone with a finance background

6. Date of next meeting.

It was agreed that the next meeting would be on Friday 7th June at 7.30pm