

MINUTES OF THE MEETING HELD ON 12 JANUARY 2017

Gordon Hull (Chair)
Eleanor Wilding (Secretary)
Michael Turnbull
Marion Wilson
Barbara Williams - AAP

Ian Leslie (Treasurer)
Gwen Henderson

<p>1. Minutes of last meeting.</p> <p>Agreed.</p>	
<p>2. Liaison with Area Action Partnership</p> <p>BW provided written handouts on: The AAP, The AAP Forum, The Area Budget and The Neighbourhood Budget and passed on other valuable information.</p> <p>As a group we will need:</p> <ul style="list-style-type: none"> - Health and Safety policy - Risk Assessments for our activities - Public Liability Insurance - Level 3 Social Worker for any activities involving young people. - Disclosure and Barring Service documentation for those running events, covering both children and vulnerable adults. - Bank account <p>BW offered to undertake obtaining the start-up funding required if the committee provided a list of requirements. BW offered information on alternative sources of funding for future projects:</p> <ul style="list-style-type: none"> - Local Councillors - each has a fund to spend on local projects - Coalfields Regeneration Project <p>BW invited those on the committee who were not already members, to become AAP forum members.</p>	<p>BW will supply policy templates, arrange Public Liability Insurance apply for start-up funding on behalf of the BCP.</p> <p>List of suitable social workers available from Durham Council.</p> <p>EW to provide list of committee members to BW.</p>

<p>3. List for Start Up Funding</p> <p>Lap-top Printer Telephone Insurance Room Hire Stationary (including printer ink) Leaflets Website Domain name Projector</p> <p>The meeting agreed to consider the list and submit the final version to BW in due course.</p>	<p>EW to circulate for any additions.</p>
<p>4. Social Media</p> <p>Website possibilities still need to be investigated.</p>	
<p>5. Achievements since last meeting:</p> <ul style="list-style-type: none"> • Further improvement of the Community Centre front, including planting bulbs. • Cleaning village sign achieved by GH and IL 	
<p>6. Future Action(s)</p> <p>Reinstatement of regular Tuesday Afternoon environmental sessions, beginning 17 January at the Community Centre and working along the road towards the shops.</p>	<p>GH/MT/IL/EW to carry out as available.</p>
<p>7. Date of next Meeting</p> <p>Thursday 26th January 2017 at 6 pm in the Methodist Chapel.</p>	