

## **WISTANSTOW PARISH COUNCIL ANNUAL MEETING**

**Wistanstow Village Hall (annex) 7pm on Thursday 18th May 2017**

**Present:** David Bytheway, Robert Brown, Janet Woodroffe, John Morris, Mike Flanagan, Philip Powell

**In attendance:** Cllr Lee Chapman (Shropshire Council), Lisa Bedford (Clerk for the meeting)

### **1. Apologies**

Shropshire Councillor David Evans

### **2. All Parish Councillors to sign the Declaration of Acceptance of Office as a Parish Councillor**

All councillors signed the declaration of acceptance apart from Mr Peter Jones who will sign his declaration at the next meeting of the Council.

### **3. Election of Chairman for the year and Chairman to sign Declaration of Acceptance of Office as Chairman.**

David Bytheway was proposed and seconded as Chairman for the coming year and duly elected to the position by signing the Declaration of Office.

### **4. Member of the Public can address the Parish Council on Local Issues**

Cllr Chapman gave an update of the position at Shropshire Council. The Conservative Group now has 49 group members across the County, an increase of 3. Cllr Peter Nutting is now the Leader, with Cllr Steve Charmley as Deputy Leader. The Full Council meeting today confirmed the positions on Cabinet. Cllr Chapman retained his place on Cabinet and is now responsible for Adult Social Care, plus Health and Housing. Only one other Cabinet member from the previous Council remains.

The new Leader is emphasising economic development, wanting to look at opportunities for the market towns, the potential benefits of high speed rail plus other opportunities and to enhance the commercial operation of the council. The new Leader has also confirmed his commitment to three area based planning committees. He has also highlighted that relevant traffic schemes should be considered by planning committees.

### **5. To declare any Interests.**

There were no declarations of interest

### **6. Election of Vice-Chairman for the year.**

Mike Flanagan was proposed, seconded and duly elected as vice chairman of the Parish Council

### **7. Appointment of Representatives to other organisations for the year.**

#### **a) Wistanstow Village Hall Committee**

Janet Woodroffe was appointed as the Parish Council representative on Wistanstow Village Hall Committee

#### **b) Craven Arms and Rural Local Joint Committee**

Mike Flanagan was appointed as the representative to the Craven Arms and Rural Local Joint Committee.

### **8. To approve the Minutes of the previous meeting**

The minutes were approved and signed as a correct record.

### **9. Matter arising not included on the agenda**

Condition of Road bridge – Cllr Chapman agreed to ask for any update on this situation.

Planning items – SAMDEV response was submitted to Shropshire Council by Mike Flanagan on behalf of the Parish Council.

### **10. Chairman's Communication – to consider any urgent items that may be received by the Chairman**

No items of communication were raised

### **11. Parish Councillor Vacancies**

It was confirmed by the Council that there are two vacancies and that written applications for co-option need to be submitted by 12<sup>th</sup> July, to be considered at the meeting to be held on the 19th July 2017.

### **12. Highways Items/Street lighting/Footpath Items.**

Footpaths Officer - Philip Clark has confirmed he is happy to continue as footpaths officer for the year.

Road Closure for resurfacing of Bushmoor Bank – works programmed daytime closure from 5<sup>th</sup> – 23<sup>rd</sup> June 5.30pm for sub base and top resurfacing work.

Grove Bank Bridge – large pothole has been repaired this week.

Metal drain by Jewsons on the Bishop's Castle road – sunk and rattling when you drive over it. Council agreed this needs to be reported to Highways.

Works on the railway bridge at Bushmoor – no details of planned works, although Shropshire Council has been approached regarding how best to engage with the community regarding the works.

### **13. Planning Items – To consider any planning applications received before the meeting**

No applications for consideration.

### **14. Financial Items –**

#### **a) To approve the Annual Governance Statement.**

The internal audit was summarised (copy to be attached with the minutes)

The Annual Governance Statement was summarised and by the Council and signed by the Chairman. It was agreed that the recommendations in the audit would be discussed at the next meeting.

#### **b) Payments for approval:**

SALC annual membership invoice of £306.68 was approved for payment.

An invoice for the Internal Audit costs for £120 to Mr K Adams was approved for payment.

### **15. Meetings 2017/18 -**

Wednesday 19th July 2017, Wednesday 20th September 2017, Wednesday 22nd November 2017, Wednesday 24th January 2017, Wednesday 21st March 2018, Wednesday 23rd May 2018

Chairman