

EXBOURNE NEIGHBOURHOOD PLAN

Minutes of monthly meeting held in the Village Hall on 28th April 2016

Present:

Adam Hedley (AH)	Michael Brady (MB)	Shaugna Robertson (SR)	Sally Kenealy (SK)
Gaye Langham (GL)	Chris Forrester (CF)	Dorothy Gennard (SH)	Sally Hordern (SH)

Action

1	Apologies: Nick Kenealy & Nigel Hoyle	
2	<p>Building The Evidence Base</p> <p>AH explained he had met with MB and DG in recent weeks to discuss their evidence base work and his vision for the final report. He had since circulated a draft outline report to the Group, which he hoped provided further guidance in terms of layout and format.</p> <p>MB and DG were making good progress on the subjects of housing and historic environment and natural environment respectively.</p> <p><u>Community Infrastructure</u></p> <p>AH reported that he had attended the latest meeting of the Village Hall Committee, where he had explained the draft Neighbourhood Plan aims and objectives in relation to “Community, facilities, and wellbeing” and the general policies that would likely be included discouraging change of use and supporting improvements. The Village Hall Committee could not think of any further policies that might help them, other than restricting large lorry access to Hayfield Lane, thus preventing damage to the corner of the building from accidental collisions.</p> <p>AH asked whether they had considered expansion, moving to a different site, or constructing a new building. Apparently, all these alternatives had been discounted for various reasons. The Village Hall Committee agreed to set out the options considered and the rationale for discounting them for inclusion in the Group’s evidence base and to present to the community at the consultation day.</p> <p>CF mentioned that it might be worth exploring whether the Burrow could become an Amazon drop off point, which might reduce traffic through the village. SH agreed to follow up on this.</p> <p><u>Demographics</u></p> <p>CF had obtained various useful demographics data from the 2011 Census. Suggestions were made to show how it could be useful supporting evidence. CF agreed to summarise data that he thought might be relevant and reproduce the supporting statistics in Excel tables for ease of use.</p> <p><u>Transport and communications</u></p> <p>SK and NK had made some progress in building evidence on parking patterns and options for potentially alleviating parking problems in the village. A number of these were discussed at the meeting, ranging from new parking sites to parking permits on the High Street.</p> <p>It was recognised that each alternative, along with their potential impact on traffic flow, would need to be fully researched and presented to the community at the consultation day.</p> <p>AH asked SK to send him the evidence base work she and NK had prepared on transport and communications so far. AH explained that he would like to arrange</p>	<p>SH</p> <p>CF</p> <p>SK</p>

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a meeting with Devon County Highways to discuss parking alternatives and traffic calming options as soon as possible.

AH also suggested that any landowners who might be able to offer suitable parking sites were approached as soon as possible. AH will take the lead on this.

Housing

MB explained that he had been communicating with Alex Rehagg at West Devon Borough Council in relation to housing needs. She had provided information from Devon Home Choice showing that only 3 households in Exbourne are registered for a move and had pointed out that this might be used as evidence of housing need without the expense of carrying out a survey. She seemed to indicate that West Devon may no longer have the resources to carry out a housing needs survey for the Group. AH said he would follow up with the planning consultant, Stuart Todd, when he was appointed to see whether he considered the Devon Home Choice information sufficient.

MB also mentioned that the nature of a housing needs survey makes it very unreliable and It would be especially difficult to reach people who had moved away from the village but might be wanting to return.

Consultation Day

Housing

The pros and cons of including site allocations in the Neighbourhood Plan were discussed. It was concluded that site allocations generally seemed preferable as they gave the community much greater control over development. However, it was agreed that all the alternatives should be presented to the community at the consultation day so that a free choice is made of the preferred sites.

The site at Wood Close was discussed and it was agreed that AH would approach the landowner to discuss their plans for the site and to understand the historic reasons for not developing it.

Publicity

SH had reviewed the Neighbourhood Planning Forum and Mycommunity.org.uk websites to see what other groups had come up with to encourage people to attend and participate in the consultation day. She felt the most important factor was for the community to have some written information about the day in advance.

Some discussion was held about the format of a flyer. CF agreed to begin drafting an outline suggestion that would highlight those issues most likely to encourage attendance.

CF explained the potential advantages of using Facebook to promote the consultation day. The Group agreed it would be worth trying as the impact could so easily be monitored and CF agreed to build a page for release nearer to the date.

SH also suggested that the church fete might be suitable for promoting the NP. AH asked SH to consider possible content for a stand.

Finance

AH said that the Locality Grant application for £6,950 had been approved. Payment of the grant was conditional on some further due diligence. AH hoped

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	to receive the information request within 10 days.	
6	<p>AOB</p> <p>AH had received an update on the status of “Our Plan”. As explained previously, West Devon, South Hams and Plymouth are preparing a new joint local plan. They consider this the most efficient and effective way to set out a robust evidence base and spatial strategy covering the three local areas. An important point to note is that both the evidence base and the development strategy of the joint local plan will relate to the whole of the plan area as distinct from the local authority areas.</p> <p>The aim is to engage with local communities, including neighbourhood plan groups, during the summer and submit the joint local plan for examination in the winter.</p> <p>The Group generally expressed the hope that, as Plymouth wants to grow, it will take the majority of additional housing that the authorities are under pressure to accommodate.</p>	
7	<p>Next meeting</p> <p>Thursday 26th May 2016, 7:30pm in the Village Hall</p>	ALL