

# CLIFFSEND PARISH COUNCIL

---

## Minutes of the Parish Council Meeting Held on Thursday 6<sup>th</sup> October 2016 at 7.30pm in the Village Hall

**Members Present. -Parish Councillors, Blaydes, Searle, & Hovenden**  
**In Attendance - Ashley Stacey, Clerk/Responsible Finance Officer, KCC Cllr Shonk, District Cllrs Brenda Rogers & John Townend & 3 members of the community.**

- 67/16-17 Welcome & Apologies**  
Clerk – Apologies give from Cllr Lyon
- 68/16-17 Declarations of interest**  
None
- 69/16-17 Election of Chairman**  
Cllr Hovenden nominated Cllr Blaydes, seconded Cllr Searle, unanimous  
**Election of Vice Chairman,**  
Cllr Blaydes nominated Cllr Hovenden, Seconded Cllr Searle unanimous –  
declarations of acceptance were read.
- 70/16-17 Adoption of minutes of 1<sup>st</sup> September 2016** as being a true record, following an amendment .  
Proposed Cllr Hovenden . Seconded Cllr. Blaydes – All in favour. The Chairman duly signed the minutes.
- 71/16-17 Matters arising from the above minutes.**  
Cllr Searle – has spoken to Balfour Beatty re the wind farm who have confirmed the work will be finished by 9<sup>th</sup> October.  
Cllr Blaydes confirmed a response has been received from Southern Water re flooding of Foads Lane. They will advise us of outcome in October. Cllr Hovenden advised that she has spoken to a resident who is also having issues with SW. Cllr Hovenden asked if our letter could be shared to support the resident’s case. This was agreed. Cllr Hovenden advised that the emergency plan needs to be input sooner rather than later. Cllr Hovenden confirmed she will join the emergency planning working party.  
Cllr Hovenden confirmed the new line mast document has been signed.
- 72/16-17 Reports**  
**F & GP Report – Cllr Searle** gave an update on the meadow, some work has been completed, still awaiting some more. Lease – Solicitor has come up with some documents that we have not seen and Mr Chapman would like the PC to pay for legal fees. Original lease was signed by members not solicitors, which is now costing the PC a lot of money.  
Cllr Blaydes confirmed that an objection has been submitted for 48 Foads Lane and 40 Canterbury Road West was discussed and comments to be submitted.  
Cllr Shonk – Confirmed he has asked about a speed camera in the tunnel, no response as yet. Cllr Hovenden advised that if anyone has any issue with speeding through the village, to call 101 as the police agree that noise and speeding on the new roads has been recorded.  
Cllr Townend nothing to report.  
Cllr Rogers nothing to report.

**Cllr Hovenden** advised that she had observed the planning committee regarding 26 Old Hall Drive, and the outcome is a site visit which is happening 7<sup>th</sup> October at 9.30am. It was agreed that **Cllr Hovenden** will attend on behalf of the PC.

**73/16-17 Public Questions – no decisions made**

No comment

**74/16-17 Financial Matters**

Checked by **Cllr. Blaydes & Cllr Searle**

Payments proposed by **Cllr Blaydes** and seconded by **Cllr Searle** . All in favour, Cheques were signed by **Cllr. Hovenden & Cllr. Searle.**

Chq No 675	A Stacey - £386.54
Chq No 676	HMRC - £92.14
Chq No 677	A Stacey - £51.56
Chq No 678	CVHF - £10.50
Chq No 679	Brachers £1200.00
Chq no 680	Meadow Maintenance £395.00
Chq No 681	PKJ Littlejohn £120.00

**75/16-17 Current Topics**

**Review of CPC Policies**

**Standing Orders – Cllr Blaydes** proposed addition seconded **Cllr Searle** all in favour.  
**Financial Regulations – Cllr Searle** proposed amendment Seconded **Cllr Blaydes** all in favour.

**FOI Policy – Cllr Searle** proposed an amendment Seconded **Cllr Hovenden**

**Press & Media Policy – Cllr Searle** proposed an addition Seconded Cllr Blaydes all in favour

**Risk Management Statement – Cllr Searle** proposed an amendment Cllr Blaydes seconded – all in favour

**Asset Schedule - no changes**

**Complaints Committee – needs 3 members to be elected to consider next month.**

**Speed Gun- Clerk read three quotes. Cllr Hovenden** advised she knows someone who has one so we can borrow it. She will use it to make an assessment of the speeds of cars in the village.

**Sound System – Clerk** advised she had three quotes. **Cllr Hovenden** advised that the sound system within the hall could be updated. **Cllr Blaydes** will investigate.

**Allotments – Ramsgate TC** have confirmed that Clifsend residents are not eligible for allotments. **Cllr Hovenden** stated she wondered if there was anyone in the village who could be matched with a resident who has a large garden. Sign to go in the noticeboard. **Cllr Hovenden** also advised that the PC should look into buying a piece of land to allocate for allotments.

**Bench – Cllr Hovenden** has obtained permission from TDC for it to be sited. Mr Ratnasingham has made a donation to the PC to pay for the fitting. Mr Ratnasingham Jnr is considering changing to a hardwood bench.

**Refurbishment of benches and noticeboards – Cllr Hovenden** advised she has a quote for the works £500. **Cllr Hovenden** proposed we accept the quote Seconded **Cllr Blaydes** – all in favour.

**Emergency Planning meeting 12<sup>th</sup> November - Cllr Hovenden** has agreed to attend. **Cllr Lyon** will attend the Southern Water meeting. Clerk advised that **Cllr Blaydes** to attend Chairman Training. **Cllr Blaydes** to confirm if he is available for the Parish Forum.

**Cllr Hovenden** advised that **Cllr Lyon** is willing to hold the key for the dog bag dispensers and they should be placed as suggested by TDC.

**76/16-17 Clerks Report**

Clerk advised that the external audit had been received and it was noted that the council tax support was included in the precept. **Cllr Hovenden** proposed that the committee room be used if someone would like to see the accounts – Cllr Searle seconded all in favour.

**77/16-17 Correspondence**

None

Meeting closed at 21.00 hrs.

Date of next meeting 3<sup>rd</sup> November 2016 at 7.30pm,

**Clerk to the Council: Mrs Ashley Stacey, 3 Rossetti Road, Birchington CT7 9ER,  
Tel 01843 848473**