

# Dalton Parish Council

## Minutes of the Ordinary Meeting of Dalton Parish Council at 6.30pm 18<sup>th</sup> July 2024 held at Dalton Parish Hall

Members: Cllrs K Oxley, D Pickering, S Pickering, IC Barron, R Holsey, P Botham, K Mackenzie

In Attendance: R Chico (Clerk), J Holsey (Clerk)

**The meeting commenced at 6.40pm due to an over-run of the Sunnyside Charity Meeting**

**Cllr D Pickering chaired the meeting**

**6480 To receive apologies for absence given in advance of the meeting**

Cllrs R Fox, R Gleadhall, M Gleadhall, C Malia, J Workman, J Carrington

**6481 To consider the approval of reasons given for absence**

**Resolved: Reasons given for absence were approved**

**6482 To note any declarations of interest on items to be discussed at this meeting**

None

**6483 To approve the minutes of the Ordinary meeting held on 20<sup>th</sup> June 2024**

Amendment required in 6462 from 6471 to 6475

**Resolved: The minutes were accepted as a true record; subject to the above amendment**

**6484 To note the approved minutes of the Finance and Employment meeting held on 4<sup>th</sup> April**

**Resolved : The minutes were noted**

**6485 To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))**

**Resolved : Update regarding employment as a part of the Clerks update**

**6486 To note any issues from members of the public in attendance**

None in attendance

**6487 To consider any community matters from Councillors**

None

**6488 To receive a verbal Clerk update regarding matters from previous meetings  
6488.1 To receive an update with regard to pricing for drainage at Magna Lane**

# Dalton Parish Council

The Clerks have previously been given delegated powers to proceed with the works, however an update was given to council with regard to quotes and costings.

Update given on current employees status.

Cllr K Oxley arrived at 6.50pm

## 6489 To note vacancy on Finance and employment committee and appoint

**Resolved : To appoint Cllr K Mackenzie to the finance and employment committee**

## 6490 To consider financial matters including: -

**6490.1 The authorisation of payment of accounts since the last meeting (distributed at the meeting)**

**Resolved : The below payments of accounts were approved: -**

	Transaction Detail	Date Paid	Total	Payee Name
DD	Mobile Phone	07/07/2024	£14.27	EE Limited
DD	Pension Fee	07/07/2024	£26.40	Smart Pension
DD	Pension	13/07/2024	£1,025.24	Smart Pension
DD	Scottish Power	22/07/2024	345.67	Scottish Power
DD	Pension	19/07/2024	£2,444.22	SYPA
DD	Mobile Phone	20/07/2024	£116.38	O2
SS	Photocopying	28/07/2024	£19.32	Copy Print Scan
DD	Bank Charges	22/07/2024	£8.00	HSBC
DD	Gas 16/11/2024-9/6/2024	01/07/2024	£1,092.06	SSE
DD	Phone & Broadband	28/07/2024	£153.66	Daisy (XLN Telecom)
DD	Website Fee	14/07/2024	£11.99	Hugo Fox
BACS	Lost Childrens - Gala	26/07/2024	£100.00	Sunnyside Holiday Club
BACS	First Aiders - Gala	26/07/2024	£403.20	Basegreen Academy
BACS	Final 50% Bike Track Design	26/07/2024	£2,046.00	TGN Construction Ltd
BACS	Fire Safety Service Contract	26/07/2024	£443.35	Chubb Fire & Security
BACS	3 x Banners for Centres	26/07/2024	£144.00	Edward Signs
BACS	Expenses - April-June	26/07/2024	£391.42	R Chico
BACS	Expenses - July	26/07/2024	£117.60	R Chico
BACS	Refund of Event - Cancellation	26/07/2024	£130.00	Z Saddington
BACS	Refund - Dep Cancellation	26/07/2024	£50.00	Z Saddington
BACS	Deposit Refund HH 14/7	26/07/2024	£50.00	F Othman
BACS	Deposit Refund HH 20/7	26/07/2024	£50.00	A Mughal
BACS	Deposit Refund HH 29/6	26/07/2024	£50.00	C Wiltshire
BACS	Salaries	26/07/2024	£5,570.50	Various
BACS	HMRC	26/07/2024	£1,736.91	Tax & Ni
BACS	Payroll Fee	26/07/2024	£57.60	R Ogle
BACS	Expenses - JH	26/07/2024	£77.27	J Holsey

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BACS Safe Entry

26/07/2024

£160.00 AM Locks

**6490.2 To receive and agree bank reconciliation to 31<sup>st</sup> May 2024**

**Resolved :** The bank reconciliation was received and approved 31<sup>st</sup> May 2024

**6490.3 To appoint 2 members to undertake internal control**

**Resolved :** Cllrs K Mackenzie and P Botham to carry out internal control

**6490.4 To confirm donations received from 2024 Gala and agree any further action**

**Resolved :** Donations from the gala to be donated to Rotherham Hospice

**6491 To consider any general correspondence and publications including:-**

**6491.1 To receive a summary and agree any actions for play inspections reports**

Inspections had not been received

**6492 To consider and agree action with regard to enforcement notification from RMBC with regard to Norwood Street allotments following site meeting**

**Resolved :** To apply for planning permission, a plan is required at a cost of £280 plus the planning application fee.

**6493 To consider and agree action with regard to Christmas trees for Dalton / Sunnyside**

**6493.1 To consider Christmas tree for Dalton Hall, supply, erect and dismantle  
£871.93**

**Resolved :** To proceed with a Christmas tree at Dalton Hall

**6493.2 To consider Christmas tree for Sunnyside Hall, as above or the installation of a growing tree**

**Resolved :** Cllr I C Barron to obtain guidance from tree specialist for a growing tree to be installed, to proceed once advice obtained. To add lights to the trees in Sunnyside Community Centre grounds.

**6494 To consider three quotations for ecology report for planning application for the proposed bike track and agree further action**

**Resolved :** To proceed with the quotation for £583.70 for the ecology report for the planning application.

**6495 To discuss fly tipping at allotments and agree any further action**

**Resolved :** To give the plot holder 4 weeks to remove the items on site and 6 months to cultivate the land or the tenancy ends or is terminated.

**6496 To consider planning matters including new planning applications in Dalton**

**6496.1 Planning: - 25– 28 (List 28 items to be emailed to councillors prior to the meeting)**

None

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6497 To notify the Parish Clerk for any matters for inclusion on a future agenda

None

6498 To consider pricing for the installation of doors in the meeting room at Dalton Parish Hall and agree any action

**Resolved :** To proceed with works at a cost of £675.00

6499 To note dates of future committee meetings, events, and the next Parish Council

**Parish Council – 6:30pm**

19<sup>th</sup> September 2024

**Other Meetings / Events**

Dalton Parish Council Community Café held on the above dates at 900am – 1230 at Dalton Parish Hall

**Finance Meeting – 6:30pm**

3<sup>rd</sup> October 2024

**Sunnyside Charity Meeting – 6pm**

17<sup>th</sup> October 2024

**Sunnyside Meeting – 6:30pm**

12<sup>th</sup> September 2024

The meeting was closed at 19:50pm

Chairperson

*D Pickering*

Date 19<sup>th</sup> September 2024