

QUATT MALVERN PARISH COUNCIL

CHAIRMAN: Lawrence. E. Chitty.

www.quattmalvernparishcouncil.gov.uk

William S. Griffiths
CLERK OF THE COUNCIL
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20th March 2026

Dear Councillor,

You are invited to attend the meeting of Quatt Malvern Parish Council to be held on Thursday 26th March 2026 in the Village Hall,(Meeting Room) Quatt, at 7.30 pm, for the purpose of transacting the following business:

W.S.Griffiths

William S. Griffiths, Clerk of the Council.

OPEN FORUM 7.30 PM – 7.45 PM where members of the public are invited to speak on matters affecting the Parish.

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST IN RESPECT OF ANY MATTER TO BE CONSIDERED AT THE MEETING.

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest or Other Registerable Interest and should leave the room prior to the commencement of the consideration of that item.

3. MINUTES

To approve and sign the minutes of the Meeting of Quatt Malvern Parish Council held on 29th January 2026.

4. MATTERS ARISING FROM THE MINUTES

To consider any matters arising from the minutes of the last meeting and not listed for consideration on this agenda.

5. POLICE REPORT

6. REPORT FROM THE LOCAL MEMBER OF SHROPSHIRE COUNCIL

Councillor Colin Taylor, the member of Shropshire Council representing Bridgnorth South and Alveley, has been invited to attend the meeting and to report on the work of the Unitary Authority.

7. NATIONAL TRUST REPORT

Representatives of the National Trust have been invited to attend the meeting to report on the work of the Trust in the Parish.

8. FINANCIAL MATTERS

a) Income

There is no income to report.

b) Payments made under delegated powers since the Last Meeting

Clerk's salary and PAYE

<u>i) Date</u>	<u>Payee</u>	<u>Amount</u>	<u>VAT</u>	<u>Purpose</u>
26.02.26	W.S.Griffiths	202.49	0	net salary
26.02.26	HMRC	50.40	0	PAYE
26.03.26	W.S.Griffiths	202.49	0	net salary
26.03.26	HMRC	50.40	0	PAYE

ii) Quatt Village Hall £6.00 (no VAT) Meeting of the Parish Council 29th January 2026

iii) Website hosting

January £9.99 + VAT £2.00 = £11.99

February £9.99 + VAT £2.00 = £11.99

iv) Gov.uk E mail and Domain Name

January £9.99 + VAT £2.00 = £11.99

February £9.99 + VAT £2.00 = £11.99

c) New Invoices

i) Purchase of stamps for letters to all residents £97.44 (No VAT)

ii) Purchase of envelopes for letter to all residents. £7.99 (No VAT)

iii) Insurance 2026-2027 – second instalment of 3 year plan £225.51 (No VAT)

d) Clerk's and Councillors' expenses

W.S. Griffiths –

Posting of Notices March - 16 miles @ £0.45 per mile =£7.20

Telephone and Internet £20.00

TOTAL = £27.20

e) Financial Progress

To consider the summary of receipts and payments for 26th March 2026 and to approve the bank reconciliation.

f) Electronic Payments

The Council will recall that the auditor has asked that the Council consider appointing a second person to approve online payments made by the Clerk on behalf of the Council.

One councillor has volunteered to act in this capacity but ideally at least one other person needs to be appointed to act if that councillor or the Clerk is not available.

9. GRANTS AND DONATIONS

There are no matters to report

10. PLANNING MATTERS

a) New Planning Applications

There are no applications to consider.

b) Determined Applications

There are no decisions to report.

c) Community Led Plan

To consider any further information concerning the proposed Community Led Plan.

11. ROADS AND FOOTPATHS

a) To consider any issues arising in the Parish with regards to Roads and Footpaths

b) The BOAT (Byway open to all traffic)

Shropshire Council are considering a request from this Council to close the BOAT for part of the year when the weather is bad and damage to the road and adjoining land is likely to occur.

12. PARISH MATTERS

a) Any matters of Concern in the Parish

b) Communication with the Public

The proposed letter to residents was despatched to 112 households and to date 14 residents have asked to be added to the circulation list.

c) Proposed Community Garden

To receive any update on this proposed scheme.

13. AMENDMENTS TO REGISTER OF ELECTORS

The Clerk will report at the meeting.

14. CONSTITUTION OF THE COUNCIL

To note that only 4 of the 5 seats upon the Council are currently occupied and therefore there is a vacancy for another councillor who can be appointed by co-option.

15. REPORTS FROM OTHER MEETINGS

a) SALC

b) Village Hall Committee.

16. CORRESPONDENCE

17. DATE OF NEXT MEETING

a) The Quatt Malvern Annual Parish Meeting will be held on Wednesday 29th April in Quatt Village Hall at 7.30 pm. All are invited to attend.

b) The Annual Meeting of Quatt Malvern Parish Council will be held on Thursday 28th May 2026 in Quatt Village Hall (Meeting Room) at 7.30pm.