

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING HELD ON Wednesday 15th January 2014 at 8.00 pm in
ACTON TRUSSELL COMMUNITY CENTRE

Present: T Williams Chairman, M Nicholas, B Golder, A Parrot, E Round, J Woodward T Holmes,
District Cllr L Bates, C Cllr D Williams, Inspector G Knight, PC P Clark, PCSO Andy Poxon

In attendance Clerk D W Wright

There were three members of the public present.

Public session

Inspector Knight introduced himself and explained the changes in the police approach since the new Police Commissioner had taken over. Targets have been largely scrapped and the police are now concentrating on the delivery of what people wanted most. They need to focus and engage with the community. The Plan is now to reconnect with the people and see what they need to do. There is a shift back to more Community policing and police will be more visible in the villages.

PC Clark summarised the crime and disorder statistics for the area. Although there have been 85 incidents since the last meeting, 90% are actually associated with the M6 and very little has happened in the villages. In the last 30 days there have been only 2 incidents neither affecting the villages. The number of incidents is down compared with last year. Councillors and public raised questions about both speeding and improvements to Brocton Crossroads. It was reported that traffic is diverting through Bednall in order to avoid these Crossroads. Speeding has been identified as a priority in Lower Penkridge Road and a speed check will be made at the next possible occasion when the equipment is available. It was pointed out that roadworks and diversion were planned for roads through Acton Trussell in February and March so that this would not be a good time for monitoring. PCSO Andy Poxon has already started to appear in the villages although nobody seems to be around to notice him! Contact him on the non-emergency number 101.

A brief report on the work of the Focus Group was given. The final draft is at or near completion and had been circulated to Group members ahead of their next meeting on 29th January. The plan comprises 6 sections as well as the front and back covers and a centrepiece map., being Foreword; Introduction; History & Identity; Community; Young generation; Action Plan. It will be about 20 pages in total and include 27 photographs and illustrations selected from around 400 photos taken by the Acton Trussell and Penkridge Photographic Society and illustrations prepared by the Bednall Art Group. A drawing has been made from the Chairman's badge for use on the document, showing the three images which form the badge. The art work and text will now be taken to a local printer to have it set for production. It is hoped to present the BAATH PLAN to the next meeting of the Parish Council.

14.01 Apologies: Cllr. R Howarth- Absent on holiday

14.02 Casual Vacancy.

There had been no request for a by-election and two residents had expressed interest in the vacancy created by the resignation of Graham Spandler.

Iain McKechnie and Sue Calvert were invited to individually make a short presentation to the Council and answer questions. They then withdrew and the Councillors discuss these two excellent candidates. Following a show of hands, the Council agreed to co-opt Sue Calvert to fill the vacancy but expressed their regret at not being able also co-opt Iain. He was invited to become heavily involved in the Community Centre and in the village activities where his previous experience could be applied. Sue Calvert signed her declaration of office and joined the Council.

14.03 Declarations of Interest. The Council resolved to grant dispensation to each Councillor in respect of their financial interest in the setting of the precept

14.04 Minutes.

The minutes of 20th November 2013 had been previously circulated. The minutes were approved by the Council and signed by the Chairman.

14.05 Matters arising.

a) Website.

Cllr R Howarth had advised that following discussion, he felt that he would be able to teach himself to prepare a website, using Joomla, a blogging software,

b) Commemoration of the Great War.

It was suggested that we install a seat by the bus shelter or in Miss Pickering's Field with a commemorative plaque. A dedication service will be investigated.

c) Communication

Still need to see how to get Teddesley Hay involved as the people on the estate seem to more associated to Penkridge than Bednall or Acton Trussell because of the lack of a direct route. Consider whether we could take one of the meetings into Teddesley Hay

14.06 County Councillor. C Cllr D Williams

The Council is targeting certain areas, particularly rural and social deprivation for Youth. Every Parish Council should participate in the consultations. Disability Services are in consultation about Centre closures because with the system now providing budgets to individuals, the Day services are not being used. Traffic Orders have been issued for work on Cookes Bank, and Top Road so that it will be closed in sections from 10th Feb to 9th March. He has met with Highways and an engineer has been out to see what can be done about extending the footpath from Cookes Bank along to the Community Centre to provide access for the proposed Play Area. As a County Councillor he can direct up to £10,000 for selected projects in his area on Highway work each year.

14.07 District Councillor. Cllr L Bates.

The District Council is consulting on Locality arrangements

14.08 Community Centre.

Plans have been drawn up for an extension and stage area in the Main Hall. This is not fully agreed by the Management Committee of the Community Centre and there was no evident support for the proposed changes. The Council is supportive of the Management Committee but would benefit from a full presentation on the proposals and budgetary costs. It was agreed that the matter must be discussed in the Management Committee and firm agreement be reached before the Parish Council should become involved in financial support.

14.09 Recreation Field & Play Area

Cllr Bates presented a report on progress. Consideration had been given to employing a chartered Landscape Architect to carry out the Project Management of the Childrens' Play Area. Staff County Council have confirmed approval for funding from the Local community Fund of £1500 supported by CCLLR David Williams. A very successful Public Meeting took place on 10th January to discuss the provision of the Play Area, 20 people attended and presentations were given on the need and progress to date. An overview of the Play equipment was available and a discussion was held to determine the type of equipment the children required. A Brief to Play Equipment suppliers to obtain design concepts and cost estimates has been prepared.

.An application for £5000 from the Community Budget has been handed to South Staffs District Council.

A proposal to devolve the project management including grant applications, selection of suppliers and oversight of installation to an experienced project manager was put forward. A proposed fee structure for the Project Management Services had been prepared by Pat Davies of Holman Davies Design Ltd, who have previously acted on other local Playground schemes including Penkridge and Wheaton Aston. A sum of £2600 is envisaged, which is within the £3000 budget for professional fees. The Council agreed to accept the fee proposal and the Clerk will write formally to confirm this to Holman Davies.

The proposed Play Area will be located in front of the Community Centre on the Recreation field and not in the overspill parking area.

The Nash Lane Play Area has no play equipment and is still a grassed area.

14.10 Finance.

- a) The accounts for the year up to 15th January were presented. The Investment account is currently £21,438.76. The Current account balance was £7505.60.

The following cheques were agreed for payment.

Great Wyrley Gardens(November -Dec 2013)	1189	£ 464.20
Clerks salary –(less tax)Dec-Jan 2014	1190	£ 256.62
Inland Revenue (PAYE)	1191	£ 171.06
Community Centre Hire-Focus Group	1192	£ 20.00

Total £ 911.88

Effective Cashbook balance £6593.72

The council approved the accounts for payment and cheques were signed. A cheque No 1193 for £192.50 for a planning application fee in respect of extensions to the Community Centre had been prepared but it became clear that not all the members of the Community Centre were aware of this or were in agreement with the proposed development. The cheque was therefore not approved or signed.

b) Precept.

The Clerk had circulated two different draft budget and precept schedule for 2014/15 based on either retaining the previous level or increasing to provide funds for the planned increase in expenditure. The Council reviewed the budget and identified some increases needed including provision for the Play Area and extensions to the Community Centre. It is expected that the Council will be undertaking more activities and providing more for the villages so that the previous precept reductions would be reversed. The planned expenditure could be up to £ 33,000 and the Council decided to build up its reserve funds and increase the precept demand to £21,000 from the previous reduced sum of £15,500. This would cost a Band D household £33.24 per year which is an annual increase of £8.16 compared to this financial year. The Clerk will issue a revised budget.

Resolved that Acton Trussell, Bednall with Teddesley Hay Parish Council set a precept demand of £21,000 for 2014/15 and a Grant Funding of £ 1,372.

14.11 Planning:

The following applications have been submitted

13/00955/FUL Acorn Farm Buildings Acton Hill Road. Retrospective permission to retain walls and paved area with decorative pools to create attractive exterior area to office building.

13/00897/COU Former Communications Station Cannock Road Bednall
Change of use to residential dwelling (resubmission)

The following applications have been permitted.

13/00859/FUL The Orchard, Common Lane Bednall Single storey rear and side extension
13/00803/FUL 8 Kenderdine Close Bednall. Extension to front of garage.

14.12 Highways.

Joyce Lane is still flooding and there has been no action from Highways. The state of the roads through Bednall is getting even worse with the roadsides being broken down and more potholes developing. Water is flowing across Top Road from Dellwood and could become a hazard in icy weather.

14.13 Correspondence

SS District Council Review into transport arrangements for Hospital Appointments
Staffordshire Police Crime and disorder statistics. December 2013

14.14 Reports from Councillors

It was agreed that Bednall and Acton Trussell should be entered again in the Best Kept Village competition. Noted that there had been damage in the bus shelter and the guttering needed replacing. The Parish Noticeboard blocks off a window in the bus shelter and it is proposed to move this to the nearby wall, subject to the owners consent so that bus passengers can see buses approaching. Cllr Woodward attended the Community Services Meeting in the Community Centre.

14.15 Date of next meeting

Wednesday 12th February 2014 at 8.00 pm in Acton Trussell Community Centre.

!!! This is a change from the original calendar!!!

The meeting was closed at 10.20 pm.

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING HELD ON Wednesday 12th February 2014 at 8.00 pm in
ACTON TRUSSELL COMMUNITY CENTRE

Present: T Williams Chairman, M Nicholas, B Golder, A Parrot, E Round, J Woodward T Holmes,
S Calvert District Cllr L Bates , In attendance Clerk D W Wright
There were five members of the public present.

Public session

Simon Hake gave a presentation of the draft BAATH plan showing slides to explain the content and highlighting the efforts of all those who had contributed. Printed copies were also circulated. At least 18 people have spent more than 500 man days on this work. The work has been done in conjunction and with support and guidance from SPCA, Community Council and South Staffordshire District Councils. The plan looks at 2014 to 2024 as a shared vision for the future. The plan has generated a list of actions and of course most of those actions fall to the Parish Council. Now need to consider how to deliver these aspirations and determine priorities and how to arrange funding. Doing nothing is not an option!!

Some of the actions are starting including the Children's play area and the Parish Council has started to build up funds to carry other actions.

The Parish Council formally recorded it thanks to the BAATH Group and its supporters for their hard work and the creation of this plan.

14.16 Apologies: Cllr. R Howarth- Absent on holiday, C Cllr D Williams PCSO Andy Poxon

14.17 Declarations of Interest. There were no declarations of interest.

14.18 Minutes.

The minutes of 15th January 2014 had been previously circulated. The minutes were approved by the Council and signed by the Chairman.

14.19 Matters arising.

a) Website.

Cllr R Howarth is away but will report at the next meeting

b) Commemoration of the Great War.

Noted that rather than a bench, planters were probably more appropriate for Bednall.

Maintenance of benches was discussed and Benches in granite would cost £900 or in wood £600. The AONB of Cannock Chase is interested in a commemoration of the Great War. It was thought that it would be useful to do a proper history of the involvement of the area starting from 1914 and perhaps using material accrued by the Focus Group. A book of condolence could be created and placed in the Churches.

c) Communication

Use of a meeting room in the Teddesley Hay Estate is being explored in order to improve contact with the residents.

14.20 District Councillor. Cllr L Bates.

The District Council has been looking at the problem of dog fouling and litter in the Parishes. They have recommended the issue of a free mobile phone application so that residents can report issues such as dog fouling, litter, missed bin collections etc. This should make it easier for the public to report problems. Posters Campaign within schools and signs on Waste bins to say that dog waste can be put into General Waste bins. A Parish Summit focussing on Dog fouling will be organised and more signs to raise awareness made available. The environmental department will work in partnership with the parish councils and the PCSO will also support the initiative. The Parish Council suggested that some bins with bag dispensers could be installed along the towpath.

14.21 Community Centre.

There is not yet full agreement on a business case for carrying out extensions and modifications to the Centre. The external woodwork has not yet been repainted but the general area internally will be repainted.

14.22 Recreation Field & Play Area

Because of the wet weather, the U-12 football team has not been able to play since before Christmas and so field will now need to be very heavily used.

Cllr Bates presented a report on progress on the Play Area. A chartered Landscape Architect has been appointed to carry out the Project Management.

An application for £5000 from the Community Budget has been handed to South Staffs District Council. SDCC have asked for 3 quotations for equipment. A grant application is going forward to Veolia, supported by audited accounts and letters from the Parish Council. The first inspection of the play equipment and a certificate of fitness will be issued by the equipment supplier. Periodic inspection will cost £48 per year but we should train up a volunteer for inspection who can then work with a certified inspector

14.23 Finance.

- a) The accounts for the year up to 12th February were presented. The Investment account is currently £21,439.57.(including £6000 set aside for the play area). The Current account balance was £6613.72.

The following cheques were agreed for payment.

Great Wyrley Gardens(Jan 2014)	1194	£ 232.10
Clerks salary –(less tax)Dec-Jan 2014	1195	£ 128.31
Inland Revenue (PAYE)	1196	£ 85.58
E Round- Focus Group Reimbursement	1197	<u>£ 61.30</u>
	Total	£ 507.25

Effective Cashbook balance £6086.47

The council approved the accounts for payment and cheques were signed. A cheque No 1193 for £192.50 for a planning application fee in respect of extensions to the Community Centre had been prepared but not approved or signed.

14.24 Planning:

The following applications have been submitted

14/00054/AGR Moat House Farm Teddesley Road Acton Trussell
Small portal framed agricultural building

13/00315/COND Junction of Highfield Close St James Crescent Acton Trussell.
New dwelling- Conditions

13/01032/FUL The Cottage Badgers Slade Lodge Broadhurst Green Road Pottal Pool
Conservatory.

The council had no comment to make on these applications.

14.25 Highways.

The Community Team will come to the parish in April. Priorities for their work need to be listed. Drains along the road in Bednall have had some work done but the drains by Church Farm and Lower Farm are still blocked. Joyce Lane has a lake at the top by the A34. Top Road has more potholes. It was noted that some villages use the Community team for clearing and tidying before a Best Kept Village judging visit.

14.26 Correspondence

SS District Council 'Walking for health'

Staffordshire County Council Definitive Map and statement for South Staffordshire

Staffordshire Police A summary of Crime and disorder statistics for Locality 1 had been e-mailed to the Clerk. The level of crime is very low and slightly down on last year's figures.

14.27 Reports from Councillors

Parish Council News. Councillors agreed to their contact details being included.

'Grapevine', an e-mail system was slowly being established in Acton Trussell generally following the pattern of the Friends of Bednall scheme.

An item from the action list from the BAATH plan will be added to the agenda each month to maintain momentum.

14.28 Date of next meeting

Wednesday 19th March 2014 at 8.00 pm in Acton Trussell Community Centre.

The meeting was closed at 10.20 pm.

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING HELD ON Wednesday 19th March 2014 at 8.00 pm in ACTON TRUSSELL COMMUNITY CENTRE

Present: Chairman B Golder, M Nicholas, , A Parrot, E Round, J Woodward T Holmes, R Howarth
S Calvert District Cllr L Bates , C Cllr D Williams In attendance Clerk D W Wright
There were five members of the public present.

Public session

The Community Centre will be used for a number of events to encourage involvement of the community and launch the Parish Plan including a Coffee Morning and Cheese and Wine Evening. On 17th May there will be a Murder Mystery Evening at £10 including a full meal and the play! There will be a Weekend festival on 17th June

14.29 Apologies: Cllr. T Williams - Absent on holiday, PCSO Andy Poxon

14.30 Declarations of Interest. There were no declarations of interest.

14.31 Minutes.
The minutes of 12th February 2014 had been previously circulated. The minutes were approved by the Council and signed by the Chairman.

14.32 Matters arising.

a) Website.

Cllr R Howarth explained the concepts and purpose of the proposed website. It should be possible to update from multiple sources and the User should feel ownership and value. However it should also be inexpensive to run. It is intended to have home pages for every active group in the parish and have a membership system so that users can join and identify their interests,. The technology will be Joomla, a well established blogging software and it is hoped to add in modules such as room booking and payment. The website will be owned by the Parish Council but much of the information will come from users. A chat room will be considered. It is thought that a lot of good images are available from the work of the Focus group and the photographic society
It was agreed that Roger continue and present again at the next meeting. An appropriate name for the website is required, although search engines will be able to find it using obvious search terms. It was agreed to start with 'batth.org.uk'

b) Commemoration of the Great War.

It was confirmed the Bednall would prefer a bench rather than planters. It was agreed to purchase two 1.8metre memorial benches with a basic engraving of " Great War 1914-18" on the back rail. An additional engraved plaque identifying the Parish Council and giving more information will be fitted later.

c) Best Kept Village Competition.

Acton Trussell hopes to have hanging basket competition. A children's poster competition will be organised for Bednall School and the Council agreed to fund prizes. Bednall have two areas they wish to improve.

14.33 BATTH PAn

Ideally need to have voluntary groups to go forward with the plan- not just the Parish Council so that funding and help could be available from the District Council. Some areas of the plan have already been started but need someone to oversee a voluntary group and a timescale for the action. The draft plan has now been taken to the publisher. It was agreed to pay £45 to sharpen up the pictures. After discussion it was agreed to have 100 copies printed as much of the distribution is likely to be through email or the website.

Initial activities identified were:

1) Dog fouling: L Bates & M Nicholas

2) Possibility of using Church as a venue : R Howarth

It was suggested that the agenda be reorganised to reflect the action plan..

14.34 County Councillor Report D.Williams.

He had been liaising with the Highways Department regarding path and roadway improvements on Acton Hill Road. £500 has been spent on a feasibility study which would include lighting and curbs for a path along to the Community centre. Unfortunately this would need land from the frontages as the roadway is already rather narrow. Therefore needs another entrance for the play area to provide a pedestrian access. Any such work will need

funding and money is not available from the County Council. A copy of the feasibility report will be obtained for the Parish Council to study.

14.35 District Councillors Report L Bates

There has been some development at 'Long Meadow' in Common Lane of the site and heavy vehicles going onto the site. Planning enforcement are aware that activity is not in accordance with permit but there is a delay in submitting a planning application. If an application is not submitted shortly, enforcement action will be taken. A drop-in Police surgery will be held on 26th April at the Moat House and a drop-in session on the M6 road works at Haling Dene Centre on Wed 26th March 2- 9pm..

14.36 Community Centre.

The Management Committee have met and agreed on structural work subject to the Planning application going in and funding being available. Some 14~,16,000 people used the Hall last year. The request to use the football pitch has been met with a new football club agreeing to meet on alternate weeks and not clash with the existing club. This team is for Under 12s. Internal reecoration has now started and external painting will now start on June 16th.

14.37 Recreation Field & Play Area

Cllr Bates presented a report on progress on the Play Area. A brief to suppliers had been prepared and play equipment suppliers had been invited to submit their proposed schemes. These had been evaluated. A detailed report had been submitted by Pat Davies the project manager and the Council were happy to accept the recommended supplier subject to sufficient confirmed funds being available.

An application for £500 from the SSDC District member budget had been approved and an application for £5000 from the Community Budget had been granted £3750. A grant application has been well received by Veolia, but any grant approval will not be until the board meeting in June. It is therefore unlikely that work will start before beginning of August. Plans and drawings of the proposed scheme and equipment were presented to the Council. Toilet facilities are not readily available and their provision needs consideration. Additional fencing to neighbours may also be required.

The access to the Play Area was discussed and as yet it is not feasible for Highways to provide a footpath along Acton Hill Road.

14.38 Finance.

- a) The accounts for the year up to 19th March were presented. The Investment account is currently £21,440.61.(including £6000 set aside for the play area). The Current account balance was £6106.47.

The following cheques were agreed for payment.

Great Wyrley Gardens(Feb 2014)	1198	£	232.10
Clerks salary –(less tax)March 2014	1199	£	128.31
Inland Revenue (PAYE)	1200	£	85.58
Community Centre hire focus group 10/1/14	1201	£	25.00
Holman Davies Design –Play Area fees	1202	£	1268.33
SSDC Planning Fee	1193	£	192.50
Total		£	1931.78

Effective Cashbook balance £4174.69

14.39 Planning:

The following application has been permitted.

13/01032/FUL The Cottage Badgers Slade Lodge Broadhurst Green Road Pottal Pool Conservatory

The following applications are pending a decision

14/00054/AGR Moat House Farm Teddesley Road Acton Trussell
Small portal framed agricultural building

13/00315/COND Junction of Highfield Close St James Crescent Acton Trussell.
New dwelling- Conditions

13/01022/FUL The Acorns ,Acorn Farm, Acton Hill Road Acton Trussell.
Retrospective planning permission for farm track

- 14.40 Highways.
The Community Team will come to the parish in April. Priorities for their work had been circulated and consolidated by Sue Calvert.
- 14.41 Correspondence
SStaffs District Council Local Plan – Site Allocations Document - Consultation
Staffordshire Police E-mail summary of crime reports for the parish 15Jan-16March
Grant Thornton Ltd - Audit documents for 2013/14
Holman Davies Design Ltd - Review of submittals leading to Procurement for Play Area
- 14.42 Reports from Councillors
An updated calendar of meetings was presented and agreed.
Friends of Bednall are considering putting a defibrillator in the telephone box. It was agreed to invite a representative of British Heart Foundation to talk to the council about such devices and grant applications. The Council was supportive of providing a defibrillator in Bednall and at the Community Centre. A request for £100 funding for the initial start of the community launch of the Action Plan was agreed.
Enquiries will be made about the current arrangement for appointment of governors to Bednall School.
- 14.43 Date of next meeting

Wednesday 16th April 2014 at 8.00 pm in Acton Trussell Community Centre.

The meeting was closed at 10.40 pm.

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING HELD ON Wednesday 16th April 2014 at 8.00 pm in ACTON TRUSSELL COMMUNITY CENTRE

Present: Chairman T Williams, B Golder , M Nicholas, A Parrot, E Round, J Woodward, R Howarth
S Calvert District Cllr L Bates(part time), In attendance Clerk D W Wright
There was one member of the public present.

Public session

No matters raised

14.44 Apologies: Cllr T Holmes - C Cllr D Williams, PCSO Andy Poxon

14.45 Declarations of Interest. Cllrs Nicholas and Parrot declared an interest in Planning Application 14/00300, 22 St James Crescent as occupiers of adjacent land.

14.46 Minutes.
The minutes of 19th March 2014 had been previously circulated. There was some discussion whether the minutes reflected the decisions of the Parish Council. Item 14.33 Add "*work on items in the Plan had already been started by the Parish Council and future actions and timescales would be overseen by the Parish Council*". The minutes were approved by the Council and signed by the Chairman.

14.47 Matters arising.

- a) Agenda. The agenda had been restructured to try to match more closely the concepts in the Parish Plan.
- b) Defibrillator. Not been able to arrange a presentation yet.

14.48 Police Report.
PCSO Andy Poxon was unable to attend but had sent a report on incidents in the parish. There was very little crime but there had been a theft from an outdoor freezer, two vehicles taken from a property in Teddesley Hay and number plates stolen from a vehicle parked overnight. Councillors noted that there was an increased police presence visible in the villages

14.49 Community Activities & Cohesion.
Starter events were well supported and the email system in Acton Trussell-"Grapevine"- now has 55 households and has been extended with good support from both villages. A Book Club and a Walking Group will start in May. A Book Exchange is being arranged in the Centre foyer. A Tea Room starts as an experiment in May, opening 9.30am to 12.30 and a Film Club will start up in September.- These activities are being managed by Cllr Round & Calvert
The Management Committee have submitted a planning application for the extensions and improvement of the Community Centre. The field is being used very well by youngsters who are well behaved.

14.50 Communication

- a) Website.
Cllr R Howarth explained that he had obtained a domain name and thought that there would be 40/50man days of work involved in creating the website.
- b) Broadband. Fibre optic was available in Acton Trussell up to the cabinet in Barn End Road but it was not really working very well for the remote parts of the village and not available in Bednall.
- c) Newsletter. A contribution to costs of printing should be considered. A new issue will be prepared by Cllr Round and printed on green paper.

14.51 Environment-Best Kept Village
It was agreed that T Parrott would investigate provision of additional signposts and procure if less than £250.
Dog fouling.. Signs will be stencilled on the footpaths next week.
Commemoration of the Great War. Two 1.8metre memorial benches with a basic engraving of " Great War 1914-18" on the back rail will be purchased on-line by the Clerk at a cost of £1120.
Best Kept Village Competition.
There has been a good response for Acton Trussell with 14 people looking after difficult areas. Bednall has working groups already and litter picking is going on. The children's posters from All Saints School, Bednall, in excess of 70, will be shared between the villages.

It was agreed to provide some chocolate buttons for everyone in the School as well as the main prizes.

14.52 Younger people provision - Play Area

Cllr Bates presented a report on progress on the Play Area. Veolia have confirmed that they have all the necessary information for the grant application. The current funds received comprise £500 from the SSC members budget, £3182.50 from the SSC Large Community budget, £1268.32 from the SCC Members budget and £6000 from the Parish Council. An application for £20,000 is being considered by Veolia. An additional £799.18 is available on submission of evaluation forms and receipts for completed work. Discussions on the footpath from Moor Close to the Community Centre have taken place and a positive proposal could be achieved. The fencing to the neighbouring property has been reviewed and it is proposed to replace wooden panels with brick and increase the height.

14.53 Finance.

- a) The Receipts and Payments Summary accounts for the year ended 31st March 2014 were presented by the Clerk and approved by the Council. These will be submitted for an internal audit before the formal submission of the Parish Council statement of Accounts to Grant Thornton Ltd, the external auditor, in June
- b) The accounts for the year up to 16th April were presented. The Investment account is currently £21,441.43. (including £6000 set aside for the play area). The Current account balance was £9,362.19 (including £5,187.50 of grants towards the play area).

The following cheques were agreed for payment.

Great Wyrley Gardens(Mar 2014)	1203	£ 232.10
Clerks salary –(less tax)April 2014	1204	£ 128.31
Inland Revenue (PAYE)	1205	£ 85.58
SPCA subscriptions	1206	£ 336.00
AON UK –Insurance	1207	£ 684.80
L Bates – Stationery –Play Area	1208	£ 48.23
M Nicholas BKV reimbursement	1209	<u>£ 213.99</u>
Total		£ 1728.97

Effective Cashbook balance £7,633.22

14.54 Planning:

The following applications are pending a decision

14/00300/OUT 22 St James Crescent Acton Trussell
New single detached dwelling.
As this an outline application there are no details.

14/00251/FUL Acton Trussell Community Centre Acton Hill Road
Single storey extension and enlargement of two windows

14/00139/FUL 1 Bank Cottages Acton Trussell.
Proposed demolition of three cottages and erection of two new dwellings

14/00054/AGR Moat House Farm Teddesley Road Acton Trussell
Small portal framed agricultural building

13/00315/COND Junction of Highfield Close St James Crescent Acton Trussell.
New dwelling- Conditions

13/01022/FUL The Acorns ,Acorn Farm, Acton Hill Road Acton Trussell.
Retrospective planning permission for farm track

14.55 Highways.

The Community Team will come to the parish in April. Priorities for their work had been circulated and consolidated by Sue Calvert. They responded that all they could do, they would do. Some potholes in Top Road have been filled in but there are still major potholes in Bednall. Wattles Lane is poor and needs more tarmac. Water on Acton Hill Road is due to the ditch being blocked.

14.56 Correspondence

AONB partnership Funding for future projects

Staffordshire Police C1rime reports for the parish 17March-14April

Highways Agency - Newsletter March – M6 construction works

Staffordshire County Council-Archives & Heritage Services - Newsletter

14.57 Reports from Councillors

The possible meeting room in Teddesley Hay was discussed and arrangements will be made to hold the July meeting there.

Arriva have stopped providing the bus service through Acton Trussell but Staffordshire County Council have now organised a replacement operator.

14.58 Date of next meeting

Wednesday 16th May 2014 at about 8.30 pm in Acton Trussell Community Centre. This is the Annual Parish Council meeting and follows the Annual Parish Assembly which commences at 8.00pm.

The meeting was closed at 10.07 pm.

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON Wednesday 14th May 2014
at 9.00 pm in ACTON TRUSSELL COMMUNITY CENTRE following the Annual Parish Assembly

Present: T Williams Chairman, J Woodward,, M Nicholas T Holmes
In attendance Clerk D W Wright

There was one member of the public present.

T Williams was nominated and elected as Chairman He then signed his Declaration of Acceptance of Office

Barbara Golder was nominated and elected as Vice-Chairman.

14.59 Apologies were received from Cllr E Round, B Golder, A Parrott, R Howarth, S Calvert, District Cllr L Bates, C Cllr D Williams PCSO A Poxon

14.60 Declarations of Interest: Cllr B Golder in respect of a Planning Application relating to business at Long Meadow.

14.61 Minutes.
The minutes of 16th April 2014 had been previously circulated. The minutes were approved by the Council and signed by the Chairman.

14.62 Matters arising:
Two of the absent Councillors had indicated that they thought that it had been agreed that the agenda should have been structured to concentrate on the Parish Plan, the planned actions of the Council, identified responsible persons and time scales. The Clerk advised that this was not his interpretation but that the agenda had however been formulated to relate and include the topics of the Parish Plan so that the items would be discussed. It was agreed that the next meeting agenda would be specifically on the Parish Plan and other items would be probably be deferred to allow a full discussion.

14.51 Cllr Parrott had obtained quotations for the replacement and refurbishment of additional sign posts. The cost was in line with previous work and it was agreed to proceed. Dog fouling stencils for painting on the pavement would be collected by Cllr Nicholas .

14.63 District and County Councillor & Chairman's Report. See annual assembly.

14.64 Finance.

a)

The accounts for the year up to 14th May were presented. The Investment account is currently £21,442.31 The Current account balance is £18,347.22. The current account includes funds received from SCC and SSCC towards the planned Play Area.

The following cheques were agreed for payment.

Great Wyrley Gardens(Apr2014)	1210	£ 969.93
Clerks salary –(less tax)May 2014	1211	£ 128.31
Inland Revenue (PAYE)	1212	£ 85.54
Clerk reimbursement -benches	1211	<u>£ 1119.88</u>

Total £ 2,303.86

Effective Cashbook balance £16,043.56

b) Approval of Annual Return and Governance Statement.

The Council considered and approved the Governance statement. The Annual return was then approved and signed by the Chairman. The notice of availability of the accounts is on display and electors may view the accounts by appointment.

14.65 Planning:

The following applications have been submitted

14/0348/FUL/LUE Hog Hall, Yew Tree Farm Pottal Pool Road Penkridge
Residential House

14/00252/COU Long Meadow Common Lane Bednall
Change of use of redundant agricultural buildings for storage and parts
preparation for mezzanine floors.

The Council felt that the activity at Long Meadow was detrimental to the area and amenities and would generate addition traffic. The Council will formally object.

14.66 Community Activities & Cohesion

The Book Club starts next Wednesday and a book exchange has now been set up in the Foyer.. A trial run for a Tea Room will start on Tuesday. Coffee Mornings will now be run 10.30-12.30 on Monday to Friday for a trial period. Bednall Fete will be held on 7th June in Joyces Lane.

14.67 Communication. R Howarth will report on progress at the next meeting. The Parish Plan is now being printed. It was confirmed that the meeting in July will be held in Teddesley Hay and it is hoped that there will be some interest from the residents

14.68 Environment – Best Kept Village

This is going well with regular working parties in Bednall. A Scarecrow competition is in progress. Judging takes place up to the end of July.
The quality of water in the parish was questioned as there seems to be some increase in water hardness. The sources of supply were discussed.

14.69 Young Persons Provision

As noted in the Annual Parish Assembly progress has been made on providing a safer footpath access along Acton Hill Road to the Community Centre and the planned Play Area site.

14.70 Highways

Problem with parking of vehicles in Hempits Grove obstructing vision at the entrance had been addressed by the PCSO and parking of other vehicles on corner of Wattles Lane had been deterred.

Potholes continue to be a problem in the parish as elsewhere and there is a major one opposite the Grange on Top Road. Reporting through the Highways system does produce results but potholes are appearing as fast as they can be patched. The flooding in Joyces Lane however has been cleared probably the gutter has been unsilted.

14.71 Correspondence.

<i>SCC Highways</i> -	Applications for Funding of footpath minor improvements
<i>Cannock Chase AONB</i>	Review

14.72 Date of the next meeting:

Wednesday 18th June 2014 at 7.30 pm in Acton Trussell Community Centre.

The meeting was closed at 9.50pm.

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH

MINUTES OF THE ANNUAL PARISH ASSEMBLY

**Wednesday 14th May 2014 at 8.00 pm in
ACTON TRUSSELL COMMUNITY CENTRE**

Present: T Williams Chairman, M Nicholas, J Woodward, T Holmes,
In attendance Clerk D W Wright

There were two members of the public present and District Councillor L Bates and County Councillor D Williams

1. Apologies were received from Cllr B Golder, R Howarth, E Round, S Calvert, A Parrot

2. Chairman's Report

The Chairman reported on the previous year and thanked the Councillors for their excellent support during the last twelve months.

Since last May a great deal has taken place with the loss of three councillors who have been replaced by two new faces from Bednall and one from Acton Trussell. A great deal of work has been undertaken by the Focus Group compiling a Parish Plan.

It was a sad day when Veronica Downes and Keith Howell decided to retire as parish councillors. They both gave great commitment to Bednall and Veronica was our County Councillor for many years, sourcing money for many projects and helping to keep Highways busy repairing our roads. They have been replaced by Roger Howarth and Trevor Holmes. Roger is currently compiling a website for the Parish.

Graham Spandler retired early in this year with ill health and we wish Graham well. In my time as Councillor, Graham has been in charge of village affairs as District Councillor and Chairman of this Council. He has been succeeded by Sue Calvert who along with Eleanor Round is moving the social side of the villages along.

A great many thanks must be forwarded to the Focus Group who have over the last two years developed a parish plan and organised questionnaires and consultations to establish the needs and desires of the residents for the future of the Parish. This plan will help the Council work to meet the wishes of the parish and assist in providing evidence when we seek support from the District and County Council.

Our thanks are due to Councillor L Bates for his hard work in progressing the Young Person Play Area and helping to source grants from the Councils and Charitable Trusts.

The Best Kept Village Competition was an outstanding success in improving community in the villages and Bednall did extremely well coming third in their class whilst Acton Trussell was commended. The Council has made funds available to support this effort and will continue its support next year when even bigger things are hoped for.

Last year the Council held its precept down to £15,500 but has now increased it for next year to £21,000 to provide funds for the planned increase in activities, including the Young Persons Play Area and possible improvements to the Community Centre...

3. Minutes.

The minutes of the last Parish Assembly held on 15th May 2013 were read out by the Clerk. The Council unanimously thanked the Chairman for his efforts.

4. Finance.

The Clerk presented the accounts for 2013/14 and summarised the income and expenditure. The Parish Council's reserves increased slightly in the year but include grants received for the planned play area. The accounts will be submitted for external audit after this meeting but are available for any member of the parish to consult.

5. District Councillors Report

The District Council arranged for a website for the Parish Council supported from its main website and update this when information is submitted. The Young Persons's Play Area

has been planned and most of the funding arranged although grants from Veolia Environmental will not be available until June. A plan for the equipment and layout have been agreed and a programme manager to oversee the project appointed. It will be located behind the Community Centre and arrangements for safe access along the road have been pursued with the Highways Department.

Development at Bank Cottages with a proposed building of two replacement houses has met with objections. South Staffs District Council will hold a Locality 1 Forum on Thursday 5th June in the Community Centre.

The bus services into the villages have been causing concern with the termination of the previous Arriva service without notice. An alternative provider has been organised by the District Council but there is concern about the timetable. Cllr Bates met with the Transport Officer. There was previously an hourly service but now it is down to three a day with the last bus at 5.30pm. Arriva claimed they were losing too much money and could not continue. The District Council is still subsidising the service and higher usage is really necessary if even this service is to continue.

6. County Councillors Report

Cllr Williams reported that he will pay for installation of a crossing point at the corner of Acton Hill Road and a laid out walkway from Cookes bank along to the Community Centre out of his highways allocation money. It would be too expensive to provide lighting and a proper pathway. There will be signs at both ends of the road and the work will be in the 2014-15 Highways programme. A defibrillator installation will be funded by Councillor Williams although sponsorship is sought for the equipment box. The retrieval of the Speed Gun was requested so that it could be utilised elsewhere.

7. Community Centre.

The Community Centre is running well with bookings holding up well. A planning application has been submitted for enlarged windows in the main hall and a stage extension and now trying to raise at least £28,000 towards this expenditure and identify grant support. The wall between the Community Centre and the neighbour will be increased in height to minimize problems due to the planned play area.

8. Village Matters.

The cost of the SSDC newsletter was questioned as although originally it had been suggested that it would be funded by advertising, the latest issue does not seem to have any adverts.

Provision of Lane End Names for Bedhall was requested and cleaning of traffic signs. Cutting back of Cow Parsley on Acton Hill Road is necessary because it is forcing traffic into the centre of the road.. Potholes have appeared opposite the Grange and the footpaths in the village continue to need attention.

A member of the public requested that the Council investigate the provision of a self service shop facility, as noted in the Parish Plan. There was some discussion but some doubt whether there would be enough usage or voluntary support to make it viable. It was noted that a number of mobile shops have tried to provide service in the villages but have given up due to lack of profitability although there is currently one which comes round the once a week.

The meeting closed at 9.05pm and was followed by the Annual Parish Council Meeting.

The Annual Parish Assembly is not a meeting of the Parish Council.

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON Wednesday 18th June 2014
at 8.00 pm in ACTON TRUSSELL COMMUNITY CENTRE

Present: T Williams Chairman, M Nicholas, E Round, B Golder, S Calvert

PC T Rees

In attendance Clerk D W Wright

There were 11 members of the public present.

Public session.

A group of young people who meet regularly to play football on the recreation field requested that the Parish Council provide a football goal for their use. The goals owned by the organised football group are chained up for safety and therefore not available for their use. They play most evenings in the spring and summer. The Council discussed the possibility with the group and the most appropriate locations. It was agreed to have a suitable goal manufactured.

A resident of Hempits Grove explained his complaint about late night noise arising from a number of events at the Community Centre. It was accepted that excessive noise had occurred following a recent booking at the hall. It was clear that the noise was primarily due to the doors being left open whilst the event was on because of the very warm weather. These doors are not supposed to be open and extraction fans are installed so that adequate ventilation can be obtained without opening the doors. The chairman of the Community Centre advised that he has arranged to discuss abatement measures with the SSDC Environmental Department noise and the Management Committee will review the noise situation to ensure that a problem is not created.

14.73 Apologies were received from Cllr T Holmes, R Howarth, J Woodward, A Parrott
District Cllr L Bates, C Cllr D Williams PCSO A Poxon

14.74 Declarations of Interest: Cllr B Golder in respect of a Planning Application relating to business at Long Meadow.

14.75 Minutes.

The minutes of 14th May 2014 had been previously circulated. The minutes were approved by the Council and signed by the Chairman.

14.76 Matters arising:

14.51 Cllr Parrott had now placed the order for the signpost work. One memorial bench had been installed at the Community Centre and a second bench was about to be collected for installation in Bednall.

14.77 County Councillor Report. By e-mail.

He had met with the Highways dept on site in Acton Trussell. Wattles Lane is indeed in a very bad state along the length of it. This is now being booked into the work programme for a team to attend and repair all holes along the length of it. The repairs will not be to the same standard of major roads but will improve the road. Acton Hill Road/Lane have had all potholes marked for repair. The cow parsley on Acton Hill Road appears to have been dealt with. Top Road is now marked for top dressing and in some areas the footpaths need improving and damaged areas will be repaired with top dressing. The issue with buses is still on-going and the officer Wayne Combs is dealing with this. Bednall Road is also marked for top dressing and is in the work programme.

14.78 District Councillor Report. By e-mail

A grant of £19,933 for the Play Area has been approved by Veolia Environmental Fund. Supporting information needs to be submitted before a finance agreement can be completed. A public meeting will be held on 28th June at the Community Centre inviting Children & Parents to attend to view the playground layout as determined by the children at previous meetings. The problems with the lack of suitable bus service into the village is being pursued with the County Council.

14.79 Police report

PC Tim Rees introduced himself and explained his role. He had been a PC in Stafford for 11 years and was formerly a Neighbourhood Officer in Penkridge. He now covers Acton Trussell and Huntington. He reported that there had been thefts from unsecured vehicles and the Police were monitoring suspicious activity in the area to deter miscreants from visiting the area. It was suggested that members of the 'grapevine' e-mail systems be invited to have their names added to the Police OWL neighbourhood watch system. PC Rees can be contacted on his mobile number 07854 775 698.

14.80 Finance.

a)

The accounts for the year up to 18th June were presented. The Investment account is currently £21,443.19 The Current account balance is £15,890.87. The current account includes funds received from SCC and SSCC towards the planned Play Area.

The following cheques were agreed for payment.

Great Wyrley Gardens(May2014)	1213	£	969.93
Clerks salary –(less tax)June 2014	1214	£	128.31
Inland Revenue (PAYE)	1215	£	85.54
Footprint-Parish Plan booklet print	1216	£	198.00
D Walker –Audit fee	1217	£	90.00
Friends of Bednall-BKV expenses	1219	£	446.32
E Round –reimburse -social event costs	1220	£	100.99
S Calvert –reimburse –social event costs	1221	£	32.20
M Nicholas – reimburse BKV expenses	1222	£	273.98
Community Centre- reimburse 50% line painting	1223	£	<u>700.00</u>

Total £ 3,025.27

Effective Cashbook balance £12,804.30

b) Internal Auditor's Report. The Accounts had been audited by D Walker. The Auditor's report was presented.

14.81 Planning:

The following applications are pending consideration.

- 14/00455/FUL 8 St James Crescent Acton Trussell Stafford
Porch extension and pitched roof over garage
- 14/00356/FUL The Woodlands Cannock Road Bednall Stafford
Single storey extension to existing bungalow
- 14/00252/COU Long Meadow Common Lane Bednall
Change of use of redundant agricultural buildings for storage and parts
preparation for mezzanine floors.

The following applications have been permitted.

- 14/0348/FUL/LUE Hog Hall, Yew Tree Farm Pottal Pool Road Penkridge
Residential House
- 14/0251/FUL Acton Trussell Community Centre Acton Hill Road
Single storey extension and enlargement of two windows

14.82 Parish Plan

The action schedule in the Parish Plan was reviewed, time scales estimated and where appropriate individual Councillors were identified to be responsible for monitoring of activity and subsequent reporting. In many cases the Parish Council may not have any direct capability but can act to push the District and County Council. Activity is of course already taking place on most of the topics.

- a) Meeting places in Teddesley Hay and Bednall. 1-9 years. Councillor Howarth is chair of the church reordering committee.
- b) Improve parish cohesion and community spirit 1-3 years Sue Calvert and Eleanor Round are overseeing this using the Community Centre as a base but there is also

activity from the Friends of Bednall. Clubs are being generated out of meetings at the Coffee Mornings.

- c) Lack of shops. 1-2 years Barbara Golder
- d) Develop provision offered by the Community Centre, including outside equipment for the younger people of the parish 1-2 years initially for the Play Area (Cllr L Bates) but ongoing up to 10m years for additional facilities. Investigate possibility of a travelling Post Office.
- e) Dog fouling and litter. 1 year. Action taking place. Signs and additional bins. Cllr M Nicholas.
- f) Possible need for affordable housing. Up to 10 years. Consultation with SSDC. L Bates Survey of requirement to provide supporting evidence.
- g) Better communication in Parish 1-2 years. Parish Website being created. Information is however needed from all to make this effective and such information needs to be current. Parish Plan had now been printed. E-mail links were now operational in Bednall and Acton Trussell.
- h) Acceptable broadband connectivity. Up to 10 years. The Parish Council can liaise with BT. Fibre to cabinet is installed in part of the village but many areas have less than 1.5Mb rates. R Howarth will follow progress.
- i) Internet communication via website. 1-2 years. This will be available from a working website. R Howarth

14.83 Communication. R Howarth will report on progress at the next meeting.

14.84 Community Centre.

The car park had been marked out and white lined. This bill had been inadvertently paid by the Community Centre rather than the Parish Council but they were willing to contribute up to 50% of the cost. It was agreed to reimburse the Community centre for remainder.

14.85 Environment – Best Kept Village

This is going well with regular working parties in Bednall and about 18 people looking after particular areas in Acton Trussell. There has been very good support for the Scarecrow competition.

14.86 Date of the next meeting:

Wednesday 16th July 2014 at 8.00 pm in Acton Trussell Community Centre.

(It has not yet been possible to arrange a suitable location in Teddesley Hay for a Parish Council meeting)

The meeting was closed at 10.08pm.

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON Wednesday 16th July 2014
at 8.00 pm in ACTON TRUSSELL COMMUNITY CENTRE

Present: T Williams(Chairman), M Nicholas, B Golder, S Calvert, T Holmes, A Parrott,
J Woodward District Cllr L Bates in attendance Clerk D W Wright

There were 3 members of the public present.

Public session.

The problem of water pooling on the highway at the junction of Common Lane and A34 was raised. The gully needs emptying again. This has been a problem for the last 2 years. It had been reported to Highways –ref 142-19135 and was supposed to have been done by end of June. The Highways Department has a long backlog of repairs.

- 14.87 Apologies were received from Cllr E Round, R Howarth, C Cllr D Williams PCSO A Poxon
- 14.88 Declarations of Interest: Cllr B Golder in respect of a Planning Application relating to business at Long Meadow.
- 14.89 Minutes.
The minutes of 18th June 2014 had been previously circulated. The minutes were approved by the Council and signed by the Chairman.
- 14.90 Matters arising:
- 14.51 The signpost work had been completed. The second memorial bench was in store but it will be installed on the large grass bank in Bednall together with an engraved stone.
- 14.91 District Councillor Report. L Bates.
The grant for the Play Area had been approved from Veolia Environmental Fund and it will now be possible to release the purchase order. A public meeting on the 28th June was poorly attended. It is hoped to have the play equipment on site and available by late September. Some resurfacing work will be carried out in the Parish working through Hempits Grove, Mrs Pickering Field, Alsop Crest and St James Crescent. There had been some problems with the surfacing which had not been going off. When recoated it seems spongy. The footpaths will be restored whilst the surfacing work is going on using some of the material.
- 14.92 **Community Action**
Seven people are now involved with developing activities with assistance from South Staffordshire Community and Voluntary Action. It is hoped to provide a regular tea shop in the Community Centre. Activities being investigated include a Golf Society, Wine tasting, possibly a Walking Group and Book Club and Ladies Group. It has been difficult getting financial support for the costs of the Tea Group and more volunteers are needed. Setting up to become a Community Support Group, independent and self-supporting. It is very evident of the need for the Community Centre and for somewhere for lonely people to meet. It was suggested that the Inter-Parish Games should be investigated.
- 14.93 **Highways**
The bus service through Bednall remains. The social services still support travel but the area no bus tokens. Bus service through Acton Trussell has been arranged but it is only 3 times a day and times are inconvenient. The 877/878 service is being revised reallocating existing resources using three vehicles and three drivers. The County Council cannot meet all bus service requests and agreeing to protect one village affects others. Wattles Lane had been partly improved
- 14.94 Police Report – by email
The only thing of note was a report of youths gathering swearing and using drugs in the Community Centre Car Park.

14.95 Finance.

The accounts for the year up to 16th July were presented. The Investment account is currently £21,444.10 The Current account balance is £12,804.40. The current account includes funds received from SCC and SSCC towards the planned Play Area.

The following cheques were agreed for payment.

Great Wyrley Gardens(June2014)	1224	£ 1023.93
Clerks salary –(less tax)July 2014	1225	£ 128.31
Inland Revenue (PAYE)	1226	£ 85.54
AT Community Centre –BKV rent	1227	£ 16.00
Re Ward-Dividing wall + fingerposts	1228	<u>£ 1665.60</u>
	Total	£ 2,919.38

Effective Cashbook balance £9,855.02

14.96 Planning:

The following applications are pending consideration.

14/00455/FUL 8 St James Crescent Acton Trussell Stafford
Porch extension and pitched roof over garage

14/00356/FUL The Woodlands Cannock Road Bednall Stafford
Single storey extension to existing bungalow

14/00252/COU Long Meadow Common Lane Bednall
Change of use of redundant agricultural buildings for storage and parts
preparation for mezzanine floors.

The application for Long Meadow had been called in by Cllr Bates. And a site meeting will be arranged. He has asked for a dedicated route for heavy vehicles entering and exiting via Teddesley Road and not going through Bednall. A restriction on vehicle movement to avoid children attending the school and a restriction to 5 vehicles maintained.

14.97 Communication. R Howarth will report on progress at the next meeting.

14.98 Environment – Best Kept Village

About 36 signs about dog fouling had been sprayed onto the paths. New dog bins are available.

The Best Kept Village competition was going well with Acton Trussell now through the first stages. There are plenty of Scarecrows and hanging baskets. It was agreed to allocate £25 for prizes for the Scarecrow competition and for the Hanging baskets.

It had been agreed to provide a movable goal mouth and this in manufacture and should be available for the summer months. At present there is little for girls and a multi-use games area might be considered for the future. There are no youth organisations in the area and providing leaders could be a problem. The Scout & Guide Organisations could be contacted for advice and support.

14.99 Correspondence

SSDC – Job and Work Clubs

The SSDC website will be updated with a new telephone number for bookings.

A question had been raised about a Local List which has included Rose Villa in Roseford Lane. This had not been included in any list submitted to the Parish Council for comment and as much of the property had been rebuilt or modified it did not seem justified in it being included in a list.

14.100 Date of the next meeting:

Wednesday 17th September 2014 at 8.00 pm in Acton Trussell Community Centre.

(It has not yet been possible to arrange a suitable location in Teddesley Hay for a Parish Council meeting)

The meeting was closed at 9.35pm.

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON Wednesday 17th September 2014 at 8.00 pm in ACTON TRUSSELL COMMUNITY CENTRE

Present: T Williams(Chairman), M Nicholas, B Golder, S Calvert, T Holmes, A Parrott, J Woodward E Round, R Howarth
District Cllr L Bates, C Cllr D Williams in attendance Clerk D W Wright

There were 5 members of the public present.

Public session.

Michelle Reynolds from the Community Council, explained the "Good Neighbours Scheme" which is a project led by the Community Council and supported by the County Council. The aim is to connect people, share peoples skills and abilities and reduce isolation and help people stay independent. The process is to set up schemes in the community and the Community Council provides support and guidance to bring together like minded individuals to develop a scheme. There is funding until March 2015 for organisation and this will provide paid professional help to get schemes started. The County Council does the recruitment and looks for people who need to visit and mix. Typical schemes include Volunteer drivers and schemes are now running in Baswich and Barlaston, although these took between 1 and 2 years to get going. Michelle has discussed possible involvement with some of the councillors but the present local schemes including the tea room are overloading their involvement. The Parish Council will consider and respond to the Community Council.

Two young boys from the group who use the Recreation Field for unorganised football asked about progress on the promised portable goal for their use. This is still in progress..

14.101 Apologies were received from, PCSO A Poxon

14.102 Declarations of Interest:

Cllr B Golder in respect of a Planning Application relating to business at Long Meadow.

14.103 Minutes.

The minutes of 16th August 2014 had been previously circulated. Item 14.93. The bus service is at 3 hourly intervals not 3 times a day. The amended minutes were approved by the Council and signed by the Chairman.

14.104 Matters arising:

14.92. The Interparish Games have been investigated but have not been held since 2011.

14.98 The Chairman congratulated Cllr M Nicholas and his team on the outstanding success of Acton Trussell in the Best Kept Village competition and applauded Bednall for taking part. Bednall were third in their class last year and this year have improved to second. Acton Trussell however went from a Commended to winning the small village class for both South Staffordshire and the whole County. Cllr M Nicholas showed the trophies obtained and advised that the Village was the recipient of two trees, an oak and a purple beech, for planting and a £200 prize cheque.

The memorial bench has now been positioned in Bednall in Common Lane on the grass bank at the entrance to the village. It has been set out extremely well and is highly visible but confirmation of acceptability will be needed from County Highways.

14.105 District Councillor's Report. L Bates.

On 31st July a meeting took place with Celia Webb of Playdale Playgrounds and present at the meeting were the Chairman and Clerk to the Council, Cllr Round Patrick Davies, Landscape Architect and District Councillor L Bates. At the meeting a JCT contract was signed and installation of the Play Equipment will now start on week commencing 22nd September and will be completed by 3rd October. An official opening will take place on 11th October at 2pm.

The 878 bus service transport issues have been discussed with the Traffic Chairman of the County Council. The present 3 hourly service is a change from the 1 hourly service and the first bus into Stafford does not arrive until 9.30 am and the last bus leaves Stafford at 16.4pm so that the services did not meet the needs of anyone travelling to work. Two possible solutions discussed are a two hourly service covering Penkridge and Acton Trussell but still not providing early and late buses. This would require some

additional funding. The second possibility is extending the route of the Arriva Ten Butts No 7 service from Moss Pit up the Argos Distribution Depot and on into Acton Trussell and then return to Stafford..This however would not provide a link to Penkridge for shopping or doctors/chemists. It is hoped to reach a compromise that could be acceptable to the people of Acton Trussell and Penkridge

14.106 County Councillor's Report

The kerbs will be dropped at the crossing points for the pathway up to the Community Centre. The drains in Bednall are in the list of work for the Highways Department, however Post Office telephones will also doing work in the road.

Whilst in the past road planing were used for repairing roads and pathways, the work is now subcontracted and the planings sold so that they are not available. Any highways matters, including path issues need to be reported to Highways so that they are noted and go on their lists.

A defibrillator has been purchased for Bednall and it is going in the Telephone box.

Training is about to start.

Library Services in Staffordshire are now under review and consultation.

14.107 Police Report – by email 12/07 – 17/09

There was a car stolen from Catch Corner, antisocial behaviour at a party in Top Road and a drunken guest at the Holiday Inn. One drunk driver was arrested in the village and one case of resisting arrest in Acton Trussell. There have been no burglaries

14.108 Community Action - Community Centre.

David Adams, Treasurer of the Community Centre reported that discussions had been held with a structural engineer and there was no problem with having deep windows in the hall Then they had looked to see if they could find funding for the extension ~ £65,000 Applications had been made to SCC and SSDC for grants £10K from SCC, £18750 from SSDC, £10k form Community Centre funds , £4k from a 'Buy a brick' scheme and £10k from previously identified support from the Parish Council for the windows. This left a shortfall of £11k. They need the Parish Council support to be able to get some of these grants. The present capacity of the hall with stage is ~60 but they felt they needed a capacity of at least ~ 100 with the stage. The extension would provide a stage, storage space at the side for chairs and tables and storage space under the stage.

The Parish Council discussed the logic of the proposals but felt that the Community Centre had not demonstrated a reasonable justification nor researched the potential increase in lettings. Greater community involvement was needed in the consideration as significant local fundraising would be required. Alternatives for storage of the chairs by modifying the changing rooms seem more manageable and should be explored.

The Council resolved after a vote to suggest to the Management Committee should work on the costing of altering the changing room area for storage of tables and chairs.

14.109 Communication

Cllr R Howarth reported that he wished to withdraw from the website project. He had come to the view that the necessary interest and input from the groups in the community is not there. He had started to request information from village groups but nothing was coming back. The website will be added to the agenda as an item for next year.

The pages attached to the District Council website are functioning and have been updated with information on the Best Kept Village Competition results.

The Council also communicates through the Parish Magazine and should investigate its needs for funding.

14.110 Environment – Best kept Village.

The use of the £200 prize cheque was discussed and it was suggested that perhaps the benches on the canal side could be replaced. The Parish will receive a post and BKV sign for installation in the parish to commemorate its success.

14.111 Play Area.

The work is proceeding and the Official opening is on 11th October. E Round is liaising with Veolia about publicity. A press release has gone into Parish Pump and Village Voice and will be going into the Stafford Newsletter at the last minute. The presentation of the BKV trophies will also take place at this event. A 50% deposit cheque will now be paid to Playdale Playgrounds and all recoverable VAT claimed to support the project.

14.112 Finance.

The Clerk presented the results of the audit of the Statement of Accounts by Grant Thornton. There had been no comments raised and the Accounts had been approved. A charge of £200 + vat will be invoiced. The costs have increased because of the apparent increase in turnover due to the grant funds held for the Play Area equipment.

The accounts for the year up to 17th September were presented. The Investment account is currently £21,445.95 The Current account balance is £19,446.02. The current account includes £ 15598.50 of grants received from SCC, SSCC and Veolia towards the planned Play Area. A sum of £1268.32 has so far been spent on project management fees.

The following cheques were agreed for payment.

Great Wyrley Gardens(July2014)	1230	£	1023.93
Clerks salary –(less tax)July 2014	1231	£	256.62
Inland Revenue (PAYE)	1232	£	171.08
Holman Davies – Project Management	1233	£	380.83
Information Commissioner –Data Registration	1234	£	35.00
Playdale Playgrounds – 50% deposit	1235	£	13,459.80
Sue Calvert- Prizes for BKV competitions	1236	£	60.00
M Nicholas- Oil for benches	1237	£	<u>15.98</u>
	Total	£	15,349.24

Effective Cashbook balance £ 4,096.78

14.113 Bank signatories:

The Council resolved to remove Graham Spandler as a bank signatory and to add as further bank signatories Cllrs E Round, T Holmes, M Nicholas and Sue Calvert. Cllr T Williams and B Golder will continue as existing bank signatories.

14.114 Planning:

The following applications have been approved.

14/00455/FUL 8 St James Crescent Acton Trussell Stafford
Porch extension and pitched roof over garage

The following applications are pending consideration.

14/00655/FUL Coppice Farm Cannock Road Bednall
Equestrian developments comprising agricultural storage building, five stable blocks, covered arena, amenity and storage building and parking area

14/00252/COU Long Meadow Common Lane Bednall
Change of use of redundant agricultural buildings for storage and parts preparation for mezzanine floors.

14.115 Correspondence

Acton Trussell WI. Email about disabled friendliness of Community Centre
The Council discussed this and possible improvements that might be introduced. A coded lock would be fitted to the rear access so that an unaccompanied visitor could gain easier access. The skip will be properly located to facilitate disabled parking.

SSDC – Enjoy Booklet 2014-15

Good Life Community Awards

Additional Site Allocations Consultation Documents

Staffs County Council - Supporting People Review

South Staffs Housing Association Withdrawal of Supporting People Funding

Staffs Community Council - AGM 9th October

Staffs Playing Fields Association Annual Report and AGM 8th October

14.116 Date of the next meeting:

Wednesday 22nd October 2014 at 8.00 pm in Acton Trussell Community Centre.

The meeting was closed at 10.05pm.

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON Wednesday 22nd October 2014
at 8.00 pm in ACTON TRUSSELL COMMUNITY CENTRE

Present: T Williams(Chairman), M Nicholas, B Golder, S Calvert, T Holmes, A Parrott,
J Woodward R Howarth
District Cllr L Bates, C Cllr D Williams in attendance Clerk D W Wright

There were two members of the public and PC T. Rees present.

Public session.

The Community Centre Management Committee has started a comprehensive review of the current need for storage and future needs. The contract for the windows in the main hall is about to be let and will lower the two central windows.

14.117 Apologies were received from, Cllr E Round, CCllr D Williams & PCSO A Poxon

14.118 Declarations of Interest:
Cllr B Golder & R Howarth in respect of a Planning Application relating to Application
14/00749

14.119 Minutes.
The minutes of 17th September been previously circulated. A lengthy discussion was held on typographical errors in the minutes and subsequently on the policy of issuing draft minutes to the public before the Council meeting. The Council resolved that draft minutes would not be issued to the public and the minutes would only be issued after formal approval by the Council at its meeting. Draft minutes would be issued to Council members after approval by the Chairman.
The minutes were then approved and signed by the Chairman.

14.120 Matters arising:

14.115. Disabled Access. The provision of a coded lock on the rear emergency access door had been explored by the Community Centre but there was no obvious way of maintaining security of the building and its emergency egress and fire door function in conjunction with a keypush coded lock system. The Community Centre will however explore the problem with a special manufacturer based in Cannock.

14.121 Police Report – T Rees
Andy Poxon has brought the police report up to date. However there is little to report with just a suspicious incident related to a new build property in Top Road. The Council's Speed Gun has been allocated to PCSO Poxon and he will use it Lower Penkridge Road. The Chairman thanked PC Rees for coming to the opening of the Childrens Play Area.

14.122 Community Action - Community Centre.
The Tea Room is running on Thursday and now starting on Saturdays. However is still not yet breaking even. The Golf group is meeting and more activities are planned for the Centre. The Good Neighbour Scheme presented by Michelle Reynolds at the last meeting has been included in the Parish Magazine. She will co-ordinate and come to the Tea Room to talk to people but a community group is required to work with her. The Recreation Field is now well used but a combination of a large family party, the Children's Play Area and a major football match recently gave rise to extensive car parking and potential safety problems. Careless and thoughtless parking occurred adjacent to the Play equipment and also on Acton Hill Road .and there was significant risk of injury to children. The Council resolved that there should be no indiscriminate parking along the recreation field and fencing will be installed next week around the play area to prevent vehicles parking close to the area but also to prevent children running out onto the area where cars might drive or park. The effectiveness of this fencing will be monitored. The provision of 5mph and 'Beware of Children at Play' signs might be worthwhile. It was suggested that the Football Club organiser be invited to the next meeting to talk about their activities and to look for an agreement with the Football Club to park in a sensible manner.

Cllr Howarth gave a brief summary of the plans to reorder Bednall Church. This had been accelerated by Bednall School's need to provide hot meals for all children at Key Stage 3. Rather than providing new buildings or mobiles it had been suggested that the School should lease the Church during the day for a dining facility and assembly hall. Such a lease would provide funds which would pay for the reordering of the church. The scheme for the Bednall Church re-ordering would not have any impact on the number of children attending the School. The success of the Bednall School however bring car parking problems and there are many issues in how to control it. Proposals to provide parking for school staff on residents drives in the vicinity will be tried and something in the Parish Magazine asking parents to park more considerately.

14.123 Communication

Cllr M Nicholas agreed to take on the administration of the Website.

The Parish Magazine occasionally uses colour and although considerably enhances the magazine it is expensive. Printing costs are not high for its print run of 500 copies and the incorporation of advertisements helps to fund the costs. The Parish Council felt that it should support the magazine, particularly as the Council does insert pages to provide information to residents. After discussion the Council agreed to make a donation of £200.

14.124 Environment – Best kept Village.

The Best Kept Village trophies had now been mounted in a cabinet built by Cllr Nicholas and installed in the foyer of the Community Centre. There had been a good turnout for the presentation of the trophies. The benches on the canal side have been repaired.

A proposed schedule for the grass cutting and maintenance contracts had been circulated before the meeting. This incorporates all areas identified as needing maintenance and was agreed by the Council. Tenders based on this schedule will be invited in January ready for the start of a new 3 year contract starting at the end of March 2015. SSDC Ground maintenance will be invited to comment on the schedule.

14.125 Play Area.

There is now provision for younger people but nothing for teenage activities and particularly for girls. Organisers of this type of activity in Leek will be invited to talk to the Council. The Play Area has got off to a good start and it will help to bring in Children's parties to the centre. The maintenance tools and spare parts were passed to Cllr Nicholas who will oversee any maintenance. Further money can now be claimed from Veolia and the District Council. Payment to Playdale Playgrounds of the remainder of their invoices will not be released until the grant money is actually received from Veolia.

14.126 Highways and Transport

Cllr Bates had attended a meeting with the Chairman of the Transport Department at Staffs County Council accompanied by the Chief Executive of SSDCV. However there has been no progress from the previous meeting. A meeting has now been held with Argos and there will be another meeting in November. The situation is that the bus service has actually got worse as the bus operator has had problems with vehicles.

14.127 Finance.

The accounts for the year up to 22nd October were presented. The Investment account is currently £21,446.80. The second instalment of the precept has been received. The Current account balance is £14,596.78.

The following cheques were agreed for payment.

Great Wyrley Gardens(Sept2014)	1238	£	969.93
Clerks salary –(less tax)Oct 2014	1239	£	128.31
Inland Revenue (PAYE)	1240	£	85.54
Grant Thornton –Audit fees	1241	£	240.00
R E Ward	1242	£	192.86
M Nicholas	1243	£	17.69
Sue Calvert- Prizes for BKV competitions	1236	£	60.00
AT & Bednall PCC – magazine donation	1244	£	<u>200.00</u>
	Total	£	1,834.33

Effective Cashbook balance £ 12,762.45

A claim has been made for VAT recovery for expenditure on the Play Area, Grass Cutting and white line painting.

14.128 Planning:

The following applications are pending consideration.

- 14/00655/FUL Coppice Farm Cannock Road Bednall
Equestrian developments comprising agricultural storage building, five stable blocks, covered arena, amenity and storage building and parking area
- 14/00252/COU Long Meadow Common Lane Bednall
Change of use of redundant agricultural buildings for storage and parts preparation for mezzanine floors.
- 14/00778/FUL Yew Tree Farm Pottal Pool Road Penkridge
Ground floor extension to existing self contained guest accommodation
- 14/00760/FUL Pear Tree Cottage Meadow Lane Acton Trussell
Conversion and extension of redundant stables to form one dwelling
- 14/00749/FUL Lower Farm Bednall
Change of use from agricultural to mixed use B2/B8
The Council were concerned about the increased traffic and effect on the area. The application has been called in by the District Councillor.

14.129 Correspondence

Cannock Chase AONB Minutes of Parish Council's meeting
South Staffs Community & Voluntary Action Locality Meetings Dates

14.130 Matters raised by Councillors

A request to place a marquee on the recreation field in conjunction with a hall booking for a wedding in 2016 was discussed. The Council agreed in principle but advised the Community Centre Management Committee that an appropriate charge should be made as the marquee would interfere with others use of the recreation field.
The footpath from Top Road to Lower Penkridge Road is in a poor state and needs weeds and overgrowth clearing. The contractors will be asked to carry out appropriate work.

14.131 Date of the next meeting:

Wednesday 19th November 2014 at 8.00 pm in Acton Trussell Community Centre.

The meeting was closed at 10.20pm.

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON Wednesday 19th November 2014
at 8.00 pm in ACTON TRUSSELL COMMUNITY CENTRE

Present: T Williams(Chairman), M Nicholas, B Golder, S Calvert, E Round, T Holmes,
R Howarth
District Cllr L Bates, in attendance Clerk D W Wright

There were four members of the public present.

Public session.

A presentation on affordable housing had been arranged. Andrew Lindop of South Staffs District Council introduced John Lancaster and independent consultant, who explained the background to identifying and providing affordable housing. . It was noted that there was a growing older population and there had been a 75% growth in the over 65 age in the parish in the last 10 years. A need had been identified in the parish plan. It was necessary to demonstrate actual need, usually by a questionnaire. He showed a typical letter and questionnaire. The current policy in SSDC is that any rural exception site has to be adjacent to an existing development boundary and for local needs. It has to be maintained as affordable housing in perpetuity, either by shared ownership nor renting from a Housing Association. A 106 agreement would be attached to the land such that it specifies a local connection criteria. Ideally should also provide benefits to the community. The land would not attract a housing development premium but could be sold at more than agricultural prices. At the size of the parish he estimated that there was a possible requirement for 8 ~ 12 households, The parish council needed to decide if it wanted to pursue affordable housing. If so then SSDC and the housing association would assist with the preparation of a letter and questionnaire. The costs of the exercise would be met by the District Council and not the parish council.

Apologies were received from, Cllr A Parrott, J Woodward, CCllr D Williams & PCSO A Poxon

14.132 Declarations of Interest:

Cllr B Golder & R Howarth in respect of a Planning Application relating to Application
14/00749

14.133 Minutes.

The minutes of 22nd October been previously circulated. The minutes were then approved and signed by the Chairman.

14.134 Matters arising:

14.122. Warning signs. Progress provision of 'Beware -Children at Play' signs .

Bednall Church . Cllr Howarth explained that proposals for the use of the Church by the school for dining facilities had caused unrest in the village. The school had the possibility of additional Government funds to help provide facilities for serving dinners. The School therefore needed to decide what it is going to do with these funds. Either pay the PCC to lease for the use of 25 hrs per week and a reorder of the church or else purchase another mobile to form a dining hall located in the playground. If the choice is to purchase a mobile, then the case for reordering the church will be reduced.

14.135 District Councillor Report

The district council is concerned about Fuel Poverty and has looked at a number of areas. One problem is the bills coming from Energy Companies. SSDC now has a helpline to advice residents. There is cavity wall and roof insulation available with support from the Energy Companies. It was suggested that the council circulate a document with information.

14.136 County Councillors Report.

None. It was noted that path and roadway up to the Community Centre has not been prepared and marked as originally set out in CCllr Williams proposals. It does look as if they have not done a proper job, only some white paint. A letter will be written to the County Council.

14.137 Police Report. Nothing to report.

14.138 Community Action - Community Centre.

The Tea Room is getting good support. The Good Neighbour Scheme had a meeting last week. The Friends of Bednall have indicated that they would also like a scheme. The Play Area is being well used and the Football field is being used on a regular basis. The fence around the Play Area was discussed. There was some concern that footballs might go into the Play Area. It was noted that the fencing had been intended to keep the Play Area separate from the areas reserved for parking and it was intended that the Children should be able to run onto the playing field. The requirements will be reviewed after a period of operation. However the goalpost could be moved to reduce the risk of the balls hitting people.

14.139 Communication

The website was progressing and a draft should be available for the next meeting. Now need to get a domain name registered
The Acton Trussell GrapeVine had grown very rapidly and other organisations have joined and would like access, including people from Bednall. It would be more useful to have a separate GrapeVine website which incorporates everyone. It is suggested to do a pamphlet drop in Teddesley Hay saying that the website was coming on line. What could be the name for the system, perhaps BAATH incorporating the three villages? A draft of the Newsletter was proposed but it needs approval before going out to the Magazine.
A notice board at the Community Centre outside the building was suggested, just labelled 'Community Centre'.

14.140 Environment – Best kept Village.

It was suggested that there could be a choir singing round a tree for Christmas, possibly in Miss Pickering's Field.

14.141 Play Area.

Cllr L Bates reported that there Site Hand Over Form has been completed .and a final report had been sent to Veolia Environmental Trust. A further instalment of the grant had been received. Payment is now intended for Playdale of £13,459.80 being the second 50%. Additional costs for materials and installation of fencing and project supervision are identified and included in the accounts payable. Expenses relating to Advertising, PR and catering are still to be claimed but all the charges are in line with the budgeted figures and there is no overspend. A detailed account will be provided at the January Meeting. The council thanked Cllr Bates for how he has handled the project. Disclaimer notices are required on the Play Equipment. Signs saying ' Use at own risk'.

14.142 Highways and Transport

Bus Service. Cllr Bates has a further meeting next week with the Chairman of the Transport Committee and the Chief Executive. Discussions have been held with Argos but this matter is ongoing.

14.143 Finance.

The accounts for the year up to 19th November were presented. The Investment account is currently £21,447.68. Further instalment of grants and a VAT recovery have been received. The Current account balance is £26,863.08.

The following cheques were agreed for payment.

Great Wyrley Gardens(August &Oct2014)	1245	£	1202.03
Clerks salary –(less tax)Nov 2014	1246	£	128.31
Clerk's home as Office	1246	£	300.00
Inland Revenue (PAYE)	1247	£	85.54
Bayliss & Cooke – Insurance –Community Centre	1248	£	2360.00
Stan Wall -Fencing	1249	£	900.00
Playdale – Playground installation & inspection	1250	£	13459.80
Sale of Old Village Hall –Charity payment	1251	£	766.00
RW Landscaping – Fence installation	1252	£	795.00
Homan Davies Design - supervision	1253	£	<u>872.47</u>
		Total	£20,869.15

Effective Cashbook balance £ 5,983.83

A claim will be made at the next meeting for PR and catering expenses relating to the Play Area project.

14.144 Planning:

The following applications are pending consideration.

- 14/00870/FUL Former Communications Station Cannock Road, Bednall
Change of use from telephone repeater station to residential dwelling (resubmission)
- 14/000824/FUL 1 Bank Cottages Top Road Acton Trussell
Proposed demolition of three existing cottages and erection of two new dwellings.
The Council was supportive of this application as it would improve the amenities of the area.
- 14/00655/FUL Coppice Farm Cannock Road Bednall
Equestrian developments comprising agricultural storage building, five stable blocks, covered arena, amenity and storage building and parking area.
Cllr Bates had made a site visit
- 14/00749/FUL Lower Farm Bednall
Change of use from agricultural to mixed use B2/B8
The Council were concerned about the increased traffic and effect on the area. The application was called in by the District Councillor. The owner has now terminated the lease of a tenant who was responsible for anti-social behaviour and noise. Conditions were requested that access only be by route shown on plans and that the use of the premises should not detract from the reasonable enjoyment of the residents in adjoining properties.

14.145 Correspondence

South Staffordshire Council Winter Parish Summit 21st November
South Staffs Community & Voluntary Action Request for Donation

14.146 Matters raised by Councillors

David Adams, Treasurer of the Community Centre had written to the Chairman asking the Council to reconsider its refusal to support the outline plans. The Council still felt that the plans had not been properly researched or canvassed amongst the public. A floor plan will be requested so that it is possible to get a view of what could be done re alterations to the changing rooms and incorporation of storage. The Annual Report of the Community Centre should be made available to the Parish Council.

14.147 Date of the next meeting:

Wednesday 14th January 2015 at 8.00 pm in Acton Trussell Community Centre.

This meeting will discuss the proposed budget and approve the Precept request. A draft budget will be circulated for consideration before the end of December.

The meeting was closed at 10.12pm.